



College of Nursing

GPA Calculation Instructions

- Complete the Nursing GPA calculation form using grades that are posted on your transcript/STAR.
- Attach a current UWO unofficial transcript; **highlight courses** used in the Nursing GPA.
- Applicant is responsible to confirm transcripts accurately reflect course work.
- All grades used must be posted on transcript prior to the application deadline.
- Contact UWO Registrar's office (920) 424-3454 for errors on the STAR or transcript.
- Contact UWO Admission's Office (920-424-0202 option #5) for issues related to transfer credits.
- GPA is to be calculated to the nearest 100th by dividing the total grades points by the total credits.
- 3.0 GPA is the minimum needed to be eligible to apply; 3.25 GPA or above is preferred.
- 30 credits must be completed when applying; 45 credits must be completed by the end of the semester in which you are applying.
- All courses must be completed with a minimum of "C" grade.
- Repeat policy: a maximum of two courses may be repeated; only one course may be a science. A course may only be repeated one time. For more information see Student Manual under Progression Policy, located on the College of Nursing Intranet
- If a WAIVER or APPEAL has been granted, attach a COPY of the documentation.
- Any falsification of any information submitted by applicant for admission consideration may result in forfeiture of acceptance consideration to the College of Nursing Professional Major.

HOW TO COMPLETE YOUR GRADE POINT CALCULATION FORM:

1. **Items 1-3:** All courses must be completed and grades posted prior to the application deadline.
2. **Items 4-9:** A minimum of four science courses must be included and grades posted prior to the application deadline. **Two sciences may be in-progress during the semester you are applying; they must be completed with a minimum "C" grade by the end of semester of application (No summer in-progress courses are allowed without an approved appeal.)** If all 6 sciences are completed the two lowest grades may be excluded from the GPA calculation; if 5 are completed exclude one of lowest grades.
3. **Item 10:** A minimum of 6 credits of General Education/Nursing Electives must be completed with grades posted PRIOR to the application deadline. NO MORE than 6 credits of your highest grades of General Education may be included. For example, 2 credits Active Lifestyle (PE), 3 credits Understanding the Arts class (HU), and 1 of the 3 credits from Philosophy (HU) course may be combined to total 6 credits for GPA calculation. You may not reuse any of the other pre-requisite courses required in items 1-9. Remedial math or English courses will not be eligible. The Star report or transcript help identify eligible classes with an indicator of HU, ES, SS, NW, PE, MA, GE, NS, or EN. IN addition, any nursing elective may be used.
4. **Item 11, 12, and 13:** Nursing 105, Nursing 215, and Communications 111 can be in progress the semester you are applying. Interim and summer course options may be available online. The course must be completed before starting the clinical portion.
5. **Note:** Nursing 215 and Communications 111 are also general education courses therefore the grades may be used as part of 6 credits GE needed in Item 10.