

FACULTY SENATE MINUTES
May 14, 2019

Present: Baltutis, Bentivenga, Chrobak, Clark, Cortes, Dilkes, Douglas, Emmert, Feldman, Fondrie, Fuller, Gralewicz, Herzberg, Jurmu, Kedrowski, Loewenstein, Looker-Koenigs, Mott, Panske, Pereksta, Robson, Saginak, Scribner, Stuart, Szydlik, Wilkum

Excused: Edwards, Filipova, Heath, Lancaster

Absent: None

Administrative Representative: Provost Koker

Senate of Academic Staff Representative: Rich Marshall

University Staff Senate Representative: Sue Jaeke - Excused

Oshkosh Student Association Representative: Colin Daniels - Absent

Guests: Carmen Faymonville, Ricky Johnson, Jane Luker, Kim Harrington, Mary Bartelt, Pascale Manning, Stacey Skoning, Kim Harrington

Minutes in Brief:

At the May 14, 2019 meeting of the Faculty Senate representatives of the Senate of Academic Staff and Access Campuses reported. AVC for Faculty & Academic Affairs Carmen Faymonville reported on Document Storage for Personnel Materials. University Staff Senate President Ricky Johnson spoke to a number of policies he had been bringing through the process. The minutes of the April 30, 2019 meeting were approved, as well as the following items: A Shared Governance Climate Resolution, the revised Faculty Constitution, Graduate Faculty Status Handbook updates [GEN 4.B.21 & FAC 3.8]; the University Staff Layoff Policy, the University Staff Complaints Policy, The University Staff Layoff Policy, SYS 350 [Payment Card Compliance Policy], SYS 1032 [Information Security Awareness], and APC items. The APC items included Forms C and the following program reviews: Women and Gender Studies Department, Finance Department, Human Services Leadership Department, and the endorsement of the Graduate review of the Master of Social Work. Discussion items included the feedback stage of the proposed updated Emeritus Policy, as well as an update on the Provost Advisory Committee on University-Wide Academic Structure. The meeting adjourned at 5:04 p.m.

President Bentivenga called the meeting to order at 3:10 p.m. Thanked outgoing senators, and welcomed our new upcoming senator that was present: Pascale Manning.

Today's historical moment: On 16-May-1866 (153 years ago), the Regents for the State Normal School selected the city of Oshkosh for its third Normal School. Oshkosh beat out other Fifth Congressional District communities including Berlin, Neenah-Menasha, and Omro.

- I. Guest: AVC for Faculty & Academic Staff, Carmen Faymonville – Document Storage for Personnel Materials. The presentation of a new storage system was given; it covered the look, process, and the hope for adoption and use from all campus eventually. It is still optional for current employees, but incoming will have it be mandatory. Discussion topics included: Security measures, use of Word vs. Adobe, permission settings, necessary links for documents of a certain size and larger, and basic use of the program.
- II. University Staff Senate President Ricky Johnson – University Staff Policies. President Johnson reported that the Grievance, Complaints, and Layoff Policy have made their way through the process and are on the agenda today for approval. The Emeritus Policy is currently in Feedback stage - update included: The Regent policy for this designation states it can now be given to faculty or staff members, and in order to retain your email, you must be granted this designation. Madison has one policy with this designation for all

employees that meet the criteria. The revisions in this draft are being requested to have UWO do the same, with benefits as noted in the policy per each employee group. This draft policy will be sent out to campus this summer for feedback, and then again early in the fall semester prior to coming up for consideration at the shared governance groups.

III. State of the University

- A. Senate of Academic Staff (Marshall) – Final meeting will be this week, where they select their executive committee members and representatives to various committees and Senates.
- B. University Staff Senate (Jaeke) – No Report
- C. Oshkosh Student Association (Daniels) – Absent
- D. Access Campuses –
 - 1. UW FDL– (Wilkum) – Carey Woodward will be the new Steering Committee Chair this year for UW-Fond du Lac.
 - 2. UW Fox Valley – (Emmert) – Marc Sackman will be the new Steering Committee chair this year for UW-Fox Valley.

IV. Minutes

- A. Minutes of April 30, 2019

The April 30, 2019 minutes stand approved as amended.

V. Unfinished Business - None

VI. New Business

- A. Shared Governance Climate Resolution [p 999]
Discussion: The definition of Meaningful was discussed with a few concerns over the broadness of it. Several updates were suggested and made by the Senate.

MOTION: Panske/Chrobak moved to approve as amended the Shared Governance Climate Resolution. 1 Abstention, Passed

FS 1819-36 The Faculty Senate approved the amended Shared Governance Climate Resolution.

- B. Faculty Constitution [see google drive]

MOTION: Jurmu/Fondrie moved to approve the amendments as presented to the Faculty Constitution [which consists mostly of the removal of the bylaws] . Passed Unanimously *It will now be back in the fall for a referendum*

FS 1819-37 The Faculty Senate approved the amendments to the Faculty Constitution.

- C. Graduate Faculty Status

- 1. Approve revisions (Approved by GC 12-6-2018) [pp 1000-1002]

MOTION: Feldman/Scribner moved to approve the revisions to the Graduate Faculty Status. 1 Abstention. Passed *It was noted that the bylaws weren't mentioned in the document, for consideration on their next update.*

FS 1819-38 The Faculty Senate approved the revisions to the Graduate Faculty Status.

- 2. Replace FAC 3.8. with item 1 [pp 1003-1004]

MOTION: Szydluk/Robson moved to approve the updating FAC 3.8 with the approved revisions. 1 Abstention, Passed

FS 1819-39 The Faculty Senate approved updating FAC 3.8 with the approved revisions.

- 3. Update GEN 4.B.21. [pp 1005-1006]

MOTION: Wilkum/Robson moved to approve the updating of GEN 4.B.21. Passed

Unanimously.

FS 1819-40 The Faculty Senate approved the updating GEN 4.B.21.

D. Executive Committee Nominations

Nominations opened: Senator Loewenstein was nominated by Feldman – nomination accepted. No further nominations, nominations closed.

E. Executive Committee Elections

Nominees: Senators: Mott, Stuart, and Szydlik and Loewenstein.

Elections were held and Senators Mott and Loewenstein tied for the third seat. Senator Loewenstein decided to withdraw his nomination to keep a representative from each college on the executive board.

President Bentivenga then appointed Senator Wilkum [per her self-nomination] to serve as the liaison to the executive committee for the Access Campuses.

Next year's executive committee will be President Scribner, Past-President Bentivenga, and Senators Mott, Stuart, Szydlik, and ex-officio Wilkum.

F. Policies

1. University Staff Grievance Policy – [Stage 4/Recommendation] – Ricky Johnson
2. University Staff Complaints Policy – [Stage 4/Recommendation] – Ricky Johnson
3. University Staff Layoff Policy – [Stage 4/Recommendation] – Ricky Johnson

MOTION: Robson/Clark moved to approve the following three University Staff Policies: Grievance, Complaints, and Layoff. Passed Unanimously

FS 1819-41 The Faculty Senate approved the following three University Staff Policies: Grievance, Complaints, and Layoff.

4. SYS 350 – Payment Card Compliance Policy – [Stage 4/ Recommendation]
5. SYS 1032 -Information Security: Awareness – [Stage 4/ Recommendation]

MOTION: Szydlik/Jurmu moved to approve SYS 350 & SYS 1032 Policies. 1 Abstention, Passed

FS 1819-42 The Faculty Senate approved the SYS 350 & SYS 1032 Policies.

G. APC Items

I. Forms C

1. **OCE:** Bachelor of Liberal Studies: Revision [pp 1029-1032]
2. **OCE:** Bachelor of Applied Studies, Leadership and Organizational Skills- Create an Aviation Management Certificate [pp 1033-1036]
3. **COLS:** Geology- Professional Geology & Professional Hydrogeology Emphases bulletin description change [pp 1037-1039]
4. **COLS:** Geology – Change list of courses satisfying the Computer Skills requirement- eliminate Geography 371,391,471 and replace with 240 & 241[pp 1040-1042]
5. **COLS:** Kinesiology-Change the name of Kinesiology Major to Exercise and Sport Science [pp 1043-1049]
6. **COLS:** Kinesiology- Rehabilitation Science Program Authorization [pp 1050-1062]
7. **COEHS:** Physical Ed. Major: PHY ED 335 replaces KIN 280 & 350 [pp 1063-1067]

8. **COEHS:** Special & Early Education- MC-EA Special Ed Cross Categorical Emphasis: discontinue emphasis [pp 1068-1071]
9. **COB:** Finance & Bus Law- Finance and Investments Certificate: Approve certificate [pp 1072-1077]
10. **COB:** Finance & Bus Law-Insurance & Risk Management Minor: Change requirements for electives and required courses [pp 1078-1080]
11. **COB:** Finance & Bus Law- Financial Management Certificate: Approve certificate [pp 1081-1086]
12. **COB:** Finance Major: Reduce credits by removing ACCT 208 [pp 1087-1092]
13. **COB:** MHR Management Major-International Business Concentration Emphasis: Remove BUS 496 from electives list [pp 1093-1095]
14. **COB:** MHR Management Major: Drop ACCT 208 [pp 1096-1099]
15. **COB:** MHR-Entrepreneurship & Innovation Certificate: Modify required courses to make certificate more accessible [pp 1100-1104]
16. **COB:** Marketing-Sales Emphasis: Discontinue the sales emphasis [pp 1105-1107]
17. **COB:** Marketing-Sales Certificate: Create a Sales certificate [pp 1108-1111]
18. **COB:** Marketing-Retail Management: Discontinue emphasis [pp 1112-1114]
19. **COB:** Marketing-Digital Marketing Emphasis (for IWM Majors): discontinue emphasis [pp 1115-1117]
20. **COB:** Information Systems-Computer Science Emphasis: Changes to the required and elective courses, open to IS majors [pp 1118-1122]
21. **COB:** Information Systems Minor: All 300 & 400 level courses are now optional, add MHR 360 & ECON 475 to electives list [pp 1123-1127]
22. **COB:** Accounting –Tax Planning Emphasis: discontinue emphasis [pp 1128-1130]
23. **COB:** Accounting- Cost Management Emphasis: discontinue emphasis [pp 1131-1133]
24. **COB:** Finance and Business Law-Risk Management & Actuarial Science Minor: Changes to minor [pp 1134-1138]
25. **COB:** Management & Human Resources-Human Resource Management Certificate: Create certificate to replace HR Management emphasis [pp 1139-1147]
26. **COEHS:** Special & Early Childhood Ed.- MS in Education – Change Graduate Student Admissions Requirement [pp 1148-1151]

MOTION: Clark/Fuller moved to approve the FORMs C [1-26]. Passed Unanimously

FS 1819-43 The Faculty Senate approved the following APC -Forms C: (1) OCE: Bachelor of Liberal Studies: Revision; (2) OCE: Bachelor of Applied Studies, Leadership and Organizational Skills- Create an Aviation Management Certificate; (3) COLS: Geology- Professional Geology & Professional Hydrogeology Emphases bulletin description change; (4) COLS: Geology – Change list of courses satisfying the Computer Skills requirement- eliminate Geography 371,391,471 and replace with 240 & 241; (5) COLS: Kinesiology- Change the name of Kinesiology Major to Exercise and Sport Science; (6) COLS: Kinesiology- Rehabilitation Science Program Authorization; (7) COEHS: Physical Ed. Major: PHY ED 335 replaces KIN 280 & 350; (8) COEHS: Special & Early Education- MC-EA Special Ed Cross Categorical Emphasis: discontinue emphasis; (9) COB: Finance & Bus Law- Finance and Investments Certificate: Approve certificate; (10) COB: Finance & Bus Law- Insurance & Risk Management Minor: Change requirements for electives and required courses; (11) COB: Finance & Bus Law- Financial Management Certificate: Approve certificate; (12) COB: Finance Major: Reduce credits by removing ACCT 208; (13) COB: MHR Management Major-

International Business Concentration Emphasis: Remove BUS 496 from electives list; (14) COB: MHR Management Major: Drop ACCT 208; (15) COB: MHR-Entrepreneurship & Innovation Certificate: Modify required courses to make certificate more accessible; (16) COB: Marketing-Sales Emphasis: Discontinue the sales emphasis; (17) COB: Marketing-Sales Certificate: Create a Sales certificate; (18) COB: Marketing-Retail Management: Discontinue emphasis; (19) COB: Marketing-Digital Marketing Emphasis (for IWM Majors): discontinue emphasis; (20) COB: Information Systems-Computer Science Emphasis: Changes to the required and elective courses, open to IS majors; (21) COB: Information Systems Minor: All 300 & 400 level courses are now optional, add MHR 360 & ECON 475 to electives list; (22) COB: Accounting –Tax Planning Emphasis: discontinue emphasis; (23) COB: Accounting- Cost Management Emphasis: discontinue emphasis; (24) COB: Finance and Business Law-Risk Management & Actuarial Science Minor: Changes to minor: (25) COB: Management & Human Resources-Human Resource Management Certificate: Create certificate to replace HR Management emphasis; (26) COEHS: Special & Early Childhood Ed.- MS in Education – Change Graduate Student Admissions Requirement.

II. Program Reviews

1. Women & Gender Studies Department
 - APC Program Review of Kinesiology
 - Dean's Summary & Recommendation
 - Report of the Program Review Committee
2. Finance Department
 - APC Program Review of Finance
 - Dean's Summary & Recommendation
 - Report of the Program Review Committee
3. Human Services Leadership Department
 - APC Program Review of Human Services Leadership
 - Dean's Summary & Recommendation
4. Graduate Endorsement – Master of Social Work
 - APC Program Review Endorsement of the Master of Social Work
 - Dean's Summary & Recommendation
 - Report of the Program Review Committee

MOTION: Stuart/Scribner moved to approve the Program Reviews. Passed Unanimously

FS 1819-44 The Faculty Senate approved the following Program Reviews: (1) Women and Gender Studies department; (2) Finance department; (3) Human Services Leadership department; and (4) Graduate Endorsement – Master of Social Work.

H. Committee on Committee Appointments

MOTION: Robson/Szydluk moved to approve the Committee on Committee Appointments. Passed Unanimously.

FS 1819-45 The Faculty Senate approved the Committee on Committee Appointments.

VII. Discussion Items –

1. Emeritus Policy -GEN 3.B.19 [Stage 3/Feedback] – Discussion items included: Concerns over the details on the expectation of service and who would monitor it if needed; the difference in privileges and/or benefits that may vary for some employee groups; and a possible review cycle for consideration of criteria for the policy.

2. Provost Advisory Committee on University-wide Academic Structure

President Bentivenga reported that the Provost has presented the report and is beginning to gather volunteers. The group would ideally have one member from the original ASET team for continued continuity, and their recommendation would be forwarded to the Provost. Projected membership: Administration, Associate dean level, a university staff member, an academic staff member, and up to 7 faculty. The Faculty Senate has requested approval of the names and the executive committee will forward to them to the Provost this summer. The efforts of the finance committee and the Strategic Plan were noted as key areas for input in this process.

VIII. President's Report –

- A. Provost's Administrative Staff – (1) HLC update: AVC Hill reported that HLC has submitted their recommended for the removal of our 'on-notice' status. It will be official after of the Board of Regents consider it at their July meeting; (2) A group will be formed this summer, to be called the Strategic Hiring Plan, to look into IAS contracts; and (3) Strategic Planning groups were re-formed and combined with Access Campus staff to work on all the mission statements and visions. The chair of the committee, Ron Rindo, will be spearheading the next two Leadership Council meetings as he leads workshops to get their feedback and input as well.
- B. Faculty Representatives – President-Elect Scribner joined President Bentivenga last week at the meeting for introductions and preparation for her attendance to the meetings next year. The main topic was related to the Chancellors search and screen at UW-Whitewater. The faculty were upset with the timeline and the decreased number of faculty that served on the search committee.
- C. SYS 102 – The policy for monitoring low enrollment has now been worded to allow final decisions to be made at the campus level.

IX. Committee Reports –

- A. Elections Committee - Senator Stuart shared the following election results: The COLS FAPA & Humanities division run-off elections winners are:
 - Humanities: Pascale Manning & Rocio Cortes
 - FAPA: Nathan Krueger

X. Items from Members –

- A. Senator Robson thanked President Bentivenga for his outstanding leadership over the past two years.

XI. Information Items

- A. USP – Q II & III Course – OCE 210 Sustainability and the Community
- B. Faculty Senate Elections – See committee reports under item IX.

MOTION: Senator Wilkum moved to adjourn at 5:04 p.m.

April Dutschek,
Recorder