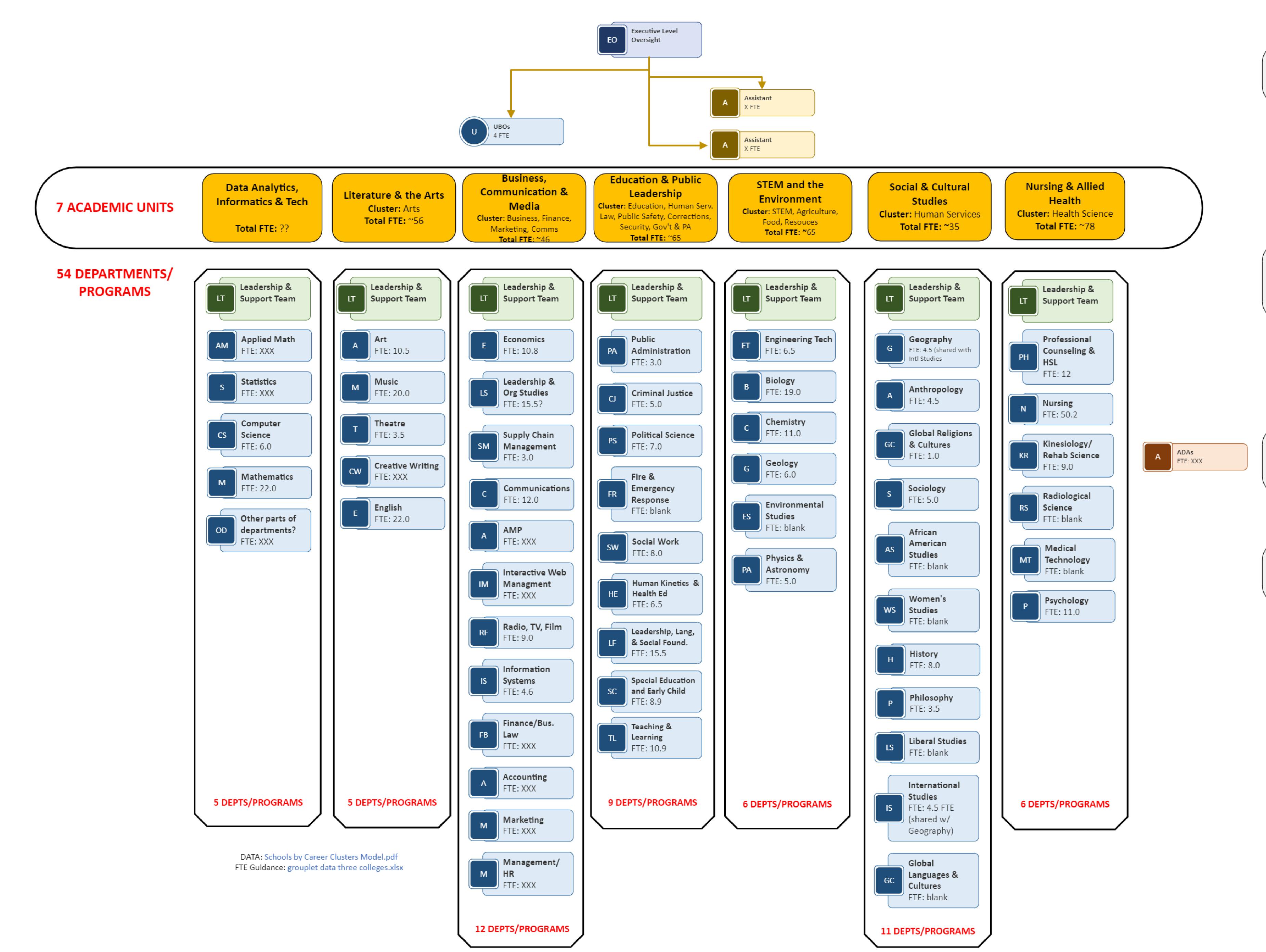
## PROPOSED MODEL: SCHOOLS ONLY-CAREER CLUSTER

## TOTAL ADMIN FTE:



Administrative Time: 1.0 FTE (12 mo.)

Duties - Leadership, standing meetings, Faculty
Recruitment/retention, academic program
oversite, research, partnerships

Administrative Time: 1.0 FTE Appt. (12 mo, teaches 1 class/semester)

School-based Duties - schedule courses, monitor enrollment & curricular coverage, personnel matters, space and facilities, performance evals, promotion/tenure, biweekly divisional meetings

School Assistants (formerly ADAs)
Administrative Time: 1.0 FTE (12 mo)
School-based Duties - Dept. daily operations,
supervise student workers, build courses, manage
website, emails, department budget, form
completion

Other Admin Administrative Time: School-based Duties -