

**GRADUATE COUNCIL  
2015-16 ACTIONS REPORT**

Graduate Studies

Graduate Council Charge: Responsible for the formulation of policies concerning the graduate programs of the University of Wisconsin Oshkosh; serves as an advisory body to the Director of Graduate Services, Dean of Graduate Studies, and the Provost & Vice Chancellor.

<b>COB</b>	<b>NAME</b>	<b>PROGRAM</b>	<b>TERM</b>
Dean's Representative	Nathan Stuart		2015-16
Graduate Program Coordinator	Dale Feinauer	Business Administration (MBA)	*
Graduate Program Coordinator	Steve Dunn	Sustainable Management (MS)	*
<b>COEHS</b>	<b>NAME</b>	<b>PROGRAM</b>	<b>TERM</b>
Dean's Representative	Elizabeth Alderton		2015-16
Graduate Program Coordinator	Toni House	Trans Human Services Lead (MS)	*
Graduate Program Coordinator	Denise Clark	Special Education (MSE)	*
Graduate Program Coordinator	Karen Gibson	Ed Leadership & Policy (MS)	*
Graduate Program Coordinator	Eric Brunsell	Teaching & Learning (MSE)	*
Graduate Program Coordinator	Alan Saginak	Professional Counseling (MSE)	*
Graduate Program Coordinator	Cathy Toll	Literacy (MSE)	*
<b>COLS</b>	<b>NAME</b>	<b>PROGRAM</b>	<b>TERM</b>
Dean's Representative	Pete Brown		2015-16
Graduate Program Coordinator	Erik Krohn	Data Science (MS)	*
Graduate Program Coordinator	Christine Roth	English (MA)	*
Graduate Program Coordinator	Anna Filipova	Public Administration (MPA)	*
Graduate Program Coordinator	Bob Stelzer	Biology (MS)	*
Alternate (for Phan Hong)	Ashley Thompson	Psychology (MS)	Spring 2016
Alternate (for Phan Hong)	Lizz Focella	Psychology (MS)	Fall 2015
Graduate Program Coordinator	Fredi Giesler	Social Work (MSW)	*
Alternate (for Fredi Giesler)	Mary Weeden	Social Work (MSW)	2015-16
Graduate Program Coordinator	John Beam	Mathematics Education (MS)	*
Alternate (for John Beam)	Eric Kuennen	Mathematics Education (MS)	Spring 2016
Graduate Student Representative	Steve Steinert	Psychology (MS)	2015-16
<b>CON</b>	<b>NAME</b>	<b>PROGRAM</b>	<b>TERM</b>
Dean's Representative	Mary Kate Friess		2015-16
Graduate Program Coordinator	Judy Westphal	Nursing (MSN/DNP)	*
Graduate Student Representative	Lingfei Zhang	Nursing (DNP)	2015-16
<b>GRADUATE STUDIES</b>	<b>NAME</b>	<b>OFFICE</b>	<b>TERM</b>
Graduate Council Chair, voting	Phan Hong	Psychology	2014-17
Dean, Graduate Studies; ex-officio	Susan Cramer	Graduate Studies	Fall 2015
Dean, Graduate Studies; ex-officio	Vacant		Spring 2016
Director, Graduate Studies; ex-officio	Greg Wypiszynski	Graduate Studies	*
Marketing, ex-officio	Jamie Ceman	IMC	*
Admin Services, ex-officio	Lori Worm	Administrative Services	*
Admin Services, ex-officio	Deb Matulle	Administrative Services	*
Enrollment Manage, ex-officio	Brandon Miller	Enrollment Management	*
Recorder	Marci Hoffman	Graduate Studies	*

\*Indefinitely (until no longer serving in this capacity)

**GRADUATE COUNCIL MEETING, SEPTEMBER 17, 2015 (92 MINUTES):**

**APPROVAL ITEMS**

- The minutes of the Graduate Council meeting of May 7, 2015 were approved with an amendment. Motion to approve amendment/Second: Judy Westphal/Mary Kate Friess. Motion to approve the minutes as amended/Second: Judy Westphal/Alan Saginak.
- Phan Hong explained consent agendas, and the Graduate Council adopted this new process.

**SUBCOMMITTEE MEMBERSHIP**

**EXECUTIVE COMMITTEE:**

<b>COLLEGE</b>	<b>NAME</b>	<b>PROGRAM</b>
Graduate Council Chair	Phan Hong	
COB	Steve Dunn	Sustainable Management
COEHS	Alan Saginak	Professional Counseling
COLS		
CON	Judy Westphal	Nursing
Graduate Dean	Susan Cramer	
Graduate Student	Steve Steinert	Psychology

**CURRICULUM APPROVAL COMMITTEE:**

<b>COLLEGE</b>	<b>NAME</b>	<b>PROGRAM</b>
COB	Nathan Stuart	Dean's Representative
COEHS	Karen Gibson	Educational Leadership
COLS	John Beam	Mathematics Education
CON	Mary Kate Friess	Nursing
Graduate Student	Lingfei Zhang	Nursing

**ACADEMIC POLICIES COMMITTEE REPRESENTATIVES**

Graduate Faculty Representative– Karen Gibson  
Graduate Student Representative– Steve Steinert

**DISTINGUISHED MASTERS RESEARCH AWARD COMMITTEE:**

<b>COLLEGE</b>	<b>NAME</b>	<b>PROGRAM</b>
COB		
COEHS	Cathy Toll	Literacy
COLS	Erik Krohn	Data Science
CON	Mary Kate Friess	Nursing

**GRADUATE STUDIES TRAVEL FUND REVIEW COMMITTEE**

<b>COLLEGE</b>	<b>NAME</b>	<b>DEPT</b>
COB		
COEHS	Elizabeth Alderton	Dean's Representative
COLS	Bob Stelzer	Biology
CON		

**GRADUATE STUDIES INITIATIVES PROGRAM:**

<b>COLLEGE</b>	<b>NAME</b>	<b>DEPT</b>
COB		
COEHS	Denise Clark	Special Education
COLS	Anna Filipova	Public Administration
CON		
Graduate Student	Lingfei Zhang	Nursing

**GRADUATE REPRESENTATIVE TO THE FACULTY DEVELOPMENT BOARD:** Phan Hong

**GRADUATE REPRESENTATIVE TO UW OSHKOSH SCHOLARLY AND CREATIVE ACTIVITIES BOARD:**

Toni House

**GRADUATE STUDENT REPRESENTATIVE ON THE SEGREGATED FEES COMMITTEE:**

Shelby Kelso

**DISCUSSION AND INFORMATION ITEMS**

- Dean Cramer identified Graduate Council goals; oversee quality of graduate education, program changes, curriculum issues, reinforce graduate issues, and support graduate students.
- Dean Cramer announced her December 31, 2015 retirement, and requested that any Graduate Faculty interested in the Dean position may contact her directly.
- Graduate Assistant Handbook has been updated.
- Please remind students completing a thesis to use the *Format Policy & Style Manual*.
- The Graduate Basic Data Report is available to all faculty and staff in need of data.
- Marketing updates include window clings will be inserted in diploma mailers, and Dean Cramer tracked Constant Contact data to identify what inquiries turned into students. One-third identified that they heard about UW Oshkosh from the internet. IMC is tracking landing pages from Facebook and Google ads. A campaign to promote graduate programs began in August and ends in November. Ads alternate, so all programs will be promoted at different times
- Graduate Studies Initiatives Program (GSIP) funds have a balance of \$10,000. This year's allocation is pending.
- Student Titan Employment Program (STEP) funding is available through Graduate Studies for graduate student hires. Deadline is September 21, and all Graduate Faculty are welcome to apply.
- Titan National Graduate Scholarships were awarded to 12 non-resident students (excluding Minnesota Reciprocity and International students). This waives non-resident tuition.
- Advanced Opportunity Program funding was awarded to students through Graduate Studies.
- Dual-level course reviews for HLC has been successful. Use the rubric when creating new courses. Both HLC and the Council of Graduate Schools recommend no more than 50% of a student's program should include dual-level courses.

**GRADUATE COUNCIL MEETING, OCTOBER 1, 2015 (89 MINUTES):**

**GUESTS**

- Lori Halstead and Connie Schuster from Graduate Studies introduced themselves. They are responsible for admissions, Admission to Candidacy, and graduation processing.

**APPROVAL ITEMS**

- The minutes of the Graduate Council meeting of September 17, 2015 were approved as written. Motion to approve/Second: Susan Cramer/Anna Filipova.
- The Curriculum Approval Committee's consent report was approved as written. Motion to approve/Second: Judy Westphal/Mary Kate Friess.

**DISCUSSION AND INFORMATION ITEMS**

- The Graduate Student Association will focus on social media this year. One of their projects will be "Faculty Friday," and they requested Graduate Council faculty participation.
- Bob Stelzer will serve on the Executive Committee as the COLS representative. Priorities include (1) reviewing Graduate Assistantship allocations to the colleges, (2) compensation for advising graduate culminating projects, and (3) additional items by request of graduate faculty.
- Graduate Studies Initiatives Program has three committee members, so all will Co-Chair.
- Notify Graduate Studies of curricular changes as soon as possible to prevent logistics and processing delays. Nursing announced a Certified Nurse Anesthetist program as part of the DNP.
- Dean Cramer is writing a report for the new Dean about reviewing Graduate Assistantships.
- A review of students taking graduate courses, but are not admitted into programs was completed. We need to identify if we can or cannot recruit them, and enter them into PeopleSoft accordingly.
- All coordinators are asked to review the demographics of their program over the past five years. Also, please review current culminating projects to determine if they match the student's professional goals.
- HLC changed their definition of Graduate Faculty to match the Council of Graduate Schools'. Adjunct master's programs need to define their professional experience in a quantifiable way, and with an assessment component.
- The Summer School Survey identified that graduate students do not like taking summer courses, but appreciate the option to get through their programs faster.
- The Provost requested a review of the average class sizes in the programs, and the number of courses and sections offered. Thesis and Independent Study sections were disaggregated from the larger 20-student classes; 10 is the overall average for class-based courses, and 4 is the average for individual-based courses.
- The Graduate Basic Data report is available for program evaluations and campus prioritization.
- Please make Program Navigation Guides to identify checkpoints for students.
- Use the Graduate Studies wordmark on all GSIP-funded marketing.
- EAB Reports – Understanding the Changing Marketing for Professional Master's Programs, and Designing Programs for the Millennial Workforce.
- Bob Dickerson coming to campus to talk about Program Prioritization.

**GRADUATE COUNCIL MEETING, NOVEMBER 5, 2015 (72 MINUTES):**

**APPROVAL ITEMS**

- The minutes of the Graduate Council meeting of October 1, 2015 were approved as written. Motion to approve/Second: Steve Steinert/John Beam.
- The Distinguished Research Award Committee Consent Report was approved as written. Motion to approve/Second: Judy Westphal/Eric Brunsell.

**DISCUSSION AND INFORMATION ITEMS**

- MAGS holds a 3-minute Thesis Competition at their annual conference. The Graduate Council discussed offering a similar competition during Celebration of Scholarship.
- Ryan Haley asked to attend a future Graduate Council meeting to discuss the budget development process. Because Graduate Council members have attended recent open forums, they requested that he focus his discussion on graduate education.
- The Executive Committee met to discuss promoting the Dean of Graduate Studies position. A draft proposal to the Provost was shared:
  - Increase the position to 1.0 FTE (Dean Cramer currently has 0.5 FTE).
  - Expand the GA program by increasing the GA budget or finding grants to assist with tuition. This would be the Dean's responsibility, too.
  - Provide a graduate recruiter(s) responsible for collecting data, connecting with potential students, and find out where our students are coming from.

An external Dean would be needed due to understaffing; graduate programs cannot afford to lose their current staff to a Dean position. Also, a full-time dean shows the University's commitment to a research-enhanced university. Motion to approve the endorsement of ideas put forth in the Dean Recruitment document/second: Karen Gibson/Bob Stelzer.

- GradSchool Fest will be on November 18, 2015. Posters and promotion items have been delivered to local coffee houses, community areas, student announcement lists, campus vision, buzz mobile app, alumni, and social media.

**GRADUATE COUNCIL MEETING, DECEMBER 3, 2015 (92 MINUTES):**

**GUEST**

- Ryan Haley, Budget Model Development and Graduate Education.

**APPROVAL ITEMS**

- The minutes of the Graduate Council meeting of November 5, 2015 were approved as written. Motion to approve/Second: Karen Gibson/Steve Steinert.
- Motion to approve the Graduate Studies Travel Fund consent report as written/Second: Judy Westphal/Steve Steinert.
- Curriculum Approval Committee actions approved:
  - Motion to approve the Nursing (BSN/MSN/DNP) Program Review with amended changes/Second: Karen Gibson/Alan Saginak.
  - Motion to approve the Teaching & Learning ESL/Bilingual Emphasis to allow discussion/Second: John Beam/Steve Steinert. Discussion ensued. An amendment to remove the ESL program page was approved.
  - Motion to approve the Nursing (DNP) Nurse Anesthetist Emphasis/Second: Steve Steinert/Ling Zhang.

**DISCUSSION AND INFORMATION ITEMS**

- The Provost agreed to raise the Dean position from 50% to 75%, but limited the pool to faculty who are already on campus. The timeline includes a spring search, with the new Dean beginning by July 1 (no later than August 1). Dean Cramer met with Chancellor Leavitt who agreed with the increase.
- Dean Cramer asked all program coordinators to revisit Enrollment Projection Plans submitted to her last year; identifying where they are now and where they plan to go.
- All marketing and recruiting done through the Graduate Studies Office since 2012 was shared with Chancellor Leavitt who was impressed that the Graduate Council had both a strategic and a marketing plan. A review and update will need to be done after the University's strategic plan is finalized.
- HLC will be on campus for the EdD program next week. If available, please represent the Graduate Council at a meeting with them on Monday, December 7.
- The Executive Committee will work on the following projects and policies:
  - Ethical principles and authorships with graduate students who conduct research with faculty will need to be discussed to create a policy, guidelines, contracts, and an appeals mechanism to protect all parties.
  - A policy to identify how a student can change advisors to protect students and help them graduate on time.
  - Update the Graduate Council Chair position description.
- Dean Cramer's retirement party is Friday, December 4.

**GRADUATE COUNCIL MEETING, FEBRUARY 4, 2016 (95 MINUTES):**

**APPROVAL ITEMS**

- Motion to approve the consent report/Second: Eric Brunsell/Steve Steinert.
- Motion to approve the Graduate Council minutes of December 3, 2015 as written/Second: Judy Westphal/Anna Filipova.
- Curriculum Approval Committee actions approved:
  - Motion to approve the Professional Counseling: CPCE Exam/Second: Elizabeth Alderton/Bob Stelzer.
  - Motion to approve the Nursing: Adult Health & Illness Emphasis/Second: Eric Brunsell/Christine Roth.
  - Motion to approve the Teaching & Learning: ESL Emphasis/Second: Karen Gibson/Steve Steinert.
  - Motion to approve the Teaching & Learning: Math Intervention Emphasis/Second: Elizabeth Alderton/Judy Westphal.
  - Motion to approve the Social Work: New Emphasis & Phase-out Collaborative with Green Bay/Second: Elizabeth Alderton/Eric Brunsell.
  - Motion to approve the Nursing: DNP Name and Admission Requirements/Second: Alan Saginak/Mary Weeden.
  - Motion to approve the Athletic Training: Notice of Intent/Second: Eric Brunsell/Judy Westphal. The Graduate Council's feedback: An outline of how to change the coursework from a bachelors to a masters degree is needed.

**DISCUSSION AND INFORMATION ITEMS**

- Steve Steinert from the Graduate Student Association (GSA) reported that they intend to use more social outreach with the goal of bringing awareness to the undergraduate population. Elections will be this spring. He requested the programs promote the GSA to their students. The GSA updated their Mission Statement.
- The Graduate Council discussed the Provosts approval for a 75% Dean. Increasing the position to 75% means a faculty member will lose their faculty line by taking the position. Faculty already do not want to leave their short-staffed programs, so losing their faculty line is even less incentive. Consensus that 1.0 FTE was preferred, and summer CAS should be automatic rather than negotiated annually. Graduate Council members would like the position aligned with the universities strategic plan, and extend the search to external candidates.
- An update to the Bylaws will need to include a permanent Dean position with an evaluation component.
- The Honors & Awards Ceremony has been cancelled for spring 2016 due to understaffing, and the fall 2016 ceremony excluded graduate students.
- Graduate Council members were asked to form a committee to plan the Friends of Graduate Education celebration. This has been planned by the Graduate Studies Office and their Graduate STEP, but understaffing prevents them from continuing this year.
- The Pyle Graduate Scholarship was suspended for several years due to limited funding. We received notice that \$3700 is available for fall 2016 awards. Two awards in the amount of \$1500 each will be dispersed. An ad hoc subcommittee including Christine Roth serving as Chair, and Karen Gibson and Elizabeth Alderton volunteered to coordinate this.
- A Chancellor's scholarship award was announced indicating that funding was available to support two employees to complete the Executive-path MBA program.
- Chancellor requested a graduate student commencement speaker at every other spring ceremony. Graduate Council members discussed requesting a graduate student speaker at all commencement ceremonies.

**GRADUATE COUNCIL MEETING, MARCH 3, 2016 (88 MINUTES):**

**GUEST**

- Chancellor Leavitt, Graduate Education in the Strategic Plan, Research-enhanced University, and the Budget Model. The 1.0 FTE Graduate Dean position was approved on Provost Earn's recommendation, including a national search.

**APPROVAL ITEMS**

- Motion to approve all consent reports/Second: Judy Westphal/Eric Brunsell.
- Motion to approve the February 4, 2016 minutes as written/Second: Nathan Stuart/Pete Brown.

**DISCUSSION AND INFORMATION ITEMS**

- Karen Gibson announced that HLC approved the new Ed.D. for the Superintendency, adding a second doctoral program to the University.
- Graduate Council members were asked to send edits to the Graduate Dean Position Description to Phan Hong within the next week. This is needed before a Search & Screen can be formed.
- Mary Weeden announced that it is Social Work month, and those who donate \$25 or more to the Social Work Fund will receive a Social Work journal.
- The remaining discussion items were shelved, and Phan Hong called a Graduate Council meeting for March 10. Coordinators are encouraged to review the position description and how it could benefit or impact their programs.



**GRADUATE COUNCIL MEETING, MARCH 10, 2016 (90 MINUTES):**

**DISCUSSION AND INFORMATION ITEMS**

- Chancellor Leavitt stated a new graduate dean should be in place by July 1. Graduate Council members discussed requesting an extension to September 1, or to appoint an interim dean if the Provost and Chancellor would prefer not to hire at the start of the fall semester.
- The Graduate Dean position description was finalized, with points requesting further clarification by the Search & Screen committee.
- Discussion of including deans in the hooding of graduate students ensued. This would require logistical changes at commencement (lining-up graduates by college and timing). Two individuals are involved in hooding, so for master's graduates, the academic dean and graduate dean would hood. For DNP and EdD graduates, the academic dean and the faculty advisor hoods, while the graduate dean presents the candidates. Greg Wypiszynski will represent graduate studies until a dean is in place.
- A review of the graduate grading policy was requested. A C- cannot be given to a student, so those who do not meet the course expectations to earn a minimum of a C are automatically given an F. Discussion ensued; should graduate students be allowed to receive a C-, so their GPA doesn't disqualify them from graduate assistantships, travel funding, or other opportunities? A C- is traditionally only offered at the undergraduate-level due to the higher standard of education at the graduate-level. If the consequence is losing access to opportunities, a review of those opportunities is needed instead.
- The Graduate Council Chair position description and bylaws need to be updated for HLC, and must compliment the graduate dean position description. Clear responsibilities for the chair and the dean need to be determined. The purpose of the Graduate Council needs to be reviewed.

**GRADUATE COUNCIL MEETING, APRIL 7, 2016 (93 MINUTES):**

**APPROVAL ITEMS**

- Motion to approve the consent reports/Second: Alan Saginak/Eric Brunsell.
- Motion to approve the March 3, 2016 minutes/Second: Steve Steinert/Ashley Thompson. Discussion ensued. An amendment to the minutes was made. The minutes were approved as amended.
- Motion to approve the March 10, 2016 minutes as written/Second: Steve Steinert/Christine Roth.
- A delay in actions reaching the Curriculum Approval Committee was noted. The college's curriculum committee approved the action in November, but the Graduate Studies Office did not receive it until March.
- Curriculum Approval Committee (CAC) action approved:
  - Teaching & Learning, Math Intervention Certificate discussion ensued. The CAC had a split vote, and requested full Graduate Council discussion. Motion to move the Math Intervention Certificate to an Action Item/Second: Kathleen Wren/Alan Saginak. Motion to approve the Math Intervention Certificate's Form C/Second: Eric Brunsell/Eric Kuennen.

**DISCUSSION AND INFORMATION ITEMS**

- The Graduate Student Association requested more involvement from programs and students, especially with regard to the speaker series.
- Christine Roth shared an update from the Board of Regents Tenure Task Force. The task force was asked to advise Regents Millner and Behling on two policies: program discontinuance and post-tenure review. The Faculty Senate is discussing this issue, too, and bringing feedback to the Task Force and vice versa.
- The Travel Fund application receives requests that always exceed available funding. Next year's committee must streamline the requirements. The GSTF Committee will be charged with generating rubrics to provide students and faculty more guidance in student applications.
- Outdated eligibility requirements for the Pyle scholarship exclude a significant number of graduate students. Because this scholarship is from an endowment, there are two ways to update the criteria, and a Graduate Council committee will be charged with this in fall; (1) work with the Foundation to contact the donor's estate, and suggest changes for their approval; and (2) appeal the changes through the Wisconsin State Attorney General's Office.
- Due to limited resources, the Graduate Council was asked if continuing GradSchool Fest and the Friends of Graduate Education celebration were needed. For spring 2016, the two events are cancelled. GradSchool Fest attracts current undergrads and specific programs, so if this continues, it could be tailored to those programs who benefit the most. The Friends of Graduate Education celebration provides value in recognizing off-campus supporters. It is a great recruiting event that could build advancement opportunities. Greg Wypiszynski will work with IMC to develop a workable Friends of Graduate Education solution for all programs.
- The Search & Screen committee for the Graduate Dean position will consist of 60% faculty and 40% academic and university staff. Interested Graduate Council members volunteered to serve on this committee. Jenny Watson will be the Administrative person, and the Search & Screen will require summer work. Provost Earns and Jenny Watson will select a Chair, and notify members.
- A review of the Independent Study policy ensued. The Graduate Council recommended that the policy remain as-is, and Greg Wypiszynski has the authority to respond to appeals however he feels is appropriate. If faculty raise the same questions, an update to the policy is needed.
- Due to timing, further discussion of the Graduate Grading Policy was tabled, but Phan Hong provided an overview of the issue under review.

**GRADUATE COUNCIL MEETING, MAY 5, 2016 (71 MINUTES):**

**APPROVAL ITEMS**

- Motion to approve the consent reports/Second: Christine Roth/Eric Kuennen.
- Motion to approve the April 7, 2016 minutes/Second: Alan Saginak/Elizabeth Alderton.
- Motion to approve the following curricular actions/Second: Alan Saginak/Karen Gibson.
  - Teaching & Learning: ESL and ESL/Bilingual (Spanish) Emphasis
  - Literacy: Reading Teacher Licensure Certificate

**DISCUSSION AND INFORMATION ITEMS**

- According to HLC, graduate program reviews need Graduate Council review and approval. The Graduate Council was part of the review process, but has been informally excluded in recent years. Graduate Council members are hesitant to request inclusion again, as the review process already takes several years.
- All administrative position postings have been post-poned for a minimum of one year. The Graduate Council should pursue an Interim Dean.
- A graduate marketing campaign is in place for fall 2016, and \$50,000 of GSIP funding has been planned. This is meant to increase traffic to your specific program, but the faculty and staff of each program are responsible for getting the students to apply. Additional marketing pieces that can be done at the program-level include (1) audiences and decisions to participate in a program vary, so please share your program demographics with IMC, (2) IMC can provide awareness and leads, but each program may need to establish a communication flow in advance, (3) if programs have specific strategies in place, IMC would like to work directly with you, and (4) please contact Jamie Ceman with questions.
- Jamie Ceman provided an overview of the results to the Chancellor's IMC Study Group.
- Admissions language in the bulletin only requires an undergraduate degree from a regionally accredited institution. Per this policy, Graduate Studies does not identify that we will accept master's and above credentials when considering applicants for the doctoral programs. Graduate Council members recommended that the doctoral programs discuss this further. Greg Wypiszynski, Bonnie Nickasch, and Karen Gibson will meet, and will identify how this policy may affect doctoral program applicants who have already earned a graduate degree.
- Admissions processing for each of the degree and certificate programs has become difficult to maintain as the programs grow and the Graduate Studies Office staff shrinks. A Titan Continuous Improvement review is underway to streamline admissions and records processing with two components (1) map out our current processes, and (2) create a new processing map.
- Undergraduate admissions has a recruitment team, and graduate studies does not have nearly the same number of staff. Also, graduate admissions are significantly different than undergraduate. However, Greg Wypiszynski will meet with Jill Endries to discuss how we might benefit by collaborating with them or if we could access some of their recruitment tools and processes to be modified and used at the graduate-level.
- Students who need to defer their student loans while completing the thesis will be required to register for a 0 credit IP course.
- The Executive Committee will review authorship and ethics for data collection and thesis writing in the fall. Graduate Council members were not interested in further discussion about the grading policy, and agreed to remove this from the Executive Committee's list.
- Dean's Offices are cancelling classes due to low enrollment. Anna Filipova asked what other programs are doing to support the needs of their graduate students.
- Graduate Council members thanked Phan Hong for her leadership, and Greg Wypiszynski and Marci Hoffman for their support throughout the year.