

UNIVERSITY CURRICULUM COMMITTEE  
OF THE FACULTY SENATE  
(Approved March 1, 1994)

934-32  
945-2 NAME  
CHANGE

CHARGE

The University Curriculum Committee, subject to Senate approval, will carry out the faculty's responsibility for the academic policies and programs of the university. It will plan, review, coordinate and approve the curriculum at the university level: undergraduate, graduate, continuing education, and non-traditional education. It will make recommendations on enrollment management policy. It will review and make recommendations on new and revised degrees, majors, minors, emphases, and programs. It will periodically review and recommend changes, if any, in degree requirements. It will review and make recommendations to the Faculty Senate about individual courses if questions arise among colleges or between colleges and non-affiliated programs about jurisdiction or duplication, or if the Vice Chancellor proposes changes in college recommendations.

It will formulate policy for the university's general education program. It will develop criteria for the general education courses, approve courses for inclusion in the program, and regularly monitor and periodically review general education requirements and curriculum.

In cooperation with the colleges, it will formulate university policy for academic program review. It will develop criteria for review, approve forms, review and approve program reviews, and make recommendations to the Faculty Senate. It will review and make recommendations to the Faculty Senate before an academic program may be discontinued.

The University Curriculum Committee will review the accreditation processes of professional agencies in order to assess and make recommendations to the Faculty Senate about budget considerations arising from accreditation standards.

It will define academic programs. It will review and approve the affiliation of new academic programs or the affiliation of ongoing programs and make recommendations to the Senate.

It will regularly assess the impact of university budget, personnel, and other decisions on the academic program of the university. As it deems appropriate, the University Curriculum Committee may review any university policy or practice to assess its impact on the academic program.

The agenda, minutes, recommendations, and policy documents of the University Curriculum Committee will be distributed to faculty senators for Senate approval. Normally, the Senate will not review routine actions, decisions, or specific recommendations that relate to implementation of policy. If any senator believes that any University Curriculum Committee action should be reviewed, the



matter will be placed on the agenda of the Faculty Senate for consideration within four weeks of first receipt from the University Curriculum Committee. A University Curriculum Committee recommendation which the Senate decides not to review has Senate approval.

The University Curriculum Committee will make recommendations for University policies for implementing UW System mandates such as accountability, enrollment management, assessment of students in programs, evaluation of faculty and students, and quality.

#### MEMBERSHIP

Membership will include two faculty senators appointed by the Senate; three faculty members recommended by the Committee on Committees and appointed by the Senate; five faculty members representing the curriculum committees of each of the four colleges and the Graduate School Course Approval Committee; one student appointed by OSA; and one academic staff member appointed by the Senate of Academic Staff. The Vice Chancellor or his or her designate will serve as a liaison and as a non-voting member. Terms of the representatives from college curriculum committees and the Graduate School Course Approval Committee will be determined by those committees. Terms of Senators will be their terms as senators. The three at-large faculty will serve three year staggered terms. It is recommended that the Senate of Academic Staff appointment be a teaching academic staff appointment.

#### CHAIR

The chair of the University Curriculum Committee will be elected by the University Curriculum Committee. The term will be for one year, renewable for a maximum of three years. The chair will prepare and distribute early in the fall a calendar of regular University Curriculum Committee meetings for the year. The chair may call special meetings as needed. The chair will prepare a calendar for timely action on all curriculum decisions, including program review. The chair will prepare and distribute agendas for meetings from items dictated by the calendar or proposed by members or by the President of the Faculty Senate. The chair will call and preside at meetings and will maintain committee records. The chair will be responsible for establishing and maintaining a working relationship with the various academic offices on campus. This will include informing those offices of all agenda items that relate to their offices and inviting them to attend University Curriculum Committee meetings to provide background information and insight on those agenda items.

#### REPORTING

The University Curriculum Committee will report recommendations to the Faculty Senate on general policy as well as specific recommendations as required by its charter. The chair will provide to the Faculty Senate an annual report of its activities.