

2001-02 Graduate Council Actions

Committee Charge: Responsible for the formulation of policies concerning the graduate programs of the University of Wisconsin Oshkosh; serves as an advisory body to the Assistant Vice Chancellor of the Graduate School concerning the implementation of these policies.

Graduate Council 2001-2002

COBA

Dean's Representative--Don Simons

College's Graduate Faculty--Ben Arbaugh, Michael Eierman (Spring 2002), Soo-Young Moon (Fall 2001); Craig Claybaugh, Graduate Student, MBA Program

COEHS

Dean's Representative--Michael Ford

College's Graduate Faculty--Loucas Petronicolos, Educational Foundations; Mary Ann Marchel, Special Education

COLS

Dean's Representative—Andrew Robson,

College's Graduate Faculty--Carl Ameringer, Political Science; Paul Ansfield, Psychology; Ryan Durrant, Graduate Student, MPA Program

CON

Dean's Representative--Rosemary Smith

College's Graduate Faculty—Vicki Moss, Mary Wurzbach

Graduate School and Research

Assistant Vice Chancellor--Nancy Kaufman (non-voting)

Coordinator of Graduate Studies--Greg Wypiszynski (non-voting; ex-officio)

October 10, 2001 – 1 hour 15 minutes

Action Items

- I. Approved minutes of 5/2/2001 GC mtg as printed.
- II. Passed the following revisions of Graduate School Bylaws
 - A. Article III, Section I, Executive Committee of the Graduate Council
 - a.—Change “Graduate Council” to “Dean’s representative”
 - B. Article III, Section 2, Curriculum Approval Committee
 - b-1, change to “b. The Committee shall have the authority and responsibility to review changes in curricula, program reviews, credits requirements...”
 - b-2, delete
 - c—change to “The Committee shall meet as necessary.”

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- D. Article III, Section 3, Distinguished Thesis/Graduate Honors Recognition Committee
 - a.--change to “The Distinguished Thesis/Graduate Honors Recognition Committee shall be ... elected annually by the Graduate Council at a fall meeting.”
- III. Graduate Council Committee Assignments for 2001-2002
 - A. Executive Committee: Michael Ford, Andrew Robson, Don Simons, Rosemary Smith
 - B. Curriculum Approval Committee: Ben Arbaugh, Chair; Paul Ansfield, Vicki Moss, Loucas Petronicolos
 - C. Distinguished Thesis/Graduate Honors Recognition Committee: Carl Ameringer, Mary Ann Marchel, Soo-Young Moon, Chair for Fall 2001; Mary Wurzbach .
- IV. Approval of Gerald Fast, COEHS, and Vicki Moss, CON, to serve as Graduate School Faculty Marshals for Fall 2001 Commencement.

Information Items

- V. Results of implementation of Graduate School marketing plan
- VI. UWS Market Research Report
- VII. New Graduate School Travel Fund Program
- VIII. New Graduate Bulletin—Greg Wypiszynski

Discussion Items

- IX. Long-term Planning for Graduate School and Graduate Programs

10/29/2001 -- 1 hour 30 minutes

Action Items

- I. Approved minutes of the 10/10/2001 GC meeting as printed.
- II. Committee assignments for Graduate Student members—tabled to next GC meeting.
- III. Passed following change in the Graduate School Bylaws: The Graduate Program Coordinators shall nominate and the Oshkosh Student Association (OSA) shall appoint two graduate students to serve for a one year term which begins each year on October 1.
- IV. Consensus to convene the Curriculum Approval Committee as soon as possible at the start of the semester. Carl Ameringer volunteered to coordinate the CAC’s review of program reviews to redirect this workload item from the committee’s current work schedule.

V. Curriculum Approval Committee Report

The CAC recommended approval of the following, and the Graduate Council approved the CAC's recommendation.

A. New courses –

1. MATH 714, 2 cr, “Developing a Problem Solving Focus” (trial course)
2. POLI SCI 726, 3 cr, “State and Local Government” (new course)
POLI SCI 751, 3 cr, “Program Evaluation” (new course)
POLI SCI 757, 3 cr, “Regional and Metropolitan Economic Development” (new course)

B. Program Action

Special Education—Graduate Student Grade Requirements: All graduate students pursuing cross categorical or early childhood special education license are required to 1) achieve a grade of B or better for all courses related to the gateway Sophomore Practicum, and 2) achieve a cumulative grade point average of 3.0 or better in order to be admitted to student teaching. The GPA shall be based on all required undergraduate and graduate license-required courses as determined by the Graduate Coordinator at the application interview.

C. College of Nursing course and program actions

Program Actions

1. Course changes in Adult Health and Illness Option
2. Course changes in Family Nurse Practitioner Option

Course Actions

1. New Course--Nurs 701, Research in Nursing, 3 cr
2. Course Revision--Nurs 702, Health Care Systems Policy and Politics, from 3 cr to 2 cr

Information Items

VI. Policy Revisions

- A. Credit limits for graduation
- B. Full-standing admission for atypical undergraduate record and post-baccalaureate or graduate course work.

Both of these policies have been discussed by the Graduate Program Coordinators. Greg is working on revised policies that will be reviewed and approved by the GPCs and the GC.

VII. Distinguished Thesis Committee Report. Three theses were nominated. The Distinguished Thesis Award was given to Phillip Rozak, MS-Biology (Microbiology) graduate.

Discussion Items

VIII. Long-term Planning for Graduate School and Graduate Programs

Note: As there was not a quorum at the 10/29/2001 GC meeting, the “Action” items were sent to

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all GC members, requesting an email vote of those unable to attend. Three additional “Yes” votes were received; thus, the quorum was achieved.

11/28/2001 -- 1 hour 24 minutes

Action Items

- I. Approved minutes of the 10/29/2001 GC mtg with following corrections: Date of meeting was Oct. 29, 2001, not Oct. 19; Soo-Young Moon was excused from the meeting.
- II. Approved following committee assignments: Ryan Durrant, MPA student, was appointed to the Curriculum Approval Committee. Craig Claybaugh, MBA student, was appointed to the Distinguished Thesis/Graduate Honors Recognition Committee
- III. Curriculum Approval Committee Report: The CAC recommended approval of the following, and the Graduate Council approved the CAC’s recommendation. The MSE-Reading Education program proposes to delete the thesis as an option for the culminating experience in the program.

Information Items

- IV. Status of Graduate Faculty vote on proposed revisions to Graduate School Bylaws.
- V. Update on policy revisions to the C/BC credit limits for graduation and full—standing admission for atypical undergraduate record or post-baccalaureate or graduate course work.

Discussion Items

- VI. Long-term Planning for Graduate School and Graduate Programs: The Graduate Council and the Graduate Program Coordinators will have a joint meeting on January 15, 2002, from 12:30—4:00 p.m. to develop long-term planning for the Graduate School and the graduate programs. The assignments will be sent out to the GC and the GPCs; Nancy will continue to work on the agenda.

2/14/2002 -- 1 hour

Action Items

- I. Approved 11/28/2001 GC minutes as printed.
- II. Approved following Curriculum Approval Committee Report
 - A. BIOLOGY 367/567, “Field Ornithology,” 2 cr, new course
The CAC requested and received clarification of the graduate requirement for the course. Based on this clarification, the CAC recommends approval.
 - B. PSYCHOLOGY 490/690, “Special Topics,” 1-3 cr, new course

The CAC recommends approval.

- C. WOMEN'S STUDIES 350/550, "Women, Race and Class," 3 cr, new course
The CAC recommends approval and commends the course developer(s) for distinctively defining graduate requirements for the course.
- D. MSE Curriculum and Instruction, program revision, allowing "Alternative Student Teaching Experience for Previously Licensed Teachers"
The CAC recommends approval.
- E. MBA and MS-Information Systems, program revision, change in number of credits with grades below B allowed for graduation from MBA and MS-IS programs
The CAC recommends approval and encourages the programs to appropriately inform students in the programs to the change.
- F. Item from the CAC: In their last re-accreditation visit, the NCA raised concerns about the distinctiveness of graduate education at UW Oshkosh as it relates to the differences between the undergraduate and graduate components of dual-level courses. Also, over 140 dual-level course actions have been initiated since Fall 1996. Therefore, the CAC feels that it may now be appropriate to consider an audit of dual-level course offerings at UW Oshkosh.

Action

The Graduate School will gather data from the Office of Institutional Research and from the NCA report and distribute to GC members before the next meeting.

Discussion Items

- III. Long-term Planning for Graduate School and Graduate Programs —Nancy Kaufman
As a follow-up to the 1/15/2002 joint meeting of the Graduate Council and the Graduate Program Coordinators, the top three goal categories chosen by the group were marketing, funding, and faculty development and academics.

Action

Consensus to establish an advisory board for each of the three above goals.

Consensus to establish working groups for each goal, and elect a chair for each working group. Rationales are needed for the goals. Once these are established, planning may begin. Progress reports will be made by each task force at GC meetings.

The GC members were asked to email names of possible participants to Nancy Kaufman as soon as possible.

3/13/2002 – 1 hour 3 minutes

NOTE: When the meeting began, there was not a quorum of eight voting members present. Consensus by those present that all votes taken during the meeting would be contingent upon getting a quorum of votes via email from those GC members unable to attend the meeting. An eighth voting member of the Graduate Council joined the meeting later on, and the quorum was reached. The eighth member voted separately on those action items previously discussed and concurred with the results. The results of a quorum of voting members are reflected in the minutes.

Action Items

- I. The minutes of the 2/13/2002 GC meeting were approved as printed.
- II. The following graduate faculty nominations were approved to serve as graduate faculty marshals for the Spring 2002 Commencement ceremonies:
COLS: Carl Ameringer, Political Science, and Colleen McDermott, Biology and Microbiology. COEHS: Don Hones, Curriculum and Instruction. CON: Cheryl Lapp.
- III. The Graduate Council and the graduate faculty approved revisions to the Graduate School Bylaws last fall. The Faculty Senate Bylaws Committee had some questions about the Bylaws and met with Nancy Kaufman, Greg Wypiszynski, and Gloria Splittgerber. The Bylaws Committee's suggestions were presented to the Graduate Council as new revisions to the Graduate School Bylaws and were approved by the Graduate Council.
- A. New revisions suggested by the Faculty Senate Bylaws Committee.
1. Page 2, Article II, Section 1-a, Membership: Delete "ranked" in first and fourth lines; second line, add "and will have full voting rights on the Graduate Council." This is added for the benefit of instructional academic staff members who may be appointed to the Graduate Council.

2. Page 4, Article III, Section 1-a, Executive Committee: delete “elected” in second line and add “approved” annually by the Graduate Council. Since the Executive Committee is automatically composed of the Deans’ representatives, the verb “approve” is more appropriate.
 3. Page 5, Article III, Section 2-c, first line, “The [CAC] Committee shall meet as necessary, add as determined by the Committee Chair. The latter is added to clarify who calls committee meetings.
- B. The following revision requested by the Graduate School.
1. Page 2, Article I, Section 4-a: [Graduate Faculty] Appointments will be approved by the Assistant Vice Chancellor, Graduate School and Research. This revision will make the Bylaws conform to actual practice, historical and present.
- IV. Curriculum Approval Committee Report
- The Graduate Council passed the CAC’s recommendations to approve the following.
- A. New Graduate Program, Master of Social Work, collaborative graduate program with UW Green Bay, joint degree granted by both UW Oshkosh and UW Green Bay.
 - B. New Courses, INTERDISCIPLINARY STUDIES
366/566, “Service Learning Independent Study,” 1-3 cr, repeatable up to 12 cr total.
367/567, “Service Learning Independent Study P/F,” 1-3 cr, repeatable up to 12 cr total.
 - C. The CAC report and GC vote on the pending BIOLOGY course and program actions were tabled to the next Graduate Council meeting.

Information Items

- V. The following nominations were received for Spring 2002 Graduate Honors at the University Honors and Awards Ceremony on April 26, 2002: 7 MBA students; 1 MS-IS students; 2 MSE-Counseling students; 1 MSE-Curriculum and Instruction student; 2 MSE-Reading students; 1 MS-Biology student; 1 MS-Psychology student. The Graduate Honors Recognition Committee reviews these nominations and makes recommendations to the AVC, GS&R on behalf of the Graduate Council. No vote by the GC is needed. The Committee recommended to Nancy Kaufman that all nominations be approved by her and forwarded to the Financial Aid Office. All of the graduate students nominated will receive graduate honors certificate at the University Honors and Awards Ceremony on April 26, 2002.

- VI. Items from Greg Wypiszynski
- A. The Graduate School is again coordinating and hosting information sessions this spring around the Fox Valley. The concept of the sessions is an open house format. The primary focus will be graduate students but with the added emphasis on adult learning programs from the Weekend/Evening Degree program and Continuing Education.
 - B. During AY 2002-03, Greg W. will serve as President of the Senate of Academic Staff. This involves some released time from his position in the Graduate School, resulting in a part-time (15 hours/week) academic staff opportunity in the Graduate School. The opportunity will be published in the near future.
 - C. Regarding the dual level course study proposed at the previous GC meeting, Greg contact the Office of Institutional Research. OIR does not have a lot of information to offer; hence, data gathering will be manual, including comparisons with course descriptions.

Discussion Items

- VII. Long-term Planning for Graduate School and Graduate Programs
The working groups are as follows:
Marketing: Mike Eierman, Andrew Robson, Don Simons. A meeting with Nancy Kaufman and Greg Wypiszynski will be scheduled.
Funding: Paul Ansfield, Craig Claybaugh, Vicki Moss, and Rosemary Smith; will meet with Nancy Kaufman and Greg Wypiszynski on March 27, 9:00—10:00 a.m. in Dempsey 337F (Nancy K's office).
Faculty Development and Academics: Carl Ameringer, Mike Ford, Bea Holton, Greg Kleinheinz, Judy Lambert, and Ron Rindo; will meet with Nancy Kaufman on March 26, at 1:00 p.m. in Dempsey 226.
- VIII. Items from Graduate Council members
- Mike Ford comment that the COEHS re-accreditation process includes an opportunity on April 16, 2002, for faculty to speak to the re-accreditation team about Graduate School policies. Nancy K. will be meeting separately with the accreditation team. GC members are invited to attend and speak to the policies.
- Question: Is it appropriate to note on graduate program Web sites that graduate admissions to UW Oshkosh have not been "capped?"
Nancy K. responded that it is certainly appropriate and probably a good idea.
- IX. Nancy Kaufman announced that Greg W's title has been changed to Director of Graduate Admissions and Records.

5/1/2002 – 45 minutes

Action Items

- I. The minutes of the 3/13/2002 GC minutes were approved as printed. Post-meeting note: Rosemary Smith should be listed as “excused” from the 3/13/2002 meeting.
- II. The Graduate Council passed the CAC’s recommendations to approve the following.
 - A. Program revision, MS-Biology—“Field Ecology, “ 325/525, #2 above, will be an elective course for graduate students in Biology and Microbiology
 - B. Course Revision, BIOLOGY 349/549, “Ecology and Evolution” 3 cr-- remove lab component from course (see new course Field Ecology, course action #2)
 - C. New Course, BIOLOGY 325/525, “Field Ecology,” 3 cr

A program revision and four course actions were yesterday for the MS-Psychology, Experimental Emphasis. The CAC will review them and forward its recommendations to the Graduate School. Consensus by those GC member present that the recommendations will be voted on by the GC via email. The program revision will be sent to all GC members prior to the vote.

Information Items

- III. Nancy Kaufman reported that submission of a proposal to the U.S. Dept of Education/McNair program is being deferred. If anyone has interest in writing this grant, or can recommend someone to do this, please notify Nancy K.
- IV. Working Group Reports: Funding, Marketing, Faculty Development and Academics
Nancy Kaufman, Carl Ameringer, and Greg Wypiszynski reported on the activities of their respective working groups.
- V. Nancy Kaufman reported that the Faculty Senate passed the Graduate School Bylaws.

Discussion Items

- VIII. Greg W. asked the GC’s counsel on the potential for a new grade designation called “Non-Grade (NG),” being proposed by the Registrar’s Office. The designation will refer to “No Grade Assigned,” or “No Grade Associated.” Consensus by those GC members that when the policy is finalized, the GC would vote on the new policy.

May 9, 2002

The Graduate Council passed the recommendations of the Curriculum Approval Committee to approve the following via an email ballot. Nine “yes” votes were received; no “No” votes or

Abstentions were received.

A. Program Action

MS-Psychology, Experimental Emphasis: curriculum modifications

B. New Courses

New Course, PSYCHOLOGY 780, "Seminar in Social Psychology," 3 cr.

New Course, PSYCHOLOGY 785, "Seminar in Developmental Psychology," 3 cr

New Course, PSYCHOLOGY 792, "Experimental Research Methods," 3 cr

C. Course Revision

PSYCHOLOGY 774, from one 3-credit course to two 2-credit courses