

## Satisfactory Academic Progress Appeal for Financial Aid

Students shall utilize this form for the purpose of appealing for financial aid eligibility. NOTE: This form is for students determined to be ineligible for financial aid as a result of failing to meet SAP requirements. Students on Financial Aid WARNING do not need to appeal. (Students on WARNING are still eligible for financial aid during the WARNING semester. The purpose of this WARNING semester is to provide the student with an opportunity to improve academic performance and maintain financial aid eligibility. If SAP requirements are not met during the WARNING semester, the student will become ineligible for financial aid).

- Review and understand the Satisfactory Academic Progress (SAP) requirements outlined on the UW Oshkosh Financial Aid office: <https://uwosh.edu/financialaid/process/sap/graduate/>
- Complete the SAP appeal form and attach documentation supporting your SAP appeal
- Return the completed form to the address above NO LATER THAN SIX WEEKS after your SAP was evaluated
- Communications and appeal decisions will be delivered to your UWO email address. Please retain a copy of your completed appeal for your records.

### IF YOU WILL EXCEED THE CREDITS REQUIRED BY YOUR SPECIFIC PROGRAM:

You MUST submit a graduation plan. Your graduation plan MUST be completed with the help of an academic or faculty advisor and should indicate enrollment now through graduation at UWO, including the term for which you are appealing. (Example, your program requires 36 credits, if you will have to take more than 36 credits to complete the degree, then you must submit a graduation plan.) Please submit the Success Plan for Student Appeal <https://uwosh.edu/financialaid/forms-and-applications/>.

Your plan should:

- a. Demonstrate the quickest path to meeting graduation requirements and *only include courses that apply to the degree requirements*.
- b. Indicate the graduate plan you are pursuing.
- c. Be practical and realistic so that you have a reasonable likelihood to complete each semester successfully without dropping any courses.
- d. Note any additional strategies and resources the advisor believes you need to utilize to improve your academic performance (e.g., tutoring, counseling, etc.).



Scan code for more details  
on the SAP appeal process.



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First Name	Last Name	UWO ID Number
Phone Number	UWO Email Address	Major
		Anticipated Graduation Date

In accordance with federal Satisfactory Academic Progress regulations, the UW Oshkosh Financial Aid office has established guidelines for evaluating your academic progress. The Satisfactory Academic Progress (SAP) standards are different than the academic standards of the University or department(s). Details regarding SAP eligibility standards can be found at:

<https://uwosh.edu/financialaid/process/sap/graduate/>

Required	Your Status	Example	Required	Your Status	Example
Maintain 2.0 Cumulative GPA or better		2.198	Complete 67% of cumulative attempted credits		64%
Total number of Attempted Credits		164	Semester Appeal is for:		Fall 2020

1. Submit a personal statement explaining why you failed to achieve satisfactory academic progress. Include an Explanation for the following questions:
  - a. **WHAT** issue(s) caused you to not meet SAP requirements
  - b. **WHEN** the issue(s) occurred
  - c. **HOW** the issue has been resolved
  - d. **WHY** this will not be an issue again in the future
  
2. Submit third-party documentation supporting your appeal, if appropriate. Examples of documentation include letter from healthcare provider addressing past and current health issues, letter of support from an academic advisor or professor, letter from employer outlining the job demands or work schedule, or any other documentation which you feel supports your appeal.
  
3. If you will exceed the credits required to complete your specific graduate program: Submit this form with a graduation plan created in consultation with an academic or departmental advisor. A Success Plan for Your SAP Appeal form can be found at <https://uwosh.edu/financialaid/forms-and-applications/>.

Return the completed appeal form with documentation to the Financial Aid office. No incomplete appeals will be considered. Decisions of the SAP Appeals Committee are final.

I have read and understand the terms and conditions of appealing for financial aid eligibility. I certify that the information I have provided is true and complete.



UWO Financial Aid Office  
800 Algoma Blvd, Dempsey 104  
Oshkosh, WI 54901  
Fax (920) 424-0284  
Email: fao@uwosh.edu

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Student Signature

Date