

# **ADVISING SNAPSHOT**

## **April 2022 Edition**

### **Registration Support**

Have you heard of the [Registration Toolkit](#)? If not, this may be just the tool you and your students have been looking for.

#### **Step 1: Pre-Registration**

Provides information about advising, appointment scheduling and Appointment Summaries in Navigate, Advisement Report, and more. It also explains the most common registration holds, how to know if you have one and steps to take to get it removed.

#### **Step 2: Registration**

Detailed instructions for using College Scheduler to make a class schedule, and TitanWeb to add, drop, swap, or waitlist courses. Also explains common enrollment errors and how to address them.

#### **Step 3: Post-Registration**

Reminds students that it is always a good idea to "check your work." Instructs students in how to review their schedule against their Advisement Report to ensure they've enrolled in the correct classes.

### **Closed Class Policy**

Did you know UW Oshkosh has a Closed Class Policy? This policy exists to help students understand what steps they can take if a course they need is full at their time of enrollment. The policy simply states that departments must clearly identify, on the department website, what a student should do if a course they wish to take is full. Options for addressing this issue vary widely across campus. Here are a few examples from [Criminal Justice](#), [Sociology](#), and [History](#)

We highly recommend departments utilize the Wait List feature in TitanWeb. This method is transparent, student friendly, and allows the department to better track demand for courses to advocate for resources.

## Online Options

UW Oshkosh offers more online course options than ever before. This is great because more and more traditional students are interested in a semester schedule that combines both in-person and online classes for greater flexibility. Hybrid schedules help students keep jobs they need to pay the bills, keep childcare costs down, take more credits or specific courses they need, and stay on track to graduation. Students are especially interested in online options during J-Term, May-Term and Summer.

With greater flexibility comes greater complexity. Online courses can have different accessibility, enrollment processes, and tuition rates. You can learn more about the various online options available to students and how to navigate them [HERE](#).

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