



OFFICE OF GRADUATE STUDIES
2011-12 Graduate Council Actions

Graduate Council Charge: Responsible for the formulation of policies concerning the graduate programs of the University of Wisconsin Oshkosh; serves as an advisory body to the Director of Graduate Services, and the Provost and Vice Chancellor.

GRADUATE COUNCIL 2011-12

COB	NAME	DEPT	TERM ENDS
Dean's Representative	Ashay Desai		2012
MBA Director, ex-officio	Kathy Hagens		
Graduate Faculty Representative	William Wresch		

COEHS	NAME	DEPT	TERM ENDS
Dean's Representative	Eric Brunsell	MSE-Curriculum & Instruction	2012
Graduate Program Coordinator	Denise Clark	MSE-Special Education	
Graduate Program Coordinator	Susan Cramer	MS-Ed Leadership	
Graduate Program Coordinator	Judy Hanks	MSE-Curriculum & Instruction	
Graduate Program Coordinator	Alan Saginak	MSE-Professional Counseling	
Graduate Program Coordinator	Joan Simmons	MSE-Reading Education	

COLS	NAME	DEPT	TERM ENDS
Dean's Representative	David Bruno	Master of Social Work	2012
Graduate Program Coordinator	Christine Roth	MA-English	
Graduate Program Coordinator	Craig Maher	Master of Public Admin	
Graduate Program Coordinator	Bob Stelzer	MS-Biology	
Graduate Program Coordinator	Phan Hong	MS-Psychology	
Graduate Program Coordinator	Doreen Higgins	Master of Social Work	
Graduate Program Coordinator	Jennifer Szydlik	MS-Mathematics Ed	
Graduate Student Representative	Eric Beck	MS-Psychology	2012

CON	NAME	DEPT	TERM ENDS
Dean's Representative	Kim Udlis		2012
Graduate Program Coordinator	Sharon Chappy		
Graduate Student Representative	Kristi Pennerberg		2012

GRADUATE STUDIES	NAME		
Dean-in-Residence; ex officio	Fred Yeo	COEHS	2012
Graduate Council Chair, voting	James Koch	Psychology/COLS	2012
Office of Graduate Studies; ex officio	Greg Wypiszynski	Director of Graduate Services	

GRADUATE COUNCIL MEETING, SEPTEMBER 8, 2011 (94 MINUTES):

ANNOUNCEMENTS

- The Graduate Studies Office is now on Facebook.
- This is a bulletin year for graduate programs, and the Registrar may request bulletin changes electronically, rather than by paper.
- Funding for Graduate program initiatives is available through the GSIP Fund.
- All Graduate Council members should appoint an Alternate if they haven't already.
- Program Coordinator changes:
 - Kathy Hagens is the new MBA Director, Bill Wresch is the MBA Faculty Representative.
 - Judy Hankes replaces Kathy Henn-Reinke in MSE-Curriculum & Instruction
 - Laura Jean Baker is filling-in for Christine Roth in MA-English for Fall 2011
 - Phan Hong-Lishner replaces Fran Rauscher in MS-Cognitive/Affective Psychology

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of May 5, 2011 were approved as written.
- Kristi Pennenberg (Nursing) and Eric Beck (Psychology) were approved as Graduate Student Representatives to serve on the Council for the 2011-12 academic year. The College of Business waived representation this year, because most MBA students have other commitments that prevent them from attending afternoon meetings.
- The following standing committees and Graduate Council representative appointments were determined by self-appointment, discussion and approved. (Neither Graduate Student Representative could attend the September meeting, so their committee assignments will be determined in October).

EXECUTIVE COMMITTEE: Chair: Jim Koch

COLLEGE REPRESENTED	NAME	DEPT	TERM ENDS
COB	Bill Wresch		
COEHS	Susan Cramer	Educational Leadership	
COLS	Craig Maher	Public Administration	
CON	Sharon Chappy		
Graduate Council Chair	Jim Koch	Psychology	2012
Dean-in-Residence	Fred Yeo	COEHS	2012

CURRICULUM APPROVAL COMMITTEE:

COLLEGE REPRESENTED	NAME	DEPT	TERM ENDS
COB	Bill Wresch		
COEHS	Eric Brunsell	Curriculum & Instruction	2012
COLS	David Bruno	Social Work	2012
CON	Kim Udlis		2012

ACADEMIC POLICIES COMMITTEE REPRESENTATIVES
Graduate Faculty – Kim Udlis

DISTINGUISHED RESEARCH AWARD REVIEW COMMITTEE:

COLLEGE REPRESENTED	NAME	DEPT	TERM ENDS
COB	Ashay Desai		2012
COEHS	Joan Simmons	Reading Education	
COLS	Christine Roth	English	
CON	Sharon Chappy		

GRADUATE STUDIES TRAVEL FUND REVIEW COMMITTEE:

COLLEGE REPRESENTED	NAME	DEPT	TERM ENDS
COB	Ashay Desai		2012
COEHS	Judy Hanks	Curriculum & Instruction	
COLS	Phan Hong	Psychology	
CON	Sharon Chappy		

GRADUATE STUDIES INITIATIVES PROGRAM:

COLLEGE REPRESENTED	NAME	DEPT	TERM ENDS
COB	Kathy Hagens		
COEHS	Alan Saginak	Professional Counseling	
COLS	Bob Stelzer	Biology	
CON	Kim Udalis		2012

REPRESENTATIVE TO THE FACULTY DEVELOPMENT BOARD: Denise Clark

REPRESENTATIVE TO THE STUDENT/FACULTY COLLABORATIVE RESEARCH PROGRAMS
COMMITTEE: Craig Maher

COMMITTEE REPORTS

- Graduate Education Development Team (GEDT): After nearly two years of progress, the Provost has approved a new half-time Graduate Dean position in the Office of Graduate Studies. Now that the GEDT members have completed their charge, the Executive Committee of the Graduate Council will take over as the Search & Screen process for this new position.

OFFICE OF GRADUATE STUDIES REPORT

- GradSchool Fest will be offered twice this year, once in the Fall and once in the Spring semesters. Dates are to be determined.

GRADUATE COUNCIL MEETING, OCTOBER 6, 2011 (53 MINUTES):

APPROVAL ITEMS:

- The minutes of the Graduate Council meeting of September 8, 2011 were approved as written.
- Student Representative Committee Assignments: Motion to Approve/Second: Brunsell/Wresch. All in favor, motion passed.
 - Eric Beck: Curriculum Approval Committee and Academic Policies Committee
 - Kristi Pennenberg: Executive Committee and Graduate Studies Initiatives Program Funding Committee
- The following faculty agreed to be chair for the corresponding committees:
 - Curriculum Approval Committee: Kim Udlis
 - Distinguished Research Award Review: Ashay Desai
 - Graduate Studies Travel Fund: Sharon Chappy
 - Graduate Studies Initiatives Program: Alan Saginak

COMMITTEE REPORTS

- Executive Committee: The Executive Committee is in the process of creating the Graduate Dean Position Description.
- Graduate Studies Initiatives Program (GSIP): The College of Nursing submitted a proposal in the amount of \$5799 to fund graduate education marketing and an Open House. The GSIP Committee recommended approval to the Graduate Council. Motion to approve/seconded: Wresch/ Cramer. All in favor, Udlis and Chappy abstained, motion approved.
- Distinguished Research Award Review Committee: The Midwest Association of Graduate Schools (MAGS) is accepting nominations for their annual thesis competition. The guidelines and nomination forms are posted on the Graduate Council's D2L site. The Graduate Council would like to submit a thesis this year, and requested each program offering a thesis (or its equivalent per MAGS guidelines) to send full copies to the Distinguished Research Award Review Committee. Also, the Council would like to discuss internal awards for both the thesis option and for culminating experiences that are not eligible to be submitted to MAGS (e.g. Field Reports, Reflective Journeys, etc.).

OFFICE OF GRADUATE STUDIES REPORT

- Jennifer Kaiser, MPA Student, was hired to coordinate the Fall 2011 GradSchool Fest, which will be held on Thursday, November 17 in Reeve Union Ballroom A.

DEAN IN RESIDENCE REPORT

- Dean Yeo reported about the campus anaerobic biodigester and a new partnership with Milk Source's Rosendale Dairy and renewable energy companies Viessmann Group and BIOFerm Energy Systems of Madison to operate a wet biodigester.

GRADUATE COUNCIL MEETING, NOVEMBER 3, 2011 (86 MINUTES):

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of October 6, 2011 were approved as written.
- The Graduate Council discussed and approved adding the IELTS English proficiency exam in addition to the current forms of English proficiency accepted at UW Oshkosh. Motion to Approve/Second: Wresch/Cramer. Motion passed: 18-0-0.

COMMITTEE REPORTS

- Executive Committee: Immediately following today's Graduate Council meeting, the Executive Committee will meet with Pam Lassiter, who will provide an Equity & Affirmative Action orientation to them as the Graduate Dean Search & Screen Committee. Provost Earns will also attend to present the S&S Committee with a charge.
- Distinguished Research Award Review Committee: College of Nursing student, Ann Kabat, was nominated for the MAGS Distinguished Thesis Award for her clinical paper, *Effects of Modified Home Palliative Care on Heart Failure Patients*'. The Graduate Council decided that during the 2012-13 academic year, GSIP Funds may be used to award an internal Distinguished Research Award; however awards amounts were not determined. Also, holding a separate ceremony specific to all Graduate-level awards to students was discussed.
- Graduate Studies Travel Fund (GSTF): An MSW student, whose home university is UW-Green Bay, applied for a GSTF Award; however the Graduate Council decided not to fund this student's application. Reasons for not funding include: the GSTF budget is limited, and there are 10 other applications who will receive very minimal awards; funds are taken from the UWO Graduate Studies operating budget, and the UW-Green Bay Graduate Office does not provide a similar award to UWO students; the GSTF Guidelines state that students must be admitted into a UW Oshkosh graduate program.

DISCUSSION ITEMS

- Independent Study Courses: The MS-Biology program would like to waive the requirement that students must be in full academic standing to be eligible for an Independent Study course. The rationale to waive this requirement is because Biology students admitted on probation require at least 9 credits to be considered for full academic standing. Discussion ensued over whether this change would benefit all programs, or if this is a Biology-specific issue. All faculty members were asked to share their thoughts with the Biology program after discussing this within their departments.
- The Faculty Development Board will be discussing issues in regards to the applications for teaching and research. Denise Clark requested input from the rest of the Graduate Council, so she can share the Council's insight at the next FDB meeting.

OFFICE OF GRADUATE STUDIES REPORT

- Reminder of the GradSchool Fest on November 17, 2011 from 4-6pm in Reeve 227A
- A UW-System Graduate Staff Meeting will be on November 9, 2011 in Sage 2239, all Graduate Council members are welcome to join us.

GRADUATE COUNCIL MEETING, DECEMBER 1, 2011 (64 MINUTES):

ANNOUNCEMENTS

- Jen Kaiser, MPA student and coordinator of the Fall 2011 GradSchool Fest shared the results of the November 17th event. Attendance increased by 50% and the most effective form of communication was through email. The #1 reason why students may not choose UW Oshkosh for graduate education is because we do not offer the program in which they are interested.
- Graduate Faculty Marshals for Fall 2011 Commencement:
 - Thomas Fischer (COEHS)
 - Jaya Jambunathan (CON)
- The Provost's Administrative Staff accepted the Council's adoption of the IELTS as an alternate to the TOEFL for international graduate student applications.
- Steve Buss, president of the Alumni Association, will make a comment about graduate education during his fall commencement address.

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of November 3, 2011 were approved, with the correction of a noted error.

COMMITTEE REPORTS

- Executive Committee: The Executive Committee will be meeting immediately following today's Graduate Council to discuss the Search & Screen evaluation form, finalizing requirements for the Graduate Dean application, and writing a position announcement to be posted online.
- Curriculum Approval Committee (CAC): The CAC recommended approval of the following curricular actions. Motion to approve/Second: Wresch/Udlis.

Motion passed: 16-0-0.

- MA-English – Change in distribution of electives
- Biology 372/572 – change in course title, description and prerequisites
- RN to BSN to MSN Admission Procedures/Process
- BSN to DNP revise curriculum
- MSN to DNP revise curriculum
- MSN Clinical Nurse Leader
- MSN Nurse Educator

Continued discussion ensued regarding Biology 323/523. Bea Holton, Biology, discussed the course in further detail, in which Bill Wresch motioned to approve the course with the changes outlined in an updated syllabus. All in favor, motion passed: 16-0-0.

An MSN/DNP graduate level only, dual-listed course was presented to the Council (Nursing 783/883). The Council agreed it is not necessary to approve this course, even though it is dual between master and doctoral levels. Only courses that are undergrad/grad dual-levels would require Council approval.

Form As – Graduate Form As will no longer require Graduate Council approval, and instead will receive direct approval (parallel to undergraduate practice), with the exception of dual-level courses. Graduate Council approval will be required for dual-

listed Form As, only. Any Form As that are part of a Form C action will be included with the Form C documentation, but will not require approval (unless dual-level).

- Graduate Studies Travel Fund (GSFT): The GSFT Committee has submitted their final recommendations for Fall awards to Greg W., who will notify all students by December 5, 2011. For the Spring Cycle, Sharon Chappy and Greg W. will discuss a processing change where the Chair of the GSTF will determine final awards rather than Greg W. This will be more inline with how the other Graduate Council committees are arranged.
- Graduate Studies Initiatives Program (GSIP): The Dean of the CON acknowledged the benefit of the GSIP funding for the CON's open house. More funding is available to Graduate Programs.

DISCUSSION ITEMS

- Discussion of the decline in COEHS enrollment numbers as a result of changes to Wisconsin's Public School Teachers ensued. COEHS faculty will continue to discuss graduate-level options to maintain current enrollment levels.

OFFICE OF GRADUATE STUDIES REPORT

- Please remember to notify the Graduate Studies Office of any public thesis defenses.

GRADUATE COUNCIL MEETING, FEBRUARY 2, 2012 (92 MINUTES):

ANNOUNCEMENTS

- Laura Rommelfanger, Commencement Office, will be a guest at next month's Council meeting to discuss changes to the Commencement ceremony specific to graduate programs.

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of December 1, 2011 were approved as written.

COMMITTEE REPORTS

- Executive Committee – The Graduate Dean application deadline has been extended to February 10, 2012, because the first campus-wide announcement was made between January interim and the Spring semester. A bylaws revision to address the roll of the new Dean as well as the Graduate Council Chair will be discussed in the future. During the last visit, the HLC criticized UW Oshkosh for not clearly defining “Graduate Faculty.” Currently, all programs determine their own Graduate Faculty based on accreditation requirements, experience, research, etc. Future discussions for how the university will determine faculty and academic staff as “Graduate Faculty” are necessary.
- Curriculum Approval Committee (CAC): CAC Recommendations for the MSW Program Review were approved by the Council over the January Interim and forwarded to AVC Vande Zande. The MSW Program submitted a review more appropriate for an accrediting body, and it was not formatted based on the UW Oshkosh Graduate Program Review Guidelines listed in the Faculty and Academic Staff Handbook. The CAC is not a committee of experts on all accrediting bodies, and stated the review was extremely difficult to navigate through and would prefer that any future program reviews be submitted according to the Faculty and Academic Staff Handbook. The Geography & Urban Planning Department submitted 3 dual-level courses that were originally approved before the dual-level rubrics were in place. The CAC returned the three Form As to Geography & Urban Planning, who will return them back to the CAC after making the necessary updates. The Provost and Registrar have requested information (i.e. teaching loads, scheduling, enrollment, curriculum, etc.) from all graduate programs who offer undergraduate and graduate courses concurrently. Both are interested in pursuing this further.
- Distinguished Research Award Review Committee: A graduate recognition award independent of MAGS is still under construction. Any input regarding this award may be sent to Ashay Desai.
- Graduate Studies Travel Fund: Sharon Chappy and Greg W. will meet in the near future to discuss changes to how the awards will be determined. A bylaws revision will also be brought to the Council once it is in place.
- Graduate Studies Initiatives Program:
 - MSE-Curriculum & Instruction requested \$580 to fund brochures that will be sent to teachers in an attempt to create a small cohort of 12 students starting this summer (RtI for the Classroom Teacher). Motion to Approve/Second: Chappy/Wresch. Motion passed: 16-0-0.

- COB requested \$13,200 to help support marketing, promotion and advertising of the Executive MBA program. At \$40,000-\$60,000 per student, and a cohort of 30-35, this program will bring in a significant amount of funding to the university. Motion to Approve/Second: Chappy/Pennenberg. Motion passed: 16-0-0.
- MSN program submitted a modification to their originally approved proposal. They were award \$5800 in the fall, and have spent \$3400. They requested permission to have a minimal amount of the remaining budget allocated to address a different line item in the original budget proposal. Motion to Approve/Second: Brunsell/Cramer. Motion passed: 16-0-0.

DISCUSSION ITEMS

- The Provost's Office has updated Forms A and C to include a portion of the forms where departments may list anyone who should receive a copy of the finalized Blue Sheet after the curricular changes have been approved. All programs should remember to use the updated Forms A and C from now on.

OFFICE OF GRADUATE STUDIES REPORT

- The Graduate Council is reminded to consider how the GSIP could support their program and to submit a proposal.
- Career Services will be holding mock interviews on April 5, 2012, and will be in contact with graduate programs for graduate entrance interviews.
- Upcoming projects with IMC:
 - 50th Anniversary of Graduate Education during the 2012-13 academic year
 - First cohort of DNP graduates in Spring 2012
 - Branding GradSchool Fest
- Biannual UW-System Graduate Staff meeting will be hosted by UW Oshkosh in April and all Graduate Council members are invited to join us.
- Graduate Assistantship applications are available online only, now.
- Honors & Awards Committee is requesting submissions by March 9, 2012. Please copy Marci Nondorf on any *Graduate Student Honors Recognition Awards*.

DEAN-IN-RESIDENCE REPORT

- Fred Yeo was quoted in the Oshkosh Northwestern regarding how COEHS has seen significant decreases in graduate enrollment due to statewide contractual changes for educators in the public school system. He stated that CESA has become a major competitor to UW Oshkosh (which has never happened before). In response, COEHS is in the process of creating a doctoral program (Ed.D.) that will train and prepare teachers and administrators for Superintendent positions.

GRADUATE COUNCIL MEETING, MARCH 1, 2012 (84 MINUTES):

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of February 2, 2012 were approved as written.

GUESTS

- Laura Rommelfanger, Commencement Office, discussed marshals and changes to the hooding of master and doctoral students. The Council agreed that 2 marshals would be adequate for Spring 2012 commencement, and the current trend of alternating marshals will continue. Also, marshals will only be required to attend one ceremony each semester, otherwise the day is too long.

ANNOUNCEMENTS

- The CON submitted a GSIP project-end report to the Council for funding they received this year.

COMMITTEE REPORTS

- Executive Committee: There are two finalists for the Graduate Dean position. The Search & Screen committee are working on the meeting schedule and ideally, the person will be in place by Spring break. A discussion about a bylaws revision to address the responsibilities of the new Dean and Graduate Council Chair ensued.
- Distinguished Research Award Review Committee: The committee is currently reviewing all graduate culminating experiences to determine categories for this award.
- Graduate Studies Travel Fund (GSTF): Greg W. and Sharon Chappy presented a change to the processing of GSTF Awards. A bylaws revision will be addressed in the near future. The deadline for Spring 2012 applications is March 15.

DISCUSSION ITEMS

- Greg W. presented information about the Madison English as a Second Language School (MESLS) and asked the Council to accept graduates of this school to our programs in lieu of taking the TOEFL or IELTS. Before the Council decides, Greg was asked to discuss this with other UW-System schools who currently accept this option.
- Reminder that a new Graduate Council Chair will need to be elected for next year, as Jim Koch's term is ending and he will be on sabbatical during the entire 2012-13 year.
- Graduate Faculty Status – More discussion ensued regarding how to define graduate faculty status. Council members were asked to share their thoughts and ideas with Greg W. and Jim Koch.

OFFICE OF GRADUATE STUDIES REPORT

- Spring 2012 GradSchool Fest will be on April 19 from 4:30 – 6:30 in Reeve 202. Katie Thompson, MBA student, is the coordinator for this event.
- OSA will announce 3 new referenda to students in the near future to increase segregated fees for all students. The fees will support a new Sports Complex, renovations to Reeve Union, and to the United Council. All Council members are asked to encourage their students to pay attention to these referenda and vote, if possible.

GRADUATE COUNCIL MEETING, APRIL 5, 2012 (94 MINUTES):

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of March 1, 2012 were approved as written.
- Graduate Studies Travel Fund Bylaws Change – Greg W. proposed a change to the Bylaws to reflect that GSTF Awards are determined by the Chair of the committee rather than the Director of Graduate Services. Motion to Approve/Second: Simmons/Cramer. All in favor, motion passed.
- Graduate Studies Initiatives Program – CON Proposal. The GSIP Committee recommended approval to fund a CON proposal (\$300 for marketing materials). Motion to Approve/Second: Wresch/Brunsell. All in favor, motion passed.
- MA-English Form Cs –
 - The Curriculum Approval Committee (CAC) recommended approval for the change in admission requirements to require a critical writing sample. Motion to Approve/Second: Udliis/Cramer. All in favor, motion passed.
 - A New Linguistics Certificate raised some concern about assessment. The CAC will contact the English department to discuss revision before the Council approves the new program.
- MS-Sustainable Management (COB) – The new graduate program had been presented to the Council less than two days before today's meeting. Due to time constraints, the CAC was unable to review the program to offer a recommendation to the Council. After much discussion, the Graduate Council did not approve the new program. Motion to Approve/Second: Clark/Cramer. Motion denied: 0-10-6. Jim Koch and Greg W. will compile all of the Council's concerns and submit them to the COB for revision.

GRADUATE COUNCIL MEETING, MAY 3, 2012 (91 MINUTES):

ANNOUNCEMENTS

- Susan Cramer has accepted the new Graduate Dean position, starting July 1. Karen Gibson will take over as Graduate Program Coordinator in the MS-Educational Leadership program.
- Craig Maher has accepted a position at Northern Illinois University starting in Fall 2012. Karen King will take over as the Graduate Program Coordinator in the MPA Program.

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of April 5, 2012 were approved as written.
- Curriculum Approval Committee recommendations:
 - 316 Bilingual Reading Teacher Certificate: Motion to Approve/Second: Wresch/Cramer. Approved 14-0-0.
 - MA-English Linguistics Certificate: Additional materials were requested for further review. The CAC defers a recommendation on this item until more information is provided.
 - Geography & Urban Planning Dual-Level Courses 300/500, 317/517, and 320/520: Motion to Approve/Second: Wresch/Cramer. Approved 14-0-0.
- MS-Sustainable Management: The COB faculty thoroughly reviewed the new program and approved it unanimously. Motion to Approve/Second: Wresch/Saginak. Approved: 14-0-0.

DISCUSSION ITEMS

- Over the summer session, the Executive Committee and Susan Cramer will work on a change to the Graduate Council Bylaws. The changes will be presented for Council during the September meeting, and a vote is expected during the October meeting.
- Three graduate programs submitted how they determine Graduate Faculty within their departments. The Council will review the language in the HLC reports and the Faculty and Academic Staff handbooks, as well as review a history of “Graduate Faculty” on campus.

OFFICE OF GRADUATE STUDIES REPORT

- GradSchool Fest – a small stipend from the Pepsi fund allowed the Graduate Studies Office to purchase give-away bags to all students who attended the event. This time, the most effective form of marketing was through email and the least effective was through social media (Facebook and website). An attendance list of all students who participated will be sent to all departments so they may follow-up. A discussion on the time the Fest will be held is under discussion, as this year’s overlapped with Celebration of Scholarship – many faculty wanted to attend both.
- Writing Center – the Writing Center is currently supported completely by undergraduate differential tuition; however, a large number of graduate students are using the Writing Center for their research reports and/or thesis projects. The MA-English program has been sharing GA’s with the Writing Center, but the need for additional graduate student support continues to grow beyond a GA position’s boundaries (time, knowledge, responsibility, etc). Dr. Mueller, Director of the Writing Center, will be invited to the

September Graduate Council meeting to discuss this issue in further detail.

- Certificate Program Processing – Over the years, a growing number of students apply for graduation from graduate certificate programs in which they have never applied to, been accepted into, and/or completed a candidacy. These students are completing all of the required coursework for these programs. Greg. W. asked that all coordinators review how their Certificate programs are processed within their program.

COMMITTEE REPORTS

- Executive Committee – Jim Koch sent an email to all Council members earlier this week, requesting nominations for the Chair position beginning September 2012. This is a 3-year term, with one course release per semester. The Executive Committee will work on this more throughout the summer.
- Curriculum Approval Committee – The Dual-level review process has been questioned by a faculty member in one of the programs who submitted dual-listed courses. This is a department that does not offer a full graduate program, but does offer dual-listed courses. They were unaware that a graduate dual-level rubric existed. In response to this program's concerns, Jim Koch asked the Council if they felt a complete review of all dual-level courses (campus wide) should be done using the designated rubrics. This may take the entire 2012-13 academic year, and would required the Council to create temporary committee responsible for these reviews.
- Graduate Studies Travel Fund (GSTF) – A total of \$2399.25 was available for Spring 2012 awards. Five applications were received, and all of the funding was divided between these 5 students.
- Distinguished Research Award Review Committee – The committee chose to divided internal graduate research awards into two categories – a Thesis Option and a Written Report Option. Award amounts and funding sources were not yet determined; however, the Thesis chosen to receive the award will also be submitted to the annual MAGS Thesis Competition. Every year, the graduate programs can nominate 2 theses or written reports. Another future item this committee may like to review is a graduate level Oshkosh Scholar option.