

TEACHER CANDIDATE TIMELINE 18 WEEK (FULL SEMESTER) PLACEMENT

Please use this timeline to help you discuss and negotiate a plan of action for your field placement. Your cooperating teacher may have additional ideas or suggestions.

- Co-Teaching suggestions are provided in a separate section of the Appendix for any participating Teacher in Residency and intern teams or for other candidates interested in using this model.
- **All activities, tasks and timelines around the edTPA will be shared directly with the teacher candidates and are intentionally omitted from this timeline.**

<p>Weeks 1-2 <i>Acclimating</i></p>	<ul style="list-style-type: none"> ▪ Provide your university supervisor with a copy of your schedule and contact information ▪ Provide the main office your emergency contact form ▪ Complete School Familiarization Form [see Appendix] ▪ Arrange for Initial Triad meeting ▪ Learn about your students as individuals – names, learning styles, needs (IEP’s) and strengths ▪ Begin interacting with students on a daily basis ▪ Understand expectations for lesson planning – format, timing, and frequency of submitting to both CT and supervisor ▪ Do a planned introduction activity and send home letter of introduction to parents, if CT agrees ▪ Take on the planning, instruction, management and assessment of one class or curricular area, one small group or part of a period ▪ Confirm EdTPA Handbook and focus class/students. ▪ Task 1 edTPA
<p>Weeks 3-4 <i>Early Participation</i></p>	<ul style="list-style-type: none"> ▪ Initial observation by university supervisor. ▪ Intensify instruction with students, increase teaching as directed by CT. ▪ Collect written feedback from CT and supervisor. ▪ Task 2 edTPA
<p>Weeks 6-15 <i>Teaching</i></p>	<ul style="list-style-type: none"> ▪ Additional observations by university supervisor ▪ Midterm evaluation is suggested for the triad ▪ Take on all teaching duties according to schedule ▪ FULL TIME TEACH! (a minimum of 2 weeks) ▪ Co-teach with CT if possible ▪ Get involved in duties or assignments outside of classroom responsibilities ▪ Task 3 and submission of edTPA

Weeks 16-18+

Reflection Analysis & Closure

- Final triad. Complete final evaluations in TK20.
- Return instructional responsibilities back to CT
- Complete all student assessment obligations
- Observe other teachers in the building (and beyond) if time and schedule allow
- Solicit feedback from students (survey, short answer, interview, etc.) and analyze to inform future instruction and planning
- Complete all university and departmental assignments
- Return resources to staff if necessary.
- Write a thank you note to your cooperating teacher
- Achieve closure with your students and colleagues