



University of Wisconsin Oshkosh
Graduate Studies
Independent Study Contract

Note: The semester registration calendar (add/drop deadline) applies to all approvals and registrations for an Independent Study.

Name _____ Campus email address _____

Street _____ City _____ State _____ Zipcode _____

Student ID Number _____ Telephone _____ Calendar Year 20_____

Graduate Program/Subject Area _____ Semester (check one) Spring Summer Fall

Catalog Number _____ Session 17wk 14wk 10wk 8wk 7wk 4wk 3wk

Credits 1 2 3 _____

Study Title (Listed on transcript, *no more than 30 characters including spaces*)

Independent Study Guidelines: Primarily departments offering graduate degree programs have course listings for Independent Study. An Independent Study provides an opportunity for degree-seeking or post-master's students to study, under faculty supervision, an area of interest which is not available in the curriculum. The following apply:

- ✓ Registration for a graduate-level Independent Study is open to students who are admitted in full standing in a degree/certificate program or who have already earned a master's degree. Graduate "Special" or "Non-degree" students are not eligible to engage in an Independent Study.
- ✓ Each credit earned for Independent Study should represent the equivalent of at least 50 clock hours of work.
- ✓ Registering for an Independent Study is done separately. The registration is subject to the same add/drop policies as all other courses.
- ✓ Only one Independent Study (3 credit maximum) contract in a semester/summer is permitted.
- ✓ No more than 6 credits of Independent Study credits may apply to a degree.

It is University policy and federal regulation (FR Title 45 Part 46, rev. 6/23/05) that all research conducted with humans or animals must comply with guidelines regarding the use of Human Participants or Animal Care. By signing below, you certify that you have obtained necessary IRB or IACUC approvals, as appropriate, for the independent study research described herein.

Attach the independent study proposal (2 copies) to this contract form. At a minimum the proposal should include:

- Objectives and content (what will be studied; state specifics)
- References and required activities (exact readings, number of pages, types of assignments, other)
- Outcomes and evaluation methods (specifics of assignments, grade determination, other assessments)
- A copy of the IRB/IACUC approval if appropriate

Signatures (Route in the order below):

1. Student _____ Date _____
2. Instructor _____ Date _____
3. Graduate Program Coordinator _____ Date _____
4. Assoc. Dean (COB, COEHS, CON) _____ Date _____
5. Graduate Studies _____ Date _____

When approved by the Office of Graduate Studies, copies will be forwarded to:

___ Registration ___ Instructor ___ Graduate Program Coordinator ___ Student ___ Graduate Studies Office