

**Leadership Council  
Minutes  
November 28, 2018**

Present: Chancellor Andrew Leavitt, *Mark Clements for* Victor Alatorre, Stephen Bentivenga, Peggy Breister, Laurence Carlin, Sylvia Carey-Butler, Kevin Crawford, Carmen Faymonville, James Fletcher, Lisa Goetsch, Cheryl Green, Linda Haling, Chuck Hermes, Charlie Hill, Ricky Johnson, Lynn Kleman, John Koker, Laurie Kraisin, Shawna Kuether, Jean Kwaterski, Kurt Leibold, Melanie Marine, Kate McQuillan, Elizabeth Morrell, Colleen McDermott, Art Munin, Carla Rabe, Barbara Rau, JoAnn Rife, Martin Rudd, Druscilla Scribner, Jeanne Schneider, Darryl Sims, Judith Westphal, Neil Woolf, Lori Worm Greg Wypiszynski, Brian Xiong

Absent: Bill Bultman, Ronisha Howard, Alex Hummel, Stephanie Leichty, Robert Roberts, Bethany Rusch

Guests: Laura Knaapen, Jennifer Borgmann, Angela Metke, Sara Pritzl, Julie Neubert, Amanda Ziesemer, Donna Mauk

- I. Call to order: Chancellor Leavitt called the meeting to order at 2:03 p.m.
- II. Financial Update – Provost Koker  
Provost Koker gave an overall view of where we are with the projected budget cuts, the continuing plan, and also covered the role of the budget process as we move forward. He thanked VC Fletcher and the staff of the Institutional Research office for their hard work and reiterated that we still have a goal to be as transparent as possible. A brief update was shared on enrollment, recruitment, retention, and IPAR.
- III. University Updates – Chancellor Leavitt or designee
  - Chancellor Leavitt gave an update on the request to have Interim decoupled from our fall semester. System is making sure our Student Credit Hours will still be met, and we hope to hear back soon. Hopes are to have it into effect by fall 2020.
  - The Strategic Planning Initiative will be starting up again, and Dr. Ron Rindo will be leading that. Please let Dr. Rindo know if you are interested in helping out, as volunteers will be solicited.
- IV. Overview of Dining RFP Process – Jean Kwaterski  
Jean noted that our current contact with Sodexo is nearly up, and went over the current list of committee members serving as the evaluation team that will be discussing the proposals received. They are considering the campus needs, as well as the survey results from students and staff on this topic for interests, needs, and options. This does include the access campuses, and a timeline was shared for this whole process to be completed. Final approval would be up to the Board of Regents at the April meeting, and a contract could be awarded following that approval.
- V. Using 25Live for all campus room scheduling – JoAnn Rife & Laura Knaapen  
This system is currently used in a few areas across campus and ideally it would be great if we could get all campus on board. It not only would be incredibly helpful

from a safety aspect, so that the UWO Police could track activities and use of space better, it would also be usable with all three campuses. Other bonuses include: space utilization, revenue generating options, and the needed consistency across campus. They asked Council how they can move forward making this something that isn't optional as it will be beneficial across the board for all of campus.

- VI. University Policies – None
  - a. *New/Proposed*: None
  - b. *Revised/Changes*: None
  - c. *Completed*: None
  
- VII. Announcements/Items from the floor –
  - a. Provost Koker took a moment to welcome both Laurie Krasin and Brian Xiong, as today is their first time at Leadership Council.
  
- VIII. Next meeting – Wednesday December 19, 2018, Reeve 306
  
- IX. Adjournment
  - Meeting adjourned at 3:31 p.m.

Respectfully Submitted  
April Dutschek