

**FACULTY SENATE MINUTES**  
**February 7, 2017**

Present: Angwall, Baltutis, Bentivenga, Cole, Cotti, Dilkes, Eroh, Fuller, Hones, Jones, Kedrowski, Kostman, Lancaster, Launius, Loewenstein, Neal, Pereksta, Roth, Rutz, Saginak, Scofield, Scribner, Sipes, Stuart, Westphal

Excused:

Absent:

Administrative Representative: Provost Earns

Senate of Academic Staff Representative: Debbie Harris

University Staff Council Representative: Dana Hartel

Oshkosh Student Association Representative: Alexander Novak

Guests: AVC Carleen Vande Zande, Carmen Faymonville, Jen Whalen, Stacey Skoning, Eric Brunsell, Dale Feinauer, Laura Knaapen, Patty Schrader

Minutes in Brief:

At the February 7, 2017 meeting of the Faculty Senate, Senate of Academic Staff, University Staff Senate and Oshkosh Student Association representatives reported. President Loewenstein reported on the Provost's Administrative Staff, Leadership Council, Board of Regents, and Conference on Shared Governance meetings. The minutes of December 6, 2016 meeting, the APC items, Academic Program Matrix, GEN 4.B.2, and the new policy for the minimum qualifications for Faculty & Instructional Academic Staff were approved. The meeting adjourned at 5:03 p.m.

President Loewenstein called the meeting to order at 3:10 p.m.

- I. Guest: Carmen Faymonville – AVC for Faculty & Academic Staff Affairs – Dr. Faymonville introduced herself. President Loewenstein welcomed her to campus and noted that senate looks forward to working with her.
- II. Guest: Laura Knaapen, Director of Academic Computing Affairs – Laura reported that the complaints about classroom computer start-up times were addressed but work continues to improve service. She then laid out options for changing the classroom computer setup, and asked for feedback from senators.
- III. State of the University –
  - A. Senate of Academic Staff – Debbie Harris - Rep. Harris noted that AVC Faymonville was introduced at their Senate. They heard about the OSA resolution related to weapon storage, and committee appointments were made. They continue to work on a resolution related to concerns about the campus climate. Also, they are looking forward to having the Chancellor at their next meeting.
  - B. University Staff Senate – Dana Hartel – Rep. Hartel reported that they have their complaints policy ready, but want to have the workplace expectations policy approved first. Chancellor Leavitt gave university updates, Dr. Ashley Thompson shared the data specific to university staff from the campus climate survey. She added that the university staff leadership development program continues to be going well this year.

- C. Oshkosh Student Association – Alex Novak – Rep. Novak, OSA Chief of Staff, provided a resolution from OSA requesting that gun storage facility be made available to students. Funding might come through administrative services and that Captain Tarmann is in support of this idea.

IV. Minutes

A. Minutes of December 6, 2016

**MOTION: Moved approval of the December 6, 2016 minutes as distributed by Scribner/Roth. Passed Unanimously**

V. Unfinished Business - None

VI. New Business

A. GEN 4.B.2 – Credit Hour Policy

**MOTION: Moved to approve the Handbook request for GEN 4.B.2 by Kostman/Neal. Discussion and explanation ensued. 1 Abstention, 1 Opposed. Passed**

**FS 1617-19 The Faculty Senate approved Handbook request for GEN 4.B.2**

B. New Policy – Minimum Qualifications for Faculty & Instructional Staff

**MOTION: Moved to approve the New Policy - GEN 4.B.21 Minimum Qualifications for Faculty & Instructional Staff by Cole/Dilkes. Passed Unanimously**

**MOTION: Moved to approve an amendment that the policy number GEN 4.B.21 be added by Loewenstein/Hones. Passed Unanimously**

**FS 1617-20 The Faculty Senate approved the following New Policy - GEN 4.B.21 Minimum Qualifications for Faculty & Instructional Staff.**

C. APC Items

I. FORMs C

1. **COB:** *BA/BS in International Economics:* Add ECON 320 to the list of electives.
2. **COB:** *BA/BS in Quantitative Economics:* Move the quantitative degree to a more appropriate set of course requirements.
3. **COB:** *Bachelor of Business Administration:* Add ECON 320 to the list of electives BBA students can take to meet the Global Knowledge Requirement (GKR).
4. **COB:** *COB Admission:* Update several COB admission requirements.
5. **COB:** *Economics BA & BS (General, International, & Quantitative):* Allow economics majors to choose one of the following as an elective course: FIN 340, 440, 441, or 442. [pp 331-341]
6. **COEHS:** *Special Education/Secondary Education English:* Restricts the licensure levels from MC-AD (1<sup>st</sup> grade-12<sup>th</sup> grade) to a strong focus on education at the EA-AD (6<sup>th</sup> grade-12<sup>th</sup> grade) level; allow candidates to graduate with licenses to teach special education and English at the secondary level.
7. **COEHS:** *Special Education/Early Childhood Special Education (EC) & Early Childhood Regular Education (EC):* Courses altered to reflect the change in age-levels; provide a more streamlined and blended path;

encourage and support additional co-teaching.

8. **COEHS:** *Special Education/Elementary Education & Special Education (Dual):* Changes in the program reflect shifts in their partnering districts; ensure that their teacher candidates will have experience working with a broader range of abilities and disabilities; recommended semester for taking particular classes.
9. **COEHS:** *Special Education/Mathematics Minor for Secondary Licensure:* Restricts the licensure levels from MC-AD (1<sup>st</sup> grade-12<sup>th</sup> grade) to a strong focus on education at the EA-AD (6<sup>th</sup> grade-12<sup>th</sup> grade) level; allow candidates to graduate with licenses to teach special education and Math at the secondary level.
10. **COLS:** *Communication Studies:* Update elective wording; delete COMM 11 as a core requirement; delete COMM 447 and COMM 499 electives.
11. **COLS:** *Communication Studies:* Deletion of Speech Communication Education Emphasis, and approve an update in the Speech Communication Education including different course requirements and electives.
12. **COLS:** *Master of Public Administration:* Change emphasis title to Health Agency Administration.
13. **COLS:** *Master of Public Administration:* Change emphasis title to General Public Administration.
14. **COEHS:** *Early Childhood/Middle Childhood – Early Childhood through Middle Childhood Education:* Added ELEM ED 308, 414, & 307; reduced credits in physical & health education; reduce credits to art and music methods; reduce credits to the Early Childhood coursework; reduced ELEM ED 316 credits; created ELEM ED/SEC ED 266 to allow for increased K-12 partnerships.
15. **COEHS:** *Middle Childhood/Early Adolescent – Middle Childhood through Early Adolescent Education:* Added ELEM ED 308, 414, & 307; reduced credits in physical & health education; reduce credits to art and music methods; reduced ELEM ED 316 credits; created ELEM ED/SEC ED 266 to allow for increased K-12 partnerships and an increase in *one* credit.
16. **COEHS:** *Elementary and Secondary Education – Elementary Science Minor:* Add ELEM/SEC ED 267 as an elective to the minor.
17. **COLS:** *Mathematics – Mathematics Minor for Letters & Science or Business Students:* Change title to “Mathematics Minor”; change required units from 25 to 24; change required courses to “Mathematics: Core Mathematics Courses”; and change electives to “Selected from the mathematics department’s upper level course list.
18. **COLS:** *Mathematics – Operations Research Minor:* Change required courses to MATH 171, 172, 222, 256, and 301. Business 341 and Supply Chain Management 342 & 460; remove electives to meet the minimum unit requirement; add comment “MATH 106 & 206 may be substituted for MATH 171.
19. **COLS:** *Mathematics – Statistics Minor:* Change required course to Mathematics 171, 172, 222, 256, 301 and one course from MATH 302, 304, 305, 381, 385, 386; change electives to “Selected from the following list to meet the minimum unit requirement; add “Comment: MATH 206 & 106 together may be substituted for MATH 171.
20. **COLS:** *Professional Masters in Biology:* Seeking approval of a Notice of

Intent.

21. **COLS:** Radio, TV, & Film – *RFT Minor*: Reduce the number of specific required courses.
22. **COLS:** Women's & Gender Studies – *WG STDS Major & Minor*: Add WG STDS 323 to the list of electives for the minor.

**MOTION:** Moved to remove items 6-9 for consideration separately by Bentivenga.

**MOTION:** Moved to approve items 1-5 & 10-22 by Cotti/Rutz. Passed Unanimously

**MOTION:** Moved to approve items 6-9 by Sipes/Roth. 16 Yes, 3 Opposed, 5 Abstentions. Passed

**FS 1617-21** The Faculty Senate approved the following APC Forms C: (1) **COB: *BA/BS in International Economics***: Add ECON 320 to the list of electives; (2) **COB: *BA/BS in Quantitative Economics***: Move the quantitative degree to a more appropriate set of course requirements; (3) **COB: *Bachelor of Business Administration***: Add ECON 320 to the list of electives BBA students can take to meet the Global Knowledge Requirement (GKR); (4) **COB: *COB Admission***: Update several COB admission requirements; (5) **COB: *Economics BA & BS (General, International, & Quantitative)***: Allow economics majors to choose one of the following as an elective course: FIN 340, 440, 441, or 442; (6) **COEHS: *Special Education/Secondary Education English***: Restricts the licensure levels from MC-AD (1<sup>st</sup> grade-12<sup>th</sup> grade) to a strong focus on education at the EA-AD (6<sup>th</sup> grade-12<sup>th</sup> grade) level; allow candidates to graduate with licenses to teach special education and English at the secondary level; (7) **COEHS: *Special Education/Early Childhood Special Education (EC) & Early Childhood Regular Education (EC)***: Courses altered to reflect the change in age-levels; provide a more streamlined and blended path; encourage and support additional co-teaching; (8) **COEHS: *Special Education/Elementary Education & Special Education (Dual)***: Changes in the program reflect shifts in their partnering districts; ensure that their teacher candidates will have experience working with a broader range of abilities and disabilities; recommended semester for taking particular classes; (9) **COEHS: *Special Education/Mathematics Minor for Secondary Licensure***: Restricts the licensure levels from MC-AD (1<sup>st</sup> grade-12<sup>th</sup> grade) to a strong focus on education at the EA-AD (6<sup>th</sup> grade-12<sup>th</sup> grade) level; allow candidates to graduate with licenses to teach special education and Math at the secondary level; (10) **COLS: *Communication Studies***: Update elective wording; delete COMM 11 as a core requirement; delete COMM 447 and COMM 499 electives; (11) **COLS: *Communication Studies***: Deletion of Speech Communication Education Emphasis, and approve an update in the Speech Communication Education including different course requirements and electives; (12) **COLS: *Master of Public Administration***: Change emphasis title to Health Agency Administration; (13) **COLS: *Master***

*of Public Administration: Change emphasis title to General Public Administration; (14) COEHS: Early Childhood/Middle Childhood – Early Childhood through Middle Childhood Education: Added ELEM ED 308, 414, & 307; reduced credits in physical & health education; reduce credits to art and music methods; reduce credits to the Early Childhood coursework; reduced ELEM ED 316 credits; created ELEM ED/SEC ED 266 to allow for increased K-12 partnerships; (15) COEHS: Middle Childhood/Early Adolescent – Middle Childhood through Early Adolescent Education: Added ELEM ED 308, 414, & 307; reduced credits in physical & health education; reduce credits to art and music methods; reduced ELEM ED 316 credits; created ELEM ED/SEC ED 266 to allow for increased K-12 partnerships and an increase in *one* credit; (16) COEHS: Elementary and Secondary Education – Elementary Science Minor: Add ELEM/SEC ED 267 as an elective to the minor; (17) COLS: Mathematics – Mathematics Minor for Letters & Science or Business Students: Change title to “Mathematics Minor”; change required units from 25 to 24; change required courses to “Mathematics: Core Mathematics Courses”; and change electives to “Selected from the mathematics department’s upper level course list; (18) COLS: Mathematics – Operations Research Minor: Change required courses to MATH 171, 172, 222, 256, and 301. Business 341 and Supply Chain Management 342 & 460; remove electives to meet the minimum unit requirement; add comment “MATH 106 & 206 may be substituted for MATH 171; (19) COLS: Mathematics – Statistics Minor: Change required course to Mathematics 171, 172, 222, 256, 301 and one course from MATH 302, 304, 305, 381, 385, 386; change electives to “Selected from the following list to meet the minimum unit requirement; add “Comment: MATH 206 & 106 together may be substituted for MATH 171; (20) COLS: Professional Masters in Biology: Seeking approval of a Notice of Intent; (21) COLS: Radio, TV, & Film – RFT Minor: Reduce the number of specific required courses; (22) COLS: Women’s & Gender Studies – WG STDS Major & Minor: Add WG STDS 323 to the list of electives for the minor.*

A. Academic Program Matrix

**MOTION: Moved to approve the Academic Program Matrix by Westphal/Hones. Passed Unanimously**

**MOTION: Moved to approve an amendment by Cotti/Stuart. Amendment required adding two new columns for UPC and APC. Passed Unanimously**

**FS 1617-22 The Faculty Senate approved the Academic Program Matrix (SYSTEM POLICY 102) as amended.**

VII. Discussion Items –

A. Workplace Expectations Policy – Dale Feinauer & Patty Schraider

Dale and Patty answered questions and gathered feedback from senators on the policy. Items discussed included enforceability, bullying, dangerous weapon specifics, procedures, and anonymous reporting.

VIII. President's Reports –

- A. Provost's Administrative Staff – There have been 4 PAS meetings since the last senate meeting.
- B. Conference on Shared Governance – No Report
- C. Board of Regents – The Regents approved our Post Tenure Review Policy in December. College policies should be sent to senate by early April.
- D. Leadership Council - The Chancellor spoke about the document hold placed on numerous employees in relationship to the pending lawsuit. All affected individuals have already been contacted. Loewenstein reported that 52 out of the 111 eligible employees took the Voluntary Retirement Incentive.

IX. Committee Reports – None

X. Items from Members –

- A. Page up Software goes live on February 20<sup>th</sup>, and training is under way for the transition.
- B. The Improvement of Instruction Committee drafted passing time survey questions that will be sent out to senators for review and feedback.
- C. Other discussion items included: faculty workloads, and possible support from State Senator Feyen.

XI. Information Items –

- A. USP Items: Found in Google Drive for Senators:
  - 1. ENGLISH 283 – Explore: The Political, Economic, and Cultural Power of Language
  - 2. ENGLISH 300 – Connect
- B. OSA Resolution 16-040
- C. Honorary University Degree Committee Name Change
- D. Salary Equity Study Numbers
- E. Voluntary Retirement Incentive Option Program Update

**MOTION: Moved to adjourn by Angwall/Lancaster at 5:03 pm.**

Karl Loewenstein,  
President

April Dutscheck,  
Recorder