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**Present:** John Beam, Eric Brunsell, Jamie Ceman, Denise Clark, Susan Cramer, Anna Filipova, Lizz Focella, Mary Kate Friess, Karen Gibson, Marci Hoffman, Phan Hong, Toni House, Deb Matulle, Alan Saginak, Steve Steinert, Bob Stelzer, Cathy Toll, Mary Weeden, Judy Westphal, Greg Wypiszynski, Ling Zhang

**Excused:** Elizabeth Alderton, Pete Brown, Steve Dunn, Dale Feinauer, Fredi Giesler, Erik Krohn, Brandon Miller, Christine Roth, Nathan Stuart

**Guest:** Ryan Haley

The meeting was called to order at 1:21 p.m. by Phan Hong who welcomed and introduced Ryan Haley.

- A. Guest Speaker: Ryan Haley, Budget Model Development and Graduate Education. Dr. Haley explained the committee's charge, and how the budget will be redesigned to disperse from central administration to the colleges. He asked the Council members for their thoughts. Discussion ensued.
1. Streamlining courses was suggested (instead of having a different stats course for each discipline, combine students into fewer offerings that can be shared by division(s)).
  2. Allow more flexibility and lower the tax on Cost Recovery programs. Cost Recovery is already running on activities-based models, but standard programs are not.
  3. The current, incremental system creates perverse incentives; departments get the same budget, whether your program increases or decreases.
  4. Research-enhanced can only happen with strong graduate support, and the culture has changed for faculty who are researching more than they did 20 years ago. Will there be changes in faculty loads? A research-productivity study was done; Oshkosh is 3<sup>rd</sup> in the state after Madison and Milwaukee, respectively.
  5. Tuition issues and cost recovery versus regular courses. Some students are ineligible for federal student aid for some cost recovery programs. How can this be remedied? Deb Matulle invited faculty to meet with her one-on-one to discuss this further.
  6. Summer funding equity; campus is too vacant in the summer, and has a significant opportunity for revenue. Evening classes in the summer is an opportunity for graduate programs.
  7. Fears: Programs are being cut; not solely from the budget review, but the budget review process could support or refute decisions.
- B. Motion to approve the Graduate Studies Travel Fund consent report as written/second: Judy Westphal/Steve Steinert. (Approved, 16-0-0).
- C. Motion to approve the Graduate Council minutes of November 5, 2015 as written/second: KarenGibson/Steve Steinert. (Approved, 16-0-0).
- D. Curriculum Approval Committee: Three curricular actions were received, and the committee completed a quick review due to time constraints.
1. Motion to approve the Nursing (BSN/MSN/DNP) Program Review with amended changes/second: Karen Gibson/Alan Saginak (Approved, 15-0-1). Karen Gibson provided a list of changes to Judy Westphal.
  2. Motion to approve the Teaching & Learning ESL/Bilingual Emphasis to allow discussion/second: John Beam/Steve Steinert. Two attachments were added to the form C, but one addressed a separate ESL program, only. The ESL page was added to this form C in error. An amendment to remove the ESL program page was approved (16-0-0). The CAC also noted that the APC may require a change to the start date, as it was not yet approved by Lisa Danielson.

3. Motion to approve the Nursing (DNP) Nurse Anesthetist Emphasis/second: Steve Steinert/Ling Zhang (Approved, 15-0-1).
- E. Graduate Council Proposal to the Provost Update: The Provost responded positively to the proposal, and agreed to raise the Dean position from 50% to 75%, but limited the pool to faculty who are already on campus. The timeline includes a spring search, with the new Dean beginning by July 1 (no later than August 1). Feel free to recruit anyone that would be a good fit. Dean Cramer also met with Chancellor Leavitt, who agrees with the Dean increase, is aware of a need for more graduate assistantships, but hiring a graduate recruiter was not on his radar. Chancellor also feels the graduate programs will play a large role in the strategic plan (research-enhanced university).
- F. Enrollment Projection Plans: Dean Cramer asked all program coordinators to revisit plans submitted to her last year, identify where you are now, and think about where you plan to go.
- G. Graduate Funnel Analysis: Dean Cramer identified all marketing and recruitment done through the Graduate Studies Office since 2012. Chancellor Leavitt was impressed that the Graduate Council has strategic and marketing plans. An update to the strategic plan and initiatives may need to be done in the near future.
- H. A reminder that HLC will be on campus for the EdD program next week. If available, please represent the Graduate Council at a meeting with them on Monday, December 7 at 11am.
- I. Executive Committee: Phan Hong shared upcoming projects;
  1. Ethical principles and authorships with graduate students who conduct research with faculty will need to be discussed. A policy, guidelines, contract, and appeals mechanism is needed to protect all parties (many students are not aware of their rights). The committee will discuss this with IRB.
  2. A policy to identify how a student can change advisors needs to also be discussed. The purpose is to protect students and help them graduate on time.
  3. An update to the Graduate Council Chair position description is needed before the new Dean is brought in.

Dean Cramer's retirement party is Friday, December 4. The Graduate Council thanked her for all of the work she has done for graduate education. During the spring semester, Phan Hong and Greg Wypiszynski will lead graduate education while the new Dean search is underway.

Motion to adjourn at 2:32pm. Marci Hoffman, Recorder

Copies to: Graduate Council, Provost Lane Earns, Deans, OSA President, Office of Graduate Studies Staff