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**USP *Course Approval Form***

Use this form to submit courses for review and approval in the University Studies Program.

[ ]  Check here if this is a **brand-new course**. Submit (1) this USP Course Approval Form, (2) Form A,
(3) appropriate blank USP syllabus checklist(s) and (4) a *syllabus*.

[ ]  Check here if this is an existing course that is being **modified**. Submit (1) this USP Course Approval Form,
(2) Form B, (3) appropriate blank USP syllabus checklist(s) and (4) a *syllabus*.

What is the modification?

If you have questions about the course approval process or completing these forms, please contact the University Studies Program Office at usp@uwosh.edu or call x1257.

**Course Number, including prefix**:      -

**Department:** **Course Title**:

**Contact Person:** **Contact E-mail Address:**

**Phone Number:**

**PART I: USP Classification**

Please indicate the USP components for this course (Quest I, Quest II, Quest III, Explore-only, or Connect).

* For **Explore-only** courses, indicate the appropriate category (see description below).
* For **Quest** Courses, indicate a Signature Question and an Explore Category.

**Explanation of Explore Categories:**

* ***Nature:***Students will explore the physical and natural world, mathematics, life forms, scientific explanation, and/or the environment in courses in mathematics and lab sciences.
* ***Culture:***Students will explore human thought, its intellectual foundations, and/or creative expression in courses in the humanities and the fine and performing arts.
* ***Society:*** Students will explore the past, political communities, local and global social relations, diversity, and/or rights and responsibilities in courses in the social sciences.

**[ ]  Explore-only** [ ]  Culture [ ]  Society

 [ ]  Nature: Lab Component [ ]  Nature: No Lab Component [ ]  Nature: Mathematics

**Explore courses are not required to have Signature Question content; however, if this Explore-only course is related to a Signature Question, please indicate that SQ type for USP data collection purposes:**

[ ]  Sustainability [ ]  Intercultural Knowledge & Competence [ ]  Civic Learning

**[ ]  Quest I**

Signature Question:

 [ ]  Sustainability [ ]  Intercultural Knowledge and Competence [ ]  Civic Knowledge and Engagement

 Explore Category: [ ]  Culture [ ]  Society

 [ ]  Nature: Lab Component [ ]  Nature: No Lab Component [ ]  Nature: Mathematics

**[ ]  Quest II**

Signature Question:

 [ ]  Sustainability [ ]  Intercultural Knowledge and Competence [ ]  Civic Knowledge and Engagement

 Explore Category: [ ]  Culture [ ]  Society

 [ ]  Nature: Lab Component [ ]  Nature: No Lab Component [ ]  Nature: Mathematics

**[ ]  Quest III**

Signature Question:

 [ ]  Sustainability [ ]  Intercultural Knowledge and Competence [ ]  Civic Knowledge and Engagement

 Explore Category: [ ]  Culture [ ]  Society

 [ ]  Nature: Lab Component [ ]  Nature: No Lab Component [ ]  Nature: Mathematics

**[ ]  Connect**

**Part II: Essential Learning Outcome Identification and Support**

1. **Identification**

Identify **ONLY** the UW Oshkosh Essential Learning Outcomes that are the **FOCUS** of student learning in this course (select ***up to three***).

|  |  |
| --- | --- |
| [ ]  Knowledge of human cultures and/or the physical and natural world  | [ ]  Responsibility, as Individual and Communities: *Knowledge of sustainability and its applications. (Signature Question)* |
| [ ]  Skills, both Intellectual and Practical: *Identification and objective evaluation of theories and assumptions.* | [ ]  Responsibility, as Individual and Communities: *Civic knowledge and engagement—local and global. (Signature Question and Quest III project)* |
| [ ]  Skills, both Intellectual and Practical: *Critical and creative thinking.* | [ ]  Responsibility, as Individual and Communities: *Intercultural knowledge and competence. (Signature Question)* |
| [ ]  Skills, both Intellectual and Practical: *Written and/or oral communication.* | [ ]  Responsibility, as Individual and Communities: *Ethical reasoning and action.* (appropriate for Quest II) |
| [ ]  Skills, both Intellectual and Practical: *Quantitative literacy.* | [ ]  Responsibility, as Individual and Communities: *Foundations and skills for lifelong learning developed through real-world challenges and active involvement with diverse communities.* (appropriate for Quest III) |
| [ ]  Skills, both Intellectual and Practical: *Technology and information literacy.* |  |
| [ ]  Skills, both Intellectual and Practical: *Teamwork, leadership, and problem solving.* |  |
| [ ]  Learning: Integrated, Synthesized, and Advanced: Synthesis and advanced accomplishment across general and specialized studies demonstrated through the application of knowledge, skills, and responsibilities to new settings and complex problems. |  |

1. **Support**
2. List **specific student learning outcomes** and **related assignments/assessments** from the syllabus that support the Essential Learning Outcomes identified in Part A.

This material may be copied and pasted from a syllabus or listed here in an abbreviated form. Student learning outcomes should be measurable and assessable and distinct from the overall course objectives. In general, effective student learning outcomes address what the student will be able to do upon completion of the course. **For Quest I, II, and III courses**, please ensure that the learning outcomes address the Signature Question content. **Quest II** courses should also list at least one learning outcome that addresses Ethical Reasoning.

1. For courses with a Signature Question – whether Quest or Explore – please explain briefly how you understand and answer the Signature Question. What readings, assignments, lectures, or other activities will help your students’ understanding and answering of the Signature Question?

**Part III: Other Information**

1. **Ethnic Studies and Global Citizenship Requirements (if applicable)**

If this course is designed to meet either of the following established requirements, please check the appropriate box.

 [ ]  Ethnic Studies

 [ ]  Global Citizenship

1. **Pre-requisites**

Generally, pre-requisites should be avoided for USP courses. If pre-requisites are unavoidable, please provide a brief explanation (e.g. math or science sequential courses).

1. **Other considerations** (optional)

**Approvals and Distribution**: Print and sign your name, add the date, and check only if you want a copy of the approved form. Be sure to indicate in the last line of this form any other people who should receive the approved copy.

Registrar: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For Initial Reviews of New or Modified Courses (accompanied by Form A or B and a syllabus):**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Position | Print Name | Signature | Date | Check here for copy |
| USP Director |       |  |       | [ ]  |
| Global Studies |       |  |       | [ ]  |
| Honors |       |  |       | [ ]  |

**Governance Reviews:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Position | Print Name | Signature | Date | Check here for copy |
| Department Chair |       |  |       | [ ]  |
| Dean/College |       |  |       | [ ]  |
| USP Committee Chair  |       |  |       | [ ]  |
| Provost & Vice Chancellor | John Koker |  |       | [ ]  |
| Additional Recipient(s)  |  (Printed Name)      | (Printed Email Address)      |

*Revised: April 2021*