



Memorandum of Understanding & Articulated Agreement between Lakeshore Technical College and University of Wisconsin Oshkosh Associate of Arts/Associate of Science

Lakeshore Technical College (LTC) and the University of Wisconsin Oshkosh (UWO) will cooperate in the delivery of Lakeshore Technical College's General Studies Transfer - Associate of Arts and General Studies Transfer - Associate of Science degrees. This memorandum of understanding describes the intent, spirit, and commitment of both parties in collaboration.

Wisconsin Technical College System (WTCS) Mission and Purpose:

"...to provide a system of technical colleges which enables eligible persons to acquire the occupational skills training necessary for full participation in the work force; which stresses job training and retraining; which recognizes the rapidly changing educational needs of residents to keep current with the demands of the work place and through its course offerings and programs facilitates educational options for residents; which fosters economic development; which provides education through associate degree programs and other programs below the baccalaureate level; which functions cooperatively with other educational institutions and other governmental bodies; and which provides services to all members of the public." (Wisconsin Statute, Chapter 38.001)

The additional purpose of the technical college system: "Provide a collegiate transfer program." (Wisconsin Statute, Chapter 38.001(1)(3)(b), 38.01(3).

Lakeshore Technical College Mission and Vision:

Mission – Transform individuals to strengthen our communities through innovative and accessible learning.

Vision – The community's driver for individual, social, cultural, and economic vitality.

University of Wisconsin Oshkosh Mission, Vision and Values:

Mission

The University of Wisconsin - Oshkosh provides a high-quality liberal education to all of its students in order to prepare them to become successful leaders in an increasingly diverse and global society. Our dedicated faculty and staff are committed to innovative teaching, research, economic development, entrepreneurship and community engagement to create a more sustainable future for Wisconsin and beyond. High quality academic programs in nursing, education, business, social sciences, natural sciences, humanities, fine and performing arts, engineering technology, information technology, health sciences and applied and liberal studies – all delivered in an innovative and inclusive learning environment – lead to degrees at the associate, baccalaureate, master's and professional doctorate levels.

Vision:

The University of Wisconsin Oshkosh will be a research-enhanced comprehensive university built upon the ideals of a liberal education, inclusive excellence and shared governance that reinforces a nationally recognized emphasis on sustainability.

Values:

- Student Success
- Inclusive Environment
- Sustainability
- Shared Governance

Paul Carlsen, Ph.D., President

- Community Partnerships
- Creativity
- Workplace Joy

Overall Objectives

The General Studies Transfer – Associate of Arts/Associate of Science Degrees are designed to prepare students to enter Baccalaureate programs with a junior status at the University of Wisconsin Oshkosh. Upon completion, students will have met the general education requirements of the University of Wisconsin Oshkosh, with up to 60 credits, based on individual course selection, eligible for guaranteed admission and transfer. Elective options will allow students to select courses that appeal to future career plans. The curriculum proposed will provide sufficient options for enrollees to complete the associate degree requirements in two years and the bachelor's degree requirements in four years. Lakeshore Technical College (LTC) and the University of Wisconsin Oshkosh (UWO) have developed a guaranteed transfer agreement (see Appendix A). LTC and UWO agree to commit to a partnership under the terms of this memorandum of understanding (MOU) and all its incorporated attachments.

LTC has reviewed courses that are part of current Wisconsin Technical College System (WCTS) university transfer degrees to align in title and number. LTC classes will be available through in-person, online, virtual (online synchronous), or a combination of delivery modes, with some exceptions. Students will need to complete a minimum of 25% of the degree, or 16 credits, at LTC; the degree is awarded by LTC.

Demonstration of Need

This agreement demonstrates the need for this program throughout the Lakeshore Technical College district, while also supporting the WTCS mission of providing a statewide, full-time collegiate transfer program (Wisconsin Statute, Chapter 38.001(1)(3)(b), 38.01(3)).

- Lakeshore Technical College and UW Oshkosh seek to close the attainment gap by expanding and maximizing access to postsecondary education in the LTC District. The Lumina Foundation, *A Stronger Nation: Wisconsin's Report 2019*, provides data regarding the attainment rate in Wisconsin and by county. According to the Lumina Foundation, "Wisconsin's attainment rate is 54.7 percent, and the state is working toward its attainment goal of 60 percent by 2027."¹ The LTC district average is 46.5%² (Calumet – 48.4%; Manitowoc – 35.9%; Ozaukee – 62.0%; Sheboygan – 39.5%)
- Lakeshore Technical College and the University of Wisconsin Oshkosh seek to better serve residents who already are seeking a transfer degree.
- Lakeshore Technical College and the University of Wisconsin Oshkosh hope to further expand baccalaureate partnerships within the region. According to research completed by the Jack Kent Cooke Foundation, in the report titled, *Persistence: The Success of Students who Transfer from Community Colleges to Selective Four-Year Institutions*, it was found "that community college transfer students have equal to higher graduation rates than students enrolling from high school or transferring from other four-year institutions."³

¹Lumina Foundation. (2022). *A Stronger Nation*. Retrieved February 3, 2022, from <https://www.luminafoundation.org/stronger-nation/report/#/progress/state/WI>

²The Lumina Foundation, "A Stronger Nation: Learning beyond high school builds American talent." <https://luminafoundation.org/stronger-nation/report/#/progress>, pages 4-5, Wisconsin's Report 2019.

³ <https://www.jkcf.org/research/persistence/>

Paul Carlsen, Ph.D., President

It is believed that the partnership between LTC and UWO will further improve attainment rates within Northeast Wisconsin. It will create access to higher education for residents of Northeast Wisconsin, resulting in a more educated workforce.

Guiding Principles

- Both institutions will contribute resources and expertise toward the common goal of providing the opportunity for students to earn a General Studies Transfer – Associate of Arts/Associate of Science degree toward transfer to a baccalaureate degree.
 - Please see Appendix A: Declaration of Intent
- The institutions will create a consortium agreement for enrolled students to earn a General Studies Transfer – Associate of Arts or Associate of Science Degree, conferred by Lakeshore Technical College, as approved by the WTCS Board and the UW System Board of Regents.
 - Please see Appendix B: AA/AS Articulated Agreement
- The institutions will work collaboratively to transcript the courses and review and update the information annually.
- Each institution will maintain their own college accreditation and LTC will maintain all documentation on program direction, program planning and the encompassing agreements.
 - Curriculum and instructional delivery will be aligned with LTC standards and expectations.
- Each institution will participate in jointly marketing the new program collaboration, including noting it in appropriate institutional publications and web content.
 - Collaborative promotional materials for the General Studies Transfer – Associate of Arts/Associate of Science degrees will be created.
- Subject to FERPA and other restrictions, data on enrollment, retention, pre- and post-transfer, completion, and recruitment will be shared annually between the partnering institutions.
 - Please see Appendix C: Assessment
- LTC and UWO will meet regularly to assure learning needs are met with the agreement.
- LTC and UWO faculty may participate in an Advisory Committee to understand employer needs.
- This agreement is subject to review if either LTC or UWO undergoes curriculum revision OR within five years of the origination of this agreement, whichever occurs earlier.

Partner Roles and Responsibilities

Lakeshore Technical College will:

- Ensure all collaborative program documentation is accurate, up-to-date, and appropriate approvals have been obtained from the Wisconsin Technical College System Office.
- Provide program direction for the entire curriculum, including a plan for program marketing.
- Assess Credit for Prior Learning based on WTCS standards.
- Accept Start College Now credits based on applicable standards.
- Assign a Dean to provide program oversight and supervision.
- Award financial aid to students within the Associate Degree programs.
- Hire and supervise instructors for courses offered as part of the degree program.
- Claim FTEs and college program and material fees from students enrolled in courses offered by LTC.
- Confer the General Studies Transfer – Associate of Arts/Associate of Science degrees.
- Process student applications and collect applicable fees.
- Provide advising and support services.
 - LTC will provide academic advising to assist new students enrolling in this program.

Paul Carlsen, Ph.D., President

- Upon being admitted to the program, a program counselor will serve as their program counselor through the entire program.
- Students will have access to a variety of support services, including:
 - Accommodation services
 - Student Help Desk (technology support)
 - Academic Coaching
 - Library Services
- Collect a Student Authorization to Release Account Information form for the student and share the form with UWO.
 - Please see Appendix D: Release of Information form
- Work collaboratively to develop plans for students to complete the program should it be necessary to discontinue it.

University of Wisconsin Oshkosh will:

- Provide an opportunity for LTC General Studies Transfer – Associate of Arts/Associate of Science degree graduate to complete a bachelor's degree.
- Participate in the coordination meetings as scheduled by LTC.
- Collaborate and respond in a timely manner to course and programmatic matters brought forth by LTC
- Program coordination at UWO will be through the Office of Academic Affairs.
- Collaborate with LTC on services to students such as admission processes, registration records, transfer of credits, advising, support services, and other needed services.
- Maintain a commitment to students enrolled in the collaborative program.
 - UWO will have consistent contacts for LTC faculty and staff related to registration, advising, and student support.
- Work collaboratively to develop plans for students to complete the program should it be necessary to discontinue it.
- When students directly contact UWO about the program, UWO will refer students to an LTC program adviser.
- Assess Credit for Prior Learning based on UWO standards.



Dr. Andy Leavitt, Chancellor, University of Wisconsin Oshkosh

8/22/2022
Date



Paul Carlsen, President, Lakeshore Technical College

Aug 23, 2022

Date



Dean



VP Instruction

Paul Carlsen, Ph.D., President

APPENDIX A

Declaration of Intent

Paul Carlsen, Ph.D., President

Guaranteed Transfer Declaration of Intent

Qualified Lakeshore Technical College students will be guaranteed admission to University of Wisconsin Oshkosh as a transfer student with junior status, having all their general education requirements met, after fulfilling the specified requirements:

1. Enroll as a new freshman or a transfer student at Lakeshore Technical College in the General Studies Transfer – Associate of Arts or Associate of Science program.
2. Complete the Declaration of Intent below and email to your Program Counselor at Lakeshore Technical College prior to completing 30 credits through Lakeshore Technical College's General Studies Transfer – Associate of Arts or Associate of Science program.
3. Complete the credits needed for junior standing (i.e., not remedial) at Lakeshore Technical College and complete the General Studies Transfer – Associate of Arts or Associate of Science degree.
4. Meet with a transfer program advisor at Lakeshore Technical College at least once per semester while enrolled.
5. Earn a minimum 2.0 cumulative GPA.
6. Meet minimum requirements for admission to University of Wisconsin Oshkosh. Visit <https://uwosh.edu/study-at-uw-oshkosh> for current requirements.
7. Apply online for transfer admission to University of Wisconsin Oshkosh at <https://apply.wisconsin.edu/homepage>. Submit your application in the term prior to your proposed start date. Application deadlines will be in effect. Please note in your personal statement that you are applying for the Guaranteed Transfer contract.
8. Students suspended from Lakeshore Technical College for disciplinary reasons are ineligible to participate in the transfer agreement.

Important Notes:

Admission to University of Wisconsin Oshkosh does not guarantee admission to a specific academic major or program. Visit www.uwosh.edu for information. This agreement does not guarantee bachelor's degree completion within four years.

The University of Wisconsin system Undergraduate Transfer Policy (June 2011) states that students may generally transfer up to 72 semester credits earned at non-baccalaureate institutions. UW institutions may accept additional credits toward the degree where appropriate. This does not alter policies concerning credits to be earned in residence at an institution.

Paul Carlsen, Ph.D., President



Guaranteed Transfer – Declaration of Intent

Lakeshore Technical College to University of Wisconsin Oshkosh

Name _____ LTC Student ID# _____
Phone # (w/area code) _____ Date of Birth _____
Address _____ City/St/Zip _____
Email _____
Anticipated Date of Entry at UW-Oshkosh _____
Intended UW-Oshkosh Major/Program _____

By signing and submitting this form, you agree that you have read and understand the conditions of the Guaranteed Transfer-Declaration of Intent.

Student Signature: _____

Lakeshore Technical College Program Counselor Information:

Name (printed) _____ Phone: _____
Counselor Signature _____ Date: _____

Fax or mail this form to:
UWO Admissions
800 Algoma Boulevard
Oshkosh, WI 54901

Keep one copy in the Lakeshore Technical College Program Counselor Office and give one copy to the student.

Office Use Only:

Date Received: _____ Credits earned: _____
Start at Lakeshore Technical College: _____ Start at UW-Oshkosh: _____

Paul Carlsen, Ph.D., President

APPENDIX B

AA/AS Articulation Agreement

Paul Carlsen, Ph.D., President

General Studies Transfer – Associate of Arts
20-800-1
2022-23 Program Curriculum Crosswalk
Lakeshore Technical College/University of Wisconsin Oshkosh

English – 6 Credits Required				
LTC Catalog Number	LTC Course:	University of Wisconsin Oshkosh Catalog Number	University of Wisconsin Oshkosh Course:	CREDITS
10-801-219	English Composition 1	WRT 188	First-Year College Writing	3
20-801-223	English Composition 2	WRT 287	Advanced Writing	3
Speech – 3 Credits Required				
10-801-198	Speech	COMM 111	Introduction to Public Speaking	3
Humanities – 12 Credits Required (Must include courses in at least two disciplines.) <i>*Satisfies World Language Requirement</i>				
20-801-204	Introduction to Literature	ENGLISH 227	Modern World Literature	3
10-809-166	Intro to Ethics: Theory and Application	PHIL 105	Ethics	3
20-802-211	Spanish 1	SPANISH 110	Introduction to Spanish 1	4
20-802-212	Spanish 2	SPANISH 111	Introduction to Spanish 2	4
10-809-103	Thinking Critically & Creatively	GEN ELEC 6	General Elective	3
Social Sciences – 12 Credits Required <i>*Satisfies Diversity and Ethnic Studies Requirement</i>				
10-809-198	Introduction to Psychology	PSYCH 101	General Psychology	3
10-809-122	Introduction to American Gov't	POLI SCI 105	American Government & Politics	3
10-809-144	Macroeconomics	ECON 201	Principles of Macroeconomics	3
10-809-143	Microeconomics	ECON 202	Principles of Microeconomics	3
10-809-172	Introduction to Diversity Studies*	SOC 13	Sociology Elective	3
10-809-196	Introduction to Sociology	SOC 101	Introductory Sociology	3
Mathematics and Natural Sciences – 10 Credits Required Mathematics – 3 Credits Required Minimum				
10-804-189	Introductory Statistics	MATH 189	Problem Based Inquiry Seminar in Statistics	3
10-804-198	Calculus 1	MATH 171	Calculus 1	4
Mathematics and Natural Sciences – 10 Credits Required Natural Sciences – 7 Credits Required Minimum (One science course must contain a lab.)				
10-806-114	General Biology	BIOLOGY 105	Biological Concepts	4
10-806-134	General Chemistry	CHEM 101	General, Organic, and Biochemistry	4
10-806-154	General Physics 1	PHYS/AST 171	College Physics 1	4
10-806-189	Basic Anatomy (no lab)	Biology Elective	Biology Elective	3
10-806-112	Principles of Sustainability (no lab)	ENV STDS 102	Introduction to Sustainability	3
Health and Wellness – 1 Credit Required				
20-807-203	Stress Management: Fitness for Life	PHY ED 163	Techniques of Scientific Relaxation	1

Paul Carlsen, Ph.D., President

World Language – 4 Credits Required				
(May be met with one year high school World Language, with grade “C” or better.)				
20-802-211	Spanish 1	SPANISH 110	Introduction to Spanish I	4
Diversity and Ethnic Studies -3 Credits Required				
10-809-172	Introduction to Diversity Studies	SOC 13	Sociology Elective	3
Electives – 9-10 Credits Required				
10-804-198	Calculus 1	MATH 171	Calculus 1	4
10-806-189	Basic Anatomy (no lab)	Biology Elective	Biology Elective	3
10-809-103	Thinking Critically & Creatively	GEN ELEC 6	General Elective	3
10-809-122	Introduction to American Gov’t	POLI SCI 105	American Government & Politics	3
10-809-188	Developmental Psychology	PSYCH 391	Developmental Psychology	3
20-802-212	Spanish 2	SPANISH 111	Introduction to Spanish 2	4
20-809-217	Race, Class, and Gender	SOC 13	Sociology Elective	3

Paul Carlsen, Ph.D., President

General Studies Transfer – Associate of Science
20-800-2
2022-23 Program Curriculum Crosswalk
Lakeshore Technical College/University of Wisconsin Oshkosh

English – 6 Credits Required				
LTC Catalog Number	LTC Course:	University of Wisconsin Oshkosh Catalog Number	University of Wisconsin Oshkosh Course:	CREDITS
10-801-219	English Composition 1	WRT 188	First-Year College Writing	3
20-801-223	English Composition 2	WRT 287	Advanced Writing	3
Speech – 3 Credits Required				
10-801-198	Speech	COMM 111	Introduction to Public Speaking	3
Humanities – 6 Credits Required (Must include courses in at least two disciplines.) <i>*Satisfies World Language Requirement</i>				
20-801-204	Introduction to Literature	ENGLISH 227	Modern World Literature	3
10-809-166	Intro to Ethics: Theory and Application	PHIL 105	Ethics	3
10-809-103	Thinking Critically & Creatively	GEN ELEC 6	General Elective	3
20-802-211	Spanish 1	SPANISH 110	Introduction to Spanish I	4
20-802-212	Spanish 2	SPANISH 111	Introduction to Spanish II	4
Social Sciences – 6 Credits Required <i>*Satisfies Diversity and Ethnic Studies Requirement</i>				
10-809-198	Introduction to Psychology	PSYCH 101	General Psychology	3
10-809-196	Introduction to Sociology	SOC 101	Introductory Sociology	3
10-809-144	Macroeconomics	ECON 201	Principles of Macroeconomics	3
10-809-172	Introduction to Diversity Studies*	SOC 13	Sociology Elective	3
Mathematics and Natural Sciences – 20 Credits Required Mathematics – 3 Credits Required Minimum, 7 Credits Maximum				
10-804-189	Introductory Statistics	MATH 189	Problem Based Inquiry Seminar in Statistics	3
10-804-198	Calculus 1	MATH 171	Calculus 1	4
Mathematics and Natural Sciences – 20 Credits Required Natural Sciences – 13 Credits Required Minimum, 17 Credits Maximum (One biological science course and one physical science course required, each requiring a lab.)				
10-806-114	General Biology	BIOLOGY 105	Biological Concepts	4
10-806-134	General Chemistry	CHEM 101	General, Organic, and Biochemistry I	4
10-806-154	General Physics 1	PHYS/AST 171	College Physics 1	4
10-806-189	Basic Anatomy (no lab, includes physiology)	Biology Elective	Biology Elective	3
10-806-112	Principals of Sustainability	ENV STDS 102	Introduction to Sustainability	3
10-806-186	Intro to Biochemistry	CHEM 102	General, Organic, and Biochemistry II	4
Health and Wellness – 1 Credit Required				
20-807-203	Stress Management	PHY ED 163	Techniques of Scientific Relaxation	1

Paul Carlsen, Ph.D., President

World Language – 4 Credits Required				
(May be met with one year high school World Language, with grade “C” or better.)				
20-802-211	Spanish 1	SPANISH 110	Introduction to Spanish I	4
Diversity and Ethnic Studies -3 Credits Required				
10-809-172	Introduction to Diversity Studies	SOC 13	Sociology Elective	3
Electives – 9-10 Credits Required				
10-806-189	Basic Anatomy (no lab)	Biology Elective	Biology Elective	3
10-809-122	Intro to American Government	POLI SCI 105	American Government & Politics	3
10-809-196	Introduction to Sociology	SOC 101	Introductory Sociology	3
10-809-103	Thinking Critically & Creatively	GEN ELEC 6	General Elective	3
20-809-217	Race, Class, and Gender	SOC 13	Sociology Elective	3
20-802-212	Spanish 2	SPANISH 111	Introduction to Spanish II	4

Paul Carlsen, Ph.D., President

APPENDIX C

Assessment

Paul Carlsen, Ph.D., President

Quantitative and Qualitative Data

The General Studies Transfer – Associate of Arts and Associate of Science partnership between Lakeshore Technical College and the University of Wisconsin Oshkosh will use both quantitative and qualitative data when assessing student learning and overall program viability. The partners will address the program and course learning outcomes in their cooperative development of the assessment plan.

Direct measures and indirect measures of student success will be used as assessment measures. Indirect measures of student learning could be gathered from graduate surveys, alumni surveys, or focus group discussions.

The Program Outcomes for the General Studies Transfer – Associate of Arts and Associate of Science partnership are based on the LTC Employability Skills as shown below in Chart 1 Program Outcomes.

Chart 1: General Studies Transfer – AA/AS Agreement Program Outcomes
Communicate Effectively
Demonstrate Community & Global Accountability
Demonstrate Personal Accountability
Solve Problems Effectively
Think Critically & Creatively
Value Individual Differences & Abilities
Work Cooperatively & Professionally

Program viability would be assessed using direct and indirect measures. Direct outcomes may describe goals for the program, such as student success metrics as defined as graduation rates, persistence factors, and transfer rates. Other methods that would provide useful feedback for improving processes that support the learning and provide an overall picture of success would include course evaluations and course grades.

The development of the assessment plan for the General Studies Transfer – Associate of Arts and Associate of Science partnership will include faculty and dean representation from Lakeshore Technical College and faculty and administrator representation from University of Wisconsin Oshkosh. One criterion for evaluating the success of this partnership will be the rate of student completion for bachelor's degree.

Paul Carlsen, Ph.D., President