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**WHAT HAPPENS WHEN AN  
INSTRUCTOR BELIEVES A STUDENT  
HAS ENGAGED IN ACADEMIC  
MISCONDUCT? (UWS 14.05 & 14.06)\***

- ✦ The instructor will offer to discuss the matter with the student to review the bases for his or her belief that the student engaged in academic misconduct and to give the student an opportunity to respond.
- ✦ The instructor will then determine if academic misconduct occurred.
- ✦ If the determination is that no academic misconduct occurred, the matter will be considered resolved.
- ✦ If the determination is that academic misconduct occurred, the instructor will decide appropriate sanction(s) to be imposed. For sanctions under UWS 14.04(1) (d) through (h), the instructor will put the decision in writing to the student.
- ✦ A student has the right to request a hearing to contest the determination that academic misconduct occurred, or the choice of disciplinary sanction, or both. If the student does not request a hearing within 10 days, the determination of academic misconduct shall be regarded as final, and the disciplinary sanction(s) shall be imposed.

\*Where the instructor is considering sanctions other than probation, suspension or expulsion.

For the full text of Chapter UWS 14, Student Academic Disciplinary Procedures, refer to the Dean of Students Office website, <http://www.uwosh.edu/deanofstudents/university-polices-procedures>

UNIVERSITY OF WISCONSIN OSHKOSH

For further information, questions or concerns, contact:

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<http://www.uwosh.edu/deanofstudents/university-polices-procedures>

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ACADEMIC  
MISCONDUCT:  
WHAT YOU NEED  
TO KNOW

FOR STUDENTS



DEAN OF STUDENTS OFFICE  
DEMPSEY HALL, ROOM 125

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(920) 424-3100

# ACADEMIC MISCONDUCT

## Academic honesty

is fundamental to the integrity of the university, and academic



misconduct is taken very seriously. Students are responsible for the honest

completion and representation of their work, for the appropriate citation of sources, and for respect of others' academic endeavors (UWS 14.01).

### Talk with your instructor if you:

- Are unsure about how to cite others' materials
- Are unsure whether collaboration or group work is appropriate
- Believe other students have engaged in academic misconduct

## WHAT IS ACADEMIC MISCONDUCT?

Under Chapter UWS 14, Student Academic Disciplinary Procedures, "academic misconduct" means an act in which a student (UWS 14.03(1)):

- (a) Seeks to claim credit for the work or efforts of another without authorization or citation;
- (b) Uses unauthorized materials or fabricated data in any academic exercise;
- (c) Forges or falsifies academic documents or records;
- (d) Intentionally impedes or damages the academic work of others;
- (e) Engages in conduct aimed at making a false representation of a student's academic performance; or
- (f) Assists other students in any of these acts.

### Examples of Academic Misconduct:

- Cheating on an exam
- Collaborating with others in work to be presented, contrary to the stated rules of the course
- Submitting a paper or assignment as one's own work when all or part of the paper or assignment is the work of another



(Find more examples in UWS 14.03(2))

## WHAT CAN HAPPEN TO A STUDENT WHO ENGAGES IN ACADEMIC MISCONDUCT?

Academic misconduct is subject to disciplinary action which can include *one or more* of the following sanctions (UWS 14.04(1)):

- (a) An oral reprimand;
- (b) A written reprimand presented only to the student;
- (c) An assignment to repeat the work, to be graded on its merits;
- (d) A lower or failing grade on the particular assignment or test;
- (e) A lower grade in the course;
- (f) A failing grade in the course;
- (g) Removal of the student from the course in progress;
- (h) A written reprimand to be included in the student's disciplinary file;
- (i) Disciplinary probation; or
- (j) Suspension or expulsion from the university.

### At UW Oshkosh, it is not uncommon:

for a **first instance** of academic misconduct to result in a lower/failing grade on a particular assignment/test or a lower/failing grade in the course; and

for a **second instance** of academic misconduct to result in suspension from the university.