**Leadership Council Minutes**

**February 24, 2016**

Present: Chancellor Andrew Leavitt, Scott Beyer, Sylvia Carey-Butler, Jamie Ceman, Lane Earns, Lisa Goetsch, Charlie Hill, Sharon Kipetz, John Koker, Karl Loewenstein, Rich Marshall, *Laura Knaapen* for Anne Milkovich, Brandon Miller, Kay Neal, Leslie Neal-Boyan, Reggie Parson, Darryl Sims, Tom Sonnleitner, Laurie Textor,Carleen Vande Zande, Lori Worm, Greg Wypiszynski

Absent: Courtney Bauder, Tom Grogan, Chuck Hermes, Marci Hoffman, Ameerah McBride, Art Rathjen, JoAnn Rife, Petra Roter, Jordan Schettle, Jennifer Watson, Fredrick Yeo

Guests: Ryan Haley, Kate McQuillan

1. Call to Order

Chancellor Leavitt called the meeting to order at 2:05 p.m.

1. Higher Learning Commission [HLC] Update – Carleen Vande Zande

Carleen went through a power point presentation going over the current and upcoming stages of the Fall 2017 HLC visit. She credited all the hard work that has gone into this preparation and all those that contributed. The Timeline, Overview and Opportunities, Criteria, Finding, Federal Compliances, and Resources were the main discussion points. Another point of interest was that this cycle everything is prepared electronically for review.

Site for resources: [http://www.nca.org/Information-for-Institutions/critera-and-core components](http://www.nca.org/Information-for-Institutions/critera-and-core%20components)

1. HR Update – Laurie Textor

Laurie shared data showing past and current numbers of all faculty, academic staff, and university staff for comparison and review. The savings, goals, and challenges still to be determined from the Retirement Incentive Program were discussed.

Chancellor Leavitt then added to the discussion along with covering items that include: FTE counts, changes in staff lines on the graph shared, upcoming budget goals, and the impressive work being done with the activities in the Admission Office.

1. Strategic Planning – Lane Earns

Provost Earns reported the draft plan is done and can now be found online. The implementation team will start working on the metrics and strategies in the next phase. Brochures are being finalized and coming out soon, and the Provost reminded everyone as they read through the draft plan to read it from the top and work down to be sure that foundation of the plan in understood correctly.

1. Check in Around the Table: How is Leadership Council working

Chancellor asked council members if they are getting what they need out of this meeting? Discussion topics include:

* Follow up discussion time from presentations and/or specific agenda items
* Chancellor’s question of the meeting
* Comparing Chancellor’s Administrative Staff to Leadership Council; who attends, what is shared, etc.
* Is this meeting a good time to do training

1. Additional Items
   1. OSA Elections are March 8th & 9th
   2. Reminder that the Campus Climate Survey is coming out soon, and all participation is greatly encouraged.
   3. The College of Nursing had a fantastic Board passing rate of 96%!
   4. Jamie Ceman noted that they have been approved for ownership over the term ‘SloshKosh’ and are now doing their best to protect it and be sure it is NOT used at all!
   5. Darryl noted the upcoming sports events, and potential championship just around the corner!! He also gave a special thank you to the College of Business for their support.
2. Announcements –
3. Provost Earns reminded Leadership Council Members of the importance of attendance to this council, and that if you are unable to attend having someone from your area/division is highly suggested.

1. Next meeting – Wednesday, March 9, 2016
2. Adjourned at 4:00 pm

Respectfully submitted,

April Dutscheck