

**Leadership Council
Minutes
January 24, 2019**

Present: Victor Alatorre, Buzz Bares, Stephen Bentivenga, Peggy Breister, Mark Clements, Chad Cotti, Kevin Crawford, Carmen Faymonville, Lisa Goetsch, Cheryl Green, Linda Haling, Chuck Hermes, Charlie Hill, Alex Hummel, Ricky Johnson, Lynn Kleman, John Koker, Shawna Kuether, Jean Kwaterski, Kurt Leibold, Melanie Marine, Kate McQuillan, Colleen McDermott, Carla Rabe, Barbara Rau, JoAnn Rife, Martin Rudd, Jeanne Schneider, Nathan Scott, Judith Westphal, Greg Wypiszynski, Brian Xiong

Absent: Chancellor Andrew Leavitt, Bill Bultman, Sylvia Carey-Butler, Laurence Carlin, James Fletcher, Ronisha Howard, Laurie Kraisin, Stephanie Leichty, Elizabeth Morrell, Art Munin, Robert Roberts, Bethany Rusch, Druscilla Scribner, Darryl Sims, Lori Worm

Guests: Trent Martin, Kim Langolf

- I. Call to order: Provost Koker called the meeting to order at 2:04 p.m. and welcomed everyone to the first meeting of the new year.

- II. University Updates – Provost Koker
 - Provost welcomed new members: Mark Clements, Buzz Barnes, Nathan Scott, and Chad Cotti.
 - The recent updates to the agenda were noted so members would see that the polices would now have listed behind them what Stage they are at in the process. This will help for tracking purposes, as well as keeping necessary timeframes.

- III. University Policies –
 - a. *New/Proposed:*
 - i. UW System Proposed Privacy Policy [Stage 1] – Mark Clements announced that they are still drafting this at the System level, but have asked for feedback if we are willing. Mark clarified a few of the main purposes of the policy: To disclose what we collect and how we use it; be sure we maintain and destroy data we no longer need; and designate a data officer.
 - ii. UWO Drone Policy [Stage 1] – Kim Langolf – The policy will soon be drafted, and the drafting committee will be sure to focus on having it effective at all three campuses; difference of property types to be considered; privacy issues; monitoring authorities, and including key areas that are affected for the creation of the policy.
 - b. *Revised/Changed:*
 - i. Emeritus Policy - (Revision to update/include all employees – GEN 3.B.19) [Stage 1] – Ricky Johnson reported that the recent benefit changes System made to this policy impacts all employees, and that as well as the need for consistency of university staff at the Access campuses and Oshkosh campus makes this a good time to consider

revisions holistically. Feedback is welcome and committee members were requested.

- ii. UWO Alcohol Policy [Stage 3] – Kurt Leibold, Trent Martin, and Kim Langolf went through the new drafted policy. They covered the new permit that will be required to be submitted, the collaboration of Risk Management and Emergency Management Offices working together on this policy, and reminded everyone that the purpose of the policy is to provide more of a process for monitoring the use and consumption.
- iii. Service and Animal Therapy Policy [Stage 3] – Art Munin/Buzz Bares - This policy just needs review and consideration by OSA before moving forward.

c. *Completed:*

- i. System Recruitment Policy HR 13 (Revision to update handbook) – [Stage 5] – Shawna Kuether
- ii. System Personnel File Policy TC 1 (Revision to update handbook) [Stage 5] – Shawna Kuether

IV. Announcements/Items from the floor –

- a. Provost Koker shared his gratitude the University Police and Facilities staff for all their assistance to get us through the snow days.
- b. Shared governance leaders from both Faculty and Academic Staff asked if they could proceed to work between their two Senates on a policy for Academic Staff voting rights in a timely manner due to their upcoming election deadlines. Leadership Council members agreed to this request.
- c. Chief Leibold announced that a new Pedestrian Initiative will be under way with the start of the new semester. Education, warnings, and citations were discussed. This initiative may need to be done each semester, until we see a culture change, as pedestrian walk ways are the biggest complaint from the local community related to our campus.

V. Next meeting – Wednesday, February 20, 2019, Reeve 306

VI. Adjournment

Meeting adjourned at 2:56 p.m.

Respectfully Submitted

April Dutschek