

TEACHER CANDIDATE TIMELINE 9 WEEK (QUARTER) PLACEMENT

Please use this timeline to help you discuss and negotiate a plan of action for your field placement. Your cooperating teacher may have additional ideas or suggestions.

- Co Teaching suggestions are provided in a separate section for any teams participating in that model.
- **All activities, tasks and timelines around the edTPA will be shared during on-campus seminars and writing sessions and are intentionally omitted from this timeline.**

<p>First Week <i>Acclimating</i></p>	<ul style="list-style-type: none"> ▪ Complete School Familiarization Form in Appendix. ▪ Schedule opening Triad meeting. Discuss participation in activities such as grade level, department or IEP meetings, duties, professional development opportunities, involvement with parents, pupil assessment, and informal social activities at the school. University expectations including edTPA are discussed ▪ Define lesson plan structure. (See Appendix for samples) ▪ Learn your student’s names, behaviors, and learning styles. Prepare a letter of introduction to send home if cooperating teacher agree ▪ Observe cooperating teacher. Assist whenever possible. Become acquainted with school management policy and building resources ▪ Begin interacting with students; plan the schedule for your instruction and edTPA classroom ▪ Confirm EdTPA Handbook and focus class/students.
<p>Weeks 2-4 <i>Early Participation</i></p>	<ul style="list-style-type: none"> ▪ Take on the planning, instruction, management and assessment of one curricular area or part of a period ▪ Begin to intensify interaction with students. As time and confidence warrants, take on more curricular areas and/or classes ▪ Initial observation by University Supervisor ▪ Collect written feedback from cooperating teacher and supervisor ▪ Task 1 edTPA; begin Task 2
<p>Weeks 5-7 <i>Teaching</i></p>	<ul style="list-style-type: none"> ▪ Collect artifacts for Transition to Teaching Portfolio. ▪ Take on planning, instruction and assessment of additional curriculum/classes ▪ TEACH a <u>minimum</u> of 2 weeks full time. ▪ Additional observation(s) by University Supervisor AND, if feasible, a mid-term triad occurs. ▪ Task 2 edTPA; Task 3 and submission of edTPA

Weeks 8-9 or 10

Reflection Analysis & Closure

- Assume or continue full time teaching.
- Complete all instructional obligations.
- Complete student assessment and student record keeping.
- Complete all university and college assignments and expectations. Final Triad meeting. Discuss performance/grade.
- Observe other teachers if time and schedule allows.
- Return resources if necessary.
- Write a thank you note to your cooperating teacher.
- Achieve closure with your students and colleagues.