**EHS Committee Minutes**

**Tuesday, March 14, 2023**

**University P.D., Intel & Ops Center & Teams**

**Attendance**

Present: Colin Long, Jason Griffith, Jack Johnsen, JoAnn Rife, Greg Potratz, Tim Lin, Kristina Mosley, Patrick Marcoe, Ellie Lang, Rebecca Stephani, Polly Newhouse

Absent: Lt. Greg Weitz

**Announcements**-

February meeting minutes were reviewed and approved by a motion to approve from G. Potratz; seconded by J. Johnsen.

Committee members introduced themselves to our new student representative, Tim Lin. Tim is an RN, working full time in the occ health dept of a large manufacturing facility. He is currently enrolled in the Engineering Tech program.

**Workers’ Comp Claims Review-**

* There were eight W.C. claims in February. Four of the eight were a result of a slip and fall; three outside and one inside (wet floor).
* J. Rife asked if the employees who fell outside were wearing their traction footgear (all Facilities Mgmt employees have been issued slip-on traction footgear); Lori reported two of the employees who fell were custodians and they were on their way to work, so did not have the footgear on. The third employee was an Auto Shop employee who was assisting with snow removal, and he did not have his footgear on.

**Old Business-**

* Severe Weather Shelter signage-L. Welch reported that most of the signs have been hung; a few more buildings must be assessed to determine placement. Some of the signs designate an *area* rather than a *roo*m, and Lori believes directional arrows adhered to those signs to identify the area will be helpful. The arrows have been ordered and will be applied to the signs when they come in.
* L. Welch reported that she presented the expectations of System Policy 635 – Return to Work: Workers’ Compensation to supervisors in the Facilities Management Dept on March 7th. She emailed Headstart leadership with those same expectations on 3/14/23.
* L. Welch reported that she’s had meetings with UW System Auditing staff on the Working in Isolation audit. She submitted the first round of requested documents to our individual auditor. Lori will be meeting with the auditor and will likely have to provide more documents. The auditor has asked to tour some of the labs that submitted their Working in Isolation plans. Lori was told the audit process should be completed by the end of April. A report will be provided after that.
* Language barriers in orientation and training: L. Welch reported that she found out that Power Point presentations have the potential to be converted to other languages. E. Lang suggested contacting the Accessibility Ctr. for resource information.

**New Business-**

* L. Welch asked Rebecca Stephani to update the committee on the project her community health clinical students have been working on. Students are developing a presentation for employees and students on the access campuses to familiarize them with the AEDs and Stop the Bleed Kits we have on our campuses. They conducted an initial survey and found that respondents were aware of locations of AEDs, but majority of them did not feel comfortable using one. The goal of the students’ presentation is to minimize feelings of nervousness or hesitation about using these potentially life-saving tools. This informational presentation will be at the access campuses in April. It is possible that a future class can provide this opportunity to our Oshkosh campus employees and students.
* The annual state Tornado Drill will be held on Thursday, 4/20 in the afternoon. University Police will send Titan Alerts during the Watch and Warning stages. L. Welch asked committee members to educate/encourage their co-workers about drill procedures and shelter locations.
* J Griffith reminded L. Welch about theassignment she’d given everyone in theFebruary meeting minutes **–** Please bring one safety concern or suggestion for improvement for discussion. Those presented:

-Dempsey - The banister wall height at the top of the 3rd floor stairway is much lower than the height of the banister wall on the 2nd floor. Is this in compliance? (JoAnn stated that Dempsey is considered a state historical site, and any suggested alterations/renovations must go through an involved process).

-Snow removal from steps and entrance areas to building varies from door to door and building to building. Should there be a consistent standard?

-There is a gradual uphill grade from one of the north parking lots towards the building on the Fond du Lac campus that easily ices and is difficult to walk on. Is Fac. Management aware?

-This winter, some of the parking stalls designated for disabled parking have not been properly cleared. This has created a hardship for some employees on our campus.

We discussed these items; information was provided when possible. There are a few follow up items to be investigated.

**Next Meeting:**

**Tuesday, March 14, 2023 @ 10:00 a.m.**

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