**EHS Committee Minutes**

**Tuesday, February 14, 2023**

**University P.D., Intel & Ops Center & Teams**

**Attendance**

Present: Lt. Greg Weitz, Jack Johnsen, JoAnn Rife, Greg Potratz, Kristina Mosley, Patrick Marcoe, Ellie Lang, Polly Newbauer

Absent: Colin Long, Rebecca Stephani, Jason Griffith

Guest: UWOPD student intern, Brittany

**Announcements**-

November meeting minutes were reviewed and approved by a motion to approve from G. Potratz; seconded by J. Johnsen.

**Workers’ Comp Claims Review-**

* L. Welch presented end-of-year W.C. claims data for 2022. Statistics to note: Thirty-six percent of our claims occurred in Custodial Services. Slip/trip/fall claims amounted to 26% of all claims. These figures match very closely to the rest of UW System. Headstart incurred the second highest number of claims, at 27%. Lori stated that numerous claims were a result of employees not paying attention to their surroundings. She hopes to develop training on Situational Awareness to present this year. This is not an OSHA or System-required topic, but Lori believes it needs to be discussed due to the number of claims resulting from lack of situational awareness.
* At this date, there have been six claims reported in 2023, two of them resulting in Lost Time.

**Old Business-**

* Our committee still needs a faculty member.
* Severe Weather Shelter signage-L. Welch will begin work with a FM technician on 2/21 to hang these signs.
* G. Potratz presented the information he has gathered on the lab fume hoods on all three campuses. He is unable to inspect them himself; this has historically been a FM responsibility, but Greg has been told there were not enough staff to complete this task last summer (FM’s usual time for doing this work). J. Rife suggested Greg put together the man-hours required to complete this task; she will present to VC Roberts and Provost Koker.
* L. Welch reported that UW System Policy 635 – Return to Work: Workers’ Compensation is to be implemented at all campuses by May 1, 2023. Lori met w/Holly Shea to discuss options for implementation and concerns about meeting the deadline. At this time, Lori will try to work with Facilities Management and Headstart leadership to put together plans for their areas. This involves training supervisors on the expectations of providing modified work whenever possible, as well as coming up with a list of tasks/jobs. Continuing to let injured employees sit at home when unable to return to work at 100% capacity is no longer an acceptable option. \*\*Please review the meeting minutes from November 2022 to refresh yourselves on the RTW concept.
* L. Welch will submit the Working in Isolation audit questionnaire to System Auditing Division by 2/21/2023. Our campus will not be compliant in some areas.

**New Business-**

* **Personnel Changes in Facilities Management**-J. Rife informed us that the new Environmental Services Mgr position was filled by Tony Blaskowski; he started on 2/13/23. Tony will oversee the Custodial Services and Grounds & Auto Dept. This new position was created by a recommendation from the Reorganization Team tasked by the Chancellor last summer to make recommendations for operational and staff changes in the Custodial Services Dept.
* A new HVAC mechanic also started on 2/13/23.
* A new Grounds and Auto Dept supervisor will start on 2/20/23.
* **Non-English speaking new employees-**L. Welch presented a challenge she is having with new custodial employees who speak very little English. Currently, the supervisors are using Google Translate and demonstrations to communicate and train. This is not an option for the type of information Lori covers in her safety orientation with new employees. She has two leads she will purse to seek help with this challenge.
* L. Welch announced that Rebecca Stephani’s Family & Community Health clinical rotation students are developing a presentation for UWO employees and students to familiarize them with the AEDs and Stop the Bleed Kits we have on our campuses. The goal is to minimize feelings of nervousness or hesitation a person might have to use these potentially life-saving tools. This informational course will be presented at the Fox Cities and Fond du Lac campuses later this semester. It is a possibility that a future class can provide this opportunity to our Oshkosh campus employees and students.
* **ASSIGNMENT FOR EVERYONE –** Please bring one safety concern or suggestion for improvement for discussion. This can be from just you or from your department.

**Next Meeting:**

**Tuesday, March 14, 2023**

**10:00-11:00 a.m.**

**University P.D., Intel & Ops Center and Teams**