

PRESENT: Elizabeth Alderton, Jamie Ceman, Sharon Chappy, Susan Cramer, John Cross, Steve Dunn, Karen Gibson, Emmanuel Jean Francois, Kathy Henn-Reinke, Marci Hoffman, Karen King, Shelly Lancaster, Pascale Manning, Deb Matulle, Reggie Parson, Alan Saginak, Sudipto Sarkar, Bob Stelzer, Jen Szydluk, Lee Van Scyoc, Teri Wegner, Bill Wresch, Greg Wypiszynski

EXCUSED: Mike Ford, Kathy Hagens, Judy Hankes, Phan Hong-Lishner, Christine Roth, Kelli Saginak, Amy Williams, Lori Worm

GUESTS: Denise Clark, Stacey Skoning

The meeting was called to order at 1:20 p.m. by Sharon Chappy.

A. The minutes of the Graduate Council meeting of April 10, 2014 were approved as written. Motion to approve/Second: Bill Wresch/Karen Gibson.

B. The Curriculum Approval Committee recommended approval for the following actions.

1. Jen Szydluk welcomed Denise Clark who discussed the following Special Education Department changes. Motion to approve all of the following actions/second: Jen Szydluk/Bill Wresch. All in favor; motion carries:

- a. Director of Special Education/Pupil Services Certificate Program
- b. Director of Special Education/Pupil Services Emphasis
- c. Sign Language & Deaf Culture Certificate Program
- d. New Courses: 402/602, 403/603, 404/604, 405/604, 407/607

2. Curriculum & Instruction: Math Intervention Certificate Program. Motion to approve/second: Jen Szydluk/Karen Gibson. All in favor; motion carries.

3. Motion to approve the following Reading Education changes/second: Jen Szydluk/Karen Gibson. All in favor; motion carries.

- a. MSE-Reading Education program name change to MSE-Literacy
- b. Reading 715 and LIT 790 or Ed Found 770

C. Bulletin Policy Updates

1. Credit for Prior Learning Policy: Following the April Graduate Council discussion, Sharon Chappy drafted a policy using the undergraduate language, but applied graduate objectives. Motion to approve/second: Jen Szydluk/Elizabeth Alderton. The policy was amended to include a subset for each college/division under the overall university policy. Motion to approve the amended version/second: Bill Wresch/John Cross. Approve: 17, Not Approve: 0, Abstain: 1. Amended version carries. The paperwork to create this policy will be completed during the summer, and submitted in the fall.

2. Transfer & Waiver Courses Policy: During the April 10 meeting, the Graduate Council had a working session to update this policy. Motion to approve the revised policy as written/second: Jen Szydluk/Karen Gibson. All in favor; motion carries. The paperwork to update this policy will be completed during the summer, and submitted in the fall.

3. Culminating Experience Continuation Policy: a working group of Susan Cramer, Sharon Chappy, Greg Wypiszynski, Phan Hong-Lishner, Pascale Manning, Lori Worm, and Deb Matulle will meet throughout the summer to work through the logistics of this policy. This

will be brought back to the Council in the fall.

- D. Graduate Student Association (GSA): Reggie Parson announced that he was elected the new President and will not return to the Council in the fall. Sudipto Sarkar stated that the GSA will meet throughout the summer to determine which members will serve on university committees. The Council thanked Sudipto for his success as the exiting President, and congratulated Reggie on his new role.
- E. GradSchool Fest: Fifty attendees registered during the event, although more were present. Next time, an opportunity to register will be offered at each entrance. The Celebration of Scholarship is a good venue, 11am-1pm is a good time for attendees, and 1 ½ hours in the evening worked well.
- F. Graduate Faculty & Friends Award and Reception: Nominations were received from the Reading Education Department and the Office of Graduate Studies. The English Department requested an extension due to moving from Radford to Clow.

Discussion of snacks, beverages, and building layout ensued. A certificate and a handout of the nomination letter will be created for each nominee. The time spent awarding the certificates will be short, so the nominees, faculty, and staff can enjoy the reception. Susan Cramer created a list of all items needed and will share it with the event organizer, Mandi Dornfeld.

- G. Graduate Faculty Endowment: The Council agreed that they would prefer to put their energy toward graduate student travel rather than toward a graduate faculty endowment. Creating a Graduate Faculty Endowment is off the table at this point in time.
- H. Tuition Remissions: Susan Cramer asked if graduate programs could use tuition remissions to market to out-of-state students, and if so, how many? Biology and Psychology may be able to use tuition remissions as a marketing tool, but all other programs felt they would not be useful. Online and cost-recovery programs are ineligible, which eliminates many programs. Remissions through GA positions and the Office of International Education already support many graduate students; and many programs specifically target local communities.
- I. Summer Survey: Susan Cramer shared the university's current summer survey, and the Council felt the survey's objectives specifically target undergraduates. Very little in the survey applies to graduate study. The Council felt if graduate students receive this survey, they may choose not to respond as the questions are irrelevant. Susan Cramer will work with Kathleen Lynch to rewrite a survey that meets graduate objectives.
- J. Graduate Student Survey: After the Council has had an opportunity to include their thoughts on what should be asked, Susan Cramer will identify outcomes, purposes, and objectives to organize a cohesive and organized survey from those notes.
- K. Dean Cramer's Summer Initiatives: Susan Cramer identified a list of items she will continue to work toward throughout the summer.

Dean Cramer thanked Dr. Judy Hankes for all of her work throughout the years and congratulated her on her upcoming retirement. She also thanked Sudipto Sarkar for all of his hard work as the first, official Graduate Student Association President.

Motion to adjourn/Second at 2:51pm: Sharon Chappy/Jen Szydlak. The next Graduate Council meeting is on September 11, 2014 from 1:20 – 2:50pm in Sage Hall 2210.

Marci Hoffman, Recorder

Copies to:

Graduate Council

Provost Lane Earns

Deans

OSA President

Office of Graduate Studies Staff