

Spring 2020 Special Grading Option

At the end of the Spring 2020 semester, following receipt of a letter grade, a student may request by June 3, 2020, (via an online form that will be developed and made available to you) a grade change to one of the following:

- **Undergraduate Students:**
 - *PC* = Pass Credit (*C* or higher, may meet general prerequisite)
 - *PO* = Pass Other (*C-*, *D+*, *D*, *D-*)
 - *NC* = No Count (*F*, no credit)

- **Graduate Students:**
 - *PC* = Pass Credit (*B* or higher, may meet minimum course and program requirement)
 - *PO* = Pass Other (*B-*, *C+*, *C*, may not meet any prerequisite)
 - *NC* = No Count (*F*, no credit)

These grades will not factor in the student's GPA.

Requests will be reviewed as follows:

1. **Undergraduate students on the Oshkosh campus with a declared major:** The request will be reviewed by an adviser as determined in the college office which offers the major.
2. **Undergraduate students on the Oshkosh campus with an undeclared major:** The request will be reviewed by an adviser in the Undergraduate Advising Resource Center (UARC).
3. **Undergraduate students on the Fond du Lac and Fox Cities campuses:** The request will be reviewed by the Student Affairs office.
4. **Graduate students:** The request will be reviewed by an adviser in the program or by the program coordinator.

All requests and changes made will be communicated to you no later than June 26, 2020. We expect requests to be approved unless there is a negative impact on a student's academic progress or programmatic accreditation.

Question and Answers Regarding Spring 2020 Special Grading Option

1. Do I have to change my grade to one of these new grades? Can I request a grade change for just one course or do I have to change all my courses?

No, you can keep your letter grades. This decision is up to you and your academic advisor or faculty representative. You can choose which courses you would like to change to the special grading scheme.

2. How will I know if changing my grade to these new options is the right decision?

Your advisor/faculty representative will work with you to determine the best grade option. After receiving your letter grade, if you are considering choosing one of the new grades, you may submit a Grade Change Request Form. Your advisor/faculty rep will review your request and will contact you to discuss your options by Friday, June 26th. If you and your advisor agree that a grade change will benefit you, your advisor/faculty rep must sign the form and submit it to the Registrar's Office. The Registrar's Office will not process forms that have not been signed.

3. When can I fill out the Grade Change Request Form and when is it due?

The form with instructions, will be available on Friday, May 22nd (which is after grades are posted for the 14-week term). You will have until June 3rd to submit the form. Students who are taking the spring interim will be able to submit the form until June 15th. You cannot request a change after these deadlines.

4. When will I find out if my request was approved and what if I change my mind?

You will find out if your request was approved no later than Friday, June 26th. After this date, you will not be able to change your grade. The decision is final.

5. How will these grades affect my official GPA?

These new grades will not affect your official GPA positively nor negatively. You will receive credit for the courses that are PC and PO but they do not carry any grade points so they will not affect your GPA. If you need to improve your GPA for any reason, you may not want to change to these special grades. If you are repeating a course, these new grades may affect your GPA. Please see question # 6.

6. If I am currently taking a course this semester to repeat a previous class and I want to change this course to a PC/PO, how will this affect my GPA?

If you are repeating a course and you want to change that course to one of the special grades, it will remove the GPA of the course you are repeating. For example, if you received a D in a course you took last fall and you are now repeating it, and you change this course to a PO, it will remove the grade points that you received for the D. Grades will always remain on your transcript but the grade points from the D will be removed. The same goes for a higher grade. If you received a B- in a course you took last fall and you now are repeating that course and change it to a PC, it will remove the grade points you earned with the B- grade. It is very important that you discuss, with your advisor/faculty rep, how changing your grade might impact your GPA for repeated courses.

PC and PO grades carry zero (0.00) grade points. If you are repeating a course and choose the PC or PO grade option, the first attempt will not count in credits earned and GPA. The second attempt (repeat) will not count towards GPA but will count towards earned credit. Your advisor will work with you to determine which grade option is the most beneficial.

7. If I take a PC/PO/NC grade can I repeat this course next semester for a letter grade?

Yes, you can repeat a PC, PO, or NC grade next semester. You will not need to fill out a Request to Repeat Form unless you are repeating the course for a second time. If you are repeating the course again (this will be the third time taking the course), you will need to fill out the Request to Repeat Form.

8. Will I earn credit for courses graded PC and PO?

Yes, you will earn credit for these special grades other than the NC grade which carries no credit.

9. Is this special grading option only for spring 2020?

Yes, these grades are ONLY available for spring 2020 (which includes spring interim 2020).

10. Will the grade PC (Pass Credit) satisfy a prerequisite?

Possibly. If the course has a general 2.0 grade point (C grade) prerequisite, it will satisfy the prerequisite. If the course prerequisite is higher than a 2.0 grade point, it will not satisfy the prerequisite. For example, if you need a C (2.0) or better in the course, the PC will count. If you need a B (3.0) or better, it will not count. Any prerequisite GPA above a C will not be met with a PC grade.

11. Will the grade PO (Pass Other) satisfy a prerequisite?

Possibly. If the course does not have a specific GPA requirement, the PO grade will satisfy the prerequisite.

12. Will these grades affect University Honor Roll and Honors/Dean's List eligibility?

Possibly. To be eligible for term honors, you must complete a minimum of 12 credits of graded courses. Courses changed to PC/PO grades and the existing Pass/Fail courses will not count toward the 12-credit minimum.

13. Could these grades affect my ability to graduate?

Possibly. Your degree program may have a specific grade point requirement or other factors. That is why it is imperative that you discuss this with your advisor/faculty rep so they can determine if these new grades could affect your graduation. If you have applied for spring 2020 graduation and submit a Grade Change Request Form, you must also notify your graduation examiner (gradexaminer@uwosh.edu).

14. Could these grades affect me getting into graduate school?

Certain graduate programs may be looking for specific GPAs for entrance into their programs. Please contact the graduate school you are looking at entering to see how these grades could affect your admission. For students looking to enter the UW Oshkosh Graduate School please contact them directly at gradschool@uwosh.edu.

15. How will these grades affect admission into a professional program or a major?

If the course is part of a major or a program where the degree completion requires a certain GPA or completion of a course with a specific letter grade, a switch to PC/PO may not satisfy this requirement. Please discuss this with your advisor/faculty rep.

16. Will these grades transfer to another institution?

Many institutions may require a C (2.0) or better for transfer at the undergraduate level and a B (3.0) or better at the graduate level. The grade PC meets this and it will be noted on the transcript key. It is up to the receiving institution if they will accept these grades.

17. Will these grades count for general degree and general education requirements?

The grades of PC and PO should count in degree requirements, general education (USP) requirements, as long as there is not a specific GPA requirement.

18. How will these grades affect academic standing (suspension/probation)?

These grades will not affect academic standing. The academic suspension process will not run this semester so no one will be suspended. However, Financial Aid runs specific financial aid processes for Satisfactory Academic Progress (SAP). This process WILL run so please check with Financial Aid if you are receiving aid. Here is a link to that policy: <https://uwosh.edu/financialaid/process/sap/>.

19. Will the Financial Aid Office calculate Satisfactory Academic Progress (SAP) for the Spring Semester?

Yes, Financial Aid will calculate SAP for the spring semester. This process is independent of academic standing calculated by the Registrar's Office.

20. How will changing my grades to P/F affect my SAP?

GPA will be calculated on the courses that receive letter grades. Completion Percentage (Pace) would be calculated on all courses attempted, regardless of grade status. Please contact the Financial Aid Office if you have any questions regarding SAP. Here is a link to that policy: <https://uwosh.edu/financialaid/process/sap/>.

21. If I change all of my grades to P/F how will it affect my SAP?

PC are grades that are C (2.0) and above, so that grade indication will have no negative affect on your SAP status.

NC are grades of F (no credit), so that grade will have a negative effect on your SAP status.

22. Will the special grades affect student-athlete academic eligibility?

Student athletes should check with the athletic department before requesting a change. As of this email, all WIAC eligibility rules are still in place and you are responsible for your cumulative GPA. If you need to raise your GPA for eligibility purposes, you SHOULD NOT take a class as a "Pass Credit/Pass Other/No Credit" grade. You must speak with your advisor/faculty rep AND your coach if

you would like to take a class as a "Pass Credit/Pass Other/No Credit" grade to determine if that is the best option for you.

23. How will these grades affect my veteran benefits?

If you are receiving any type of veteran benefit, please contact the Veterans Resource Center at veterans@uwosh.edu.

24. How will these grades affect my scholarship?

If you are receiving a scholarship that has a grade point requirement please contact the Financial Aid Office.

25. How will these grades appear on my official transcript?

The grades will appear on the official transcript at PC, PO, or NC. On the back of the transcript our transcript key defines grades. We will add the following definition (or something similar) to our existing key: PC (Pass Credit) student earned an original grade of C (2.0) or higher; PO (Pass Other) student earned an original grade of C-, D+, D, D-; NC (No Credit) student earned an original grade of F.

26. Can I request an Incomplete (I) grade?

The current Incomplete (I) grading option still exists. This grade is based on instructor approval only. If the instructor assigns an Incomplete (I) grade, when the time comes to change the grade of Incomplete (I) to a final grade, it must be a standard letter grade (A, A-, B+, etc.). An instructor cannot change an Incomplete (I) grade to PC, PO, or NC.