**Leadership Council Minutes**

**April 27, 2016**

Present: Chancellor Andrew Leavitt, Courtney Bauder, Scott Beyer, Austyn Boothe, Sylvia Carey-Butler, Jamie Ceman, Lane Earns, Lisa Goetsch, Tom Grogan, Chuck Hermes, Charlie Hill, Marci Hoffman, Sharon Kipetz, John Koker, Karl Loewenstein, Rich Marshall, Anne Milkovich, Brandon Miller, Kay Neal, Leslie Neal-Boyan, Alex Novak, Art Rathjen, Petra Roter, Darryl Sims, Laurie Textor,Carleen Vande Zande, Jennifer Watson, Lori Worm, Greg Wypiszynski, *Elizabeth Alderton for* Fredrick Yeo

Absent: Ameerah McBride, JoAnn Rife, Jordan Schettle,

Guests: Kate MaQuillian, Stephen Kercher, Kathleen Corley, Cindy Schultz, Larry Herzberg, Aaron Abrams, Elizabeth Wade-Sirabian, Ryan Haley, Austyn Boothe, Alexander Novak.

1. Call to Order

Chancellor Leavitt called the meeting to order at 2:02 p.m.

1. Arts & Humanities Alliance Proposal – Stephen Kercher

Chancellor Leavitt introduced Dr. Kercher, whom then gave a brief update on the presentation and its background prior to going through the proposal. He thanks all those that had a part in the creation of the proposal and then discussion topics that included: Curriculum, concerns over loss of specialization, Essential Learning Outcomes, promoting needed program, and an invitation from the Chancellor from anyone that has ideas on how to improve the curriculum was given at the end.

1. Update for Recruitment Marketing – Jamie Ceman – The development of the Marketing Campaign is under way. She explained the difference between the brand and the campaign. Brand is more the details in colors, logo, font, etc. Campaign is how we do the specific goals and how materials come across. She reported that the new view book is being worked on, and the importance of UWO selling ourselves to students is being integrated into the work. Research feedback is also being used for decision making.
2. Strategic Planning – Provost Earns – Provost reported that the implementation reports are complete and the recommendations from those will be coming soon.

1. Event Planning - Leslie Neal-Boylan – Chancellor reported that a search for an Event Planner will be coming soon as the need for this role is critical, especially for events such as Commencement.
2. Civility Works Update – Tom Grogan & Cindy Schultz gave the history of the Civility Works group on campus and the offerings they have for employees. They have a poster and business card that both state their 9 calls to be civil, those being:
3. Pat Attention
4. Listen
5. Be Inclusive
6. Don’t Gossip
7. Show Respect
8. Be agreeable
9. Apologize
10. Give Constructive Criticism
11. Take Responsibility

Their group email is [civilityworks@uwosh.edu](mailto:civilityworks@uwosh.edu) and web address is: OshkoshCivilityProject.Org

Chancellor thanked both Tom and Cindy for the work and involvement, especially when bringing Workplace Joy!

1. Additional Items in needed –
   1. Salary equity letters will be coming out this week
   2. Instructional Academic Staff salary equity is still being determined
   3. Diversity Training may become required for senior leadership
   4. Brandon Miller reported that the Student Success Collaborative training will start this week for the first set of users.
   5. CIO Ann Milkovich reported that the Learning Management contract expires in a year and they are exploring options.
2. Announcements –
   1. Chancellor introduced two of our guests who will be the new OSA seats on council after their transition; Austyn Boothe and Alexander Novak.
3. Next Meeting – Wednesday, May 11, 2016 – in Reeve 306
4. Adjourned at 3:47 pm

Respectfully submitted,

April Dutscheck