

MINUTES
ACADEMIC POLICIES COMMITTEE
September 17, 2015

Present: Baltutis, Bentivenga, Fischer, Jones, Kostman, Kuennen, Marine, Nollenberger, Robson, Schmitt

Excused: Fuller, Neal

Absent:

Administrative Rep: Carleen Vande Zande

Guests: Lisa Danielson, Sara Pritzel, Lisa Szromba, Jean Patt, Kathleen Corley, Ken Liske, Michael Baltutis, Emmet Sandberg, Carmen Heider, Roberta Maguire

I. Call to Order

Dr. Bentivenga called the meeting to order at 3:17 p.m.

Associate Dean Barricelli of the College of Letters and Science was contacted and approved a one time appointment of faculty member Dr. Michael Baltutis to the APC membership for the purpose of quorum.

II. Election of Chair

Dr. Robson nominated Dr. Bentivenga. Nomination was accepted, and with no other nominations being made, the committee called the vote.

MOTION: Moved to approve Dr. Bentivenga as the 2015-2016 APC chair by Robson/Kostman. Passed.

Chair Bentivenga welcomed the following new members to APC: Dr. Catherine Schmitt from the College of Nursing, Dr. David Fuller from the College of Business, Dr. Eric Kuennen from the College of Letters & Science, Math department, and welcomed back Dr. Kay Neal who has served on APC in the past and will be a semester substitute for Dr. Linda Eroh this fall.

Associate Vice Chancellor Vande Zande welcomed and introduced the Provost Office newest hire. Sara Pritzel was hired this year and will be the staff member working hand in hand on Forms C that are coordinated with colleges and AVC Vande Zande in the Provost Office for APC.

III. Approval of the Minutes of May 21, 2015

Minutes stand approved as amended.

IV. Revisited Business

A. Program Action Routing Sheets (Forms C) - Faculty Senate Requested APC to look at this again –

1. **COLS: Art** – add ART 286, 287, 386, 387, 385, 488 to list of 2D & 3D Studio electives

MOTION: Moved to approve item 1 by Jones/Marine. Passed

2. **COLS: Communication Studies** – Delete COMM 329, COMM 348, RTF 313, RTF 347, and one course from the RTF electives

MOTION: Moved to approve items 2 by Kostman/Nollenberger. Passed

3. **COLS: English** – delete “women’s” and “women” from title of category 5 and move in women’s literature and unspecified literature into other areas of minors

MOTION: Moved to approve items 3 by Kostman/Robson. Passed

4. **COLS:** *Interdisciplinary Media Arts* – establish a new emphasis within Fine Arts major
MOTION: *Moved to approve item 4 by Kostman/Robson. FAILED*

5. **COLS:** *International Studies* – add INTRNTL ST 341 to course list 3
6. **COLS:** *International Studies*- add INSTRNTL ST 364 to course list 3
7. **COLS:** *International Studies*- add HISTORY 105 to course list 2
8. **COLS:** *International Studies* – add POLI SCI 328 to course list 2
9. **COLS:** *International Studies*- add HISTORY 391 to course list 2; require core courses for the National Security Emphasis
10. **COLS:** *International Studies* – add POLI SCI 343 to course lists 2 & 3
11. **COLS:** *International Studies* – add REL STDS 358 to course lists 2 & 3
12. **COLS:** *International Studies* – add HISTORY 340 to course lists 2 & 3
13. **COLS:** *International Studies* - add HISTORY 343 to course lists 2 & 3

MOTION: *Moved to approve item 5-13 by Marine/Fischer. Passed*

14. **COLS:** *Music* – replace and remove Business & English requirements (Music Business)
15. **COLS:** *Music*- replace and remove Business & English requirements (Recording Technology)

MOTION: *Moved to approve items 14 & 15 by Robson/Kostman. Passed*

16. **COLS:** *Religious Studies* – categorize new courses REL STDS 115, 120, 123, & 164 into major & minor

MOTION: *Moved to approve item 16 by Robson/Nollenberger. Passed*

B. Program Reviews

1. Program Reviews were assigned to the following members:
 - a. Art –Already Completed
 - b. Chemistry – Robson/Schmitt
 - c. Communication – Kostman/Kuennen
 - d. English –Fischer/Marine
 - e. Philosophy – Nollenberger/Fuller
 - f. Sociology – Jones/Bentivenga
 - g. Supply Chain & Operations Management – Neal/Marine

V. Discussion Items

1. Update from AVC Vande Zande: The Provost’s Office is considering purchasing software called “CourseLeaf” (LeapFrog Technologies). The software can be used for on-line, paperless processing of curricular changes. A representative from IT (Anne Milkovich or Mark Clements) may be invited to a future APC meeting to give a demonstration of the software. The program review process may also switch to on-line document management. The office is searching for a program that will be used to serve as a pilot review (update: Biology has volunteered).

VI. Items from members – None

Moved to adjourn by Nollenberger/Fischer at 4:12 pm.

Respectfully submitted,
April Dutscheck