**Leadership Council Minutes**

**August 24, 2016**

Present: Chancellor Andrew Leavitt, Courtney Bauder, Stephen Bentivenga, Scott Beyer, *Samantha Swartz* for Austyn Boothe, Irma Burgos, Jamie Ceman, Lane Earns, Chuck Hermes, Charlie Hill, Marci Hoffman, Sue Jaeke, *Franca Baracelli for* John Koker, Karl Loewenstein, *Aaron Abram for* Ameerah McBride, Anne Milkovich, Brandon Miller, Leslie Neal-Boyan, Art Rathjen, JoAnn Rife, Matt Suwalski, Laurie Textor,Jennifer Watson, Lori Worm, Greg Wypiszynski,

Absent: Terri Gohmann, Kate McQuillan, Alexander Novak, Darryl Sims, Carleen Vande Zande, Fredrick Yeo

Guests:

1. Call to Order

Chancellor Leavitt called the meeting to order at 2:03 p.m.

1. Update on FLSA – Laurie Textor

Laurie reported on the progress that they are making on the new salary threshold. Her office has been meeting with deans and vice chancellor’s. A large number of staff that meet the exception will need to be monitored. Upcoming forums will be held to to gather feedback and answer questions as related. Training for employees and supervisors will be necessary. The use of compensation time verses overtime was explained and discussion was held on the need for a policy eventually.

1. HR – New Policy Regarding Terminal Leave Payouts – Laurie Textor

Starting in July, department budgets are being charged when certain employees leave the university. If a unit has allowed an employee to use banked leave in the past, then in the future that practice will be the reasonability of the department to cover those costs. Please contact Human Resources for more details.

1. Additional Items in needed –
2. Jamie Ceman announced that Opening Day will have the same schedule as last year.
3. The University Budget Development Committee continues to move forward and is also making sure they stay in line with the new Strategic Plan when necissary.
4. UWO was a recent recipient of the RPG grant, which is to be used for improving retention population for students. Chancellor thanked the Provost, Brandon Miller, Sylvia Carey-Butler, and Ameerah McBride for their work and success.
5. Provost Earns – System has adopted a policy to pick a common cut score for Math of 470. English is next. This new policy goes into effect Fall 2017. Discussion related to failure rates and competitive with other institutions was held.
6. Announcements –
   1. Timeframe of this meeting will be changing from 2-3:30 from the original 2-4 slot. The 3:30-4 will be most helpful to have the Deans meet with the Chancellor.
   2. Anne Milkovich – A recent malicious email affecting students has been an issue they are addressing.
   3. The space needs draft presentation will be presented to Administrative Staff on September 12th.
   4. Anne Milkovich - The discussion list will have everyone included at the beginning of the school year, and then employees can choose to come off of it if they wish.
   5. The first Health & Wellness Fair will be held on October 6th from 9-1 pm.
7. Next Meeting – Wednesday, September 14, 2016 in Reeve 306
8. Adjourned at 3:30 pm

Respectfully submitted, April Dutscheck