

## UNIVERSITY STUDIES MINUTES

October 22, 2014

Present: Alatorre, Jones, MacWilliams, Mihalick, Sandberg, Slagter, Taegnoi

Excused: Roth

Absent:

Administrative Representative: AVC Carleen Vande Zande - absent

Academic Staff Representative: Victor Alatorre

Oshkosh Student Association Representative: TBD

Registrar: Lisa Danielson

Guests: None

I. Call to order

David Jones called the meeting to order at 12:42 p.m.

II. Approval of the minutes of October 15, 2014

**MOTION: Moved to approve as amended by Mihalick/Slagter. Passed**

III. Old Business – None

IV. New Business/Action Items

A. Quest III Transfer from UW College Service Learning Courses

**MOTION: Moved to approve UW College Service Learning Courses to fulfill Quest III requirements at UW Oshkosh by Slagter/MacWilliams. Passed Unanimously.**

\*See attached description

V. Discussion -

A. 300 Level Courses – Discussion included the need to inform campus where 300 level courses stand.

VI. Items from Members - None

**MOTION: Moved to adjourn by Mihalick/MacWilliams.**

Meeting adjourned at 1:15 p.m.

Respectfully submitted,

April Dutscheck

### \*Proposed USP Policy for Transfer Students from UW Colleges and Quest III

Proposal: Students who transfer in courses from the UW Colleges with the designation of Service Learning (SL) will fulfill the Quest III requirement. The completion of the third Signature Question would be waived for these students.

Rationale: Some transfer students from the UW Colleges are required to take Quest III. These students are in the UTR1 and UTR2 student groups who come to this campus with a credit range of 1-59 credits. In order to reduce the number of credits to degree and to transfer credits to fit the USP requirements, transfer students from UW Colleges who complete and pass courses at UW Colleges that have a designation of Service Learning will fulfill the Quest III requirement. These courses may also fulfill an Explore category as well. Academic departments at UW Oshkosh will review the transfer courses for the explore category determination.

Description of Service Learning Courses at UW Colleges: Service Learning courses at the UW Colleges are courses that require significant community based learning experiences (30 hours for a 3 credit-200 level course, and 45 hours for a 3 credit-300 or 400 level course). The courses and service learning experiences are aligned with learning outcomes. Service Learning courses are approved by the Faculty Senate of UW Colleges. For more information about the description of Service Learning courses at the Colleges, see excerpts of the policy below.

#### **Excerpts from UW Colleges Senate Policy Institutional Curricular Policy #106 Atypical Course Policy**

##### **Service-Learning Courses**

- A. Service-learning is a teaching and learning approach that integrates community service with academic study. The central feature of the service-learning component is service to others combined with reflection upon the role of this service in community and individual life.
- B. A stand-alone service-learning course may be created, but the majority of service-learning experiences will be integrated into an academic course. Students will have the opportunity to gain direct experience with issues they are studying in the course and engage in efforts to analyze and solve work- or community-related problems in the context of an instructor-supervised project.
- D. Service-learning courses for the AAS and BAAS degree are for-credit and include a non-paid service-learning component. Departments can submit an application for a new course with a service-learning component using the specific Senate AAS and BAAS Curriculum Committee forms, request approvals from the Department, Campus and Faculty Senate AAS/BAAS Curriculum Committees, and obtain final approval from the Vice Chancellor for Academic and Student Affairs.
- E. Service-learning courses require:
  - 1. Ten (10) hours for each course credit at the 200-level.
  - 2. Fifteen (15) hours for each course credit at the 300- or 400-level.These are total hours, including on-site hours, preparation, and study.
- F. Courses that are approved with a service-learning component or as a stand-alone service-learning course will receive a Service-Learning designation (SL) by the Senate AAS or BAAS Curriculum Committee. The SL designation can be combined with other course designations such as Humanities, Social Science, Natural Science, Lab Science, Mathematical Science, Fine Arts, Ethnic Studies, Interdisciplinary Studies.