

MINUTES  
ACADEMIC POLICIES COMMITTEE  
October 26, 2017

Present: Deruschoski, Fuller, Gibson, Jones, Loewenstein, Nickasch Nowak, Robson, Roth, Sandberg, Schmitt, Scribner, Szydlak

Excused:

Absent:

Administrative Rep: Charlie Hill

Academic Staff Rep: Britney Deruschoski

Guests: Lisa Danielson, Jean Patt, Aliosha Alexandrov, Kate Manthey, Colin Long

I. Call to Order

Chair, Emmet Sandberg, called the meeting to order at 3:10 pm.

*Today in history fact:* George W. Bush signed the Patriot Act on this date in 2001.

II. Approval of the Minutes October 12, 2017

**MOTION: Moved to approved the minutes by Szydlak/Schmitt. 2 Abstentions. Passed**

III. Unfinished Business – None

IV. New Business

A. Program Action Routing Sheets (Forms C)

1. COLS: Political Science- Add POLI SCI 245 to subgroup 6 and minor

**MOTION: Moved to approve item 1 by Szydlak/Robson. Passed Unanimously**

2. COLS: Urban Planning- Suspension of academic program after completion of spring 2018 semester.

**MOTION: Moved to approve item 2 by Roth/Robson. Passed Unanimously**

3. COB: BBA Marketing Major- *Retail Management Emphasis*- Remove MARKET 373 as option from marketing major w/o an emphasis; remove MARKET 373 as an option to complete the retail management emphasis.

**MOTION: Moved to approve item 3 by Szydlak/Schmitt. Passed Unanimously**

4. COB: Insurance & Risk Certificate- Approval of certificate program to all programs and colleges.

**MOTION: Moved to approve item 4 by Szydlak/Roth. Passed Unanimously**

5. COB: Insurance Emphasis- Modify requirements of the emphasis.

**MOTION: Moved to approve item 5 by Szydlak/Gibson. Passed Unanimously**

B. Program Reviews – Master of Business Administration (MBA) - ENDORSEMENT

1. APC Memo of Endorsement
2. Report of the Graduate Programs Committee
3. Dean's Summary and Recommendations

**MOTION: Move to endorse the Program Review by Robson/Szydlak Passed Unanimously**

V. Discussion Items –

- A. Form C - Suggestions on ways to improve the Form C were shared. Some included: Importance of course numbers; bulletin changes don't come before APC; who to contact with questions; side by side comparison when applicable; specific type of action comment area when a check box doesn't apply; comment section for those signing off that are affected by the changes; is the change due to budgetary reasons; and lastly the importance of the representative coming to APC be a faculty member. AVC Hill noted he would have the form worked on as well as the instructions and communicate the updates and then report back to APC.

- B. Karen Gibson requested some data and clarification on the CAPP program as it is.

VI. Items from members – None

VII. Information Items – None

**Meeting adjourned by Schmitt/Gibson at 4:12 p.m.**

Respectfully submitted,  
April Dutscheck