

**UNIVERSITY STUDIES MINUTES**  
**February 13, 2013**

Present: Carrell, Garrison, Jones, MacWilliams, Mihalick, Robson, Roth Sandberg, Slagter  
Excused:  
Absent:

Administrative Representative: AVC Carleen Vande Zande  
Academic Staff Representative: Leah Lidbury  
Oshkosh Student Association Representative: Kyle Callen

Guests: none

I. Call to order

Chair, David Jones called the meeting to order at 1:50 p.m.

II. Approval of Minutes for February 6, 2013

**Tabled until Feb 20<sup>th</sup> meeting.**

III. Old Business -

Quest II Course

1. English 210 (Hostetler)

**Tabled until Feb 20<sup>th</sup> meeting.**

IV. New Business –

None

IV. Discussion Items

- A. Master List of USP Courses – Discussion related to the handouts included gaps within departments, types of courses, the reasons behind what is available, and concern with enough choices to fulfill requirements. Also discussed was a draft version of an updated advising sheet.
- B. Assessment – Discussed topics included: Reviewing explore syllabi that could possibly be connected to professional development; where does accountability come in between courses and instructors? Does it fall under the department and necessary professional development? Can department chairs be able to review syllabi to assure the most recent student learning outcomes continue to stay updated? It is realized that this is a harder expectation for Explore courses versus Quest courses both by category and the want to make sure that the USP committee stays a key part of the review process is essential as well.

- C. Report of the Report to Faculty Senate – update at next meeting.

Items from Members

1. AVC Vande Zande requested that Quest I USP Form B's be seen by USPC for review again.

Meeting adjourned at 2:50 p.m.

Respectfully submitted,  
April Dutscheck