Office of Graduate Studies
Request Program/Plan Change Application Form

THE UNIVERSITY OF WISCONSIN
OSHKOSH

Name _____   Student I.D. # _____

Current Street, City, State, Zip: _____

A   **Request for Program/Plan Change (Completed by Student):**

To which program are you currently admitted? (Please attach a current unofficial UWO transcript)

To which program do you wish to change (gaining program)?

Term/Semester change is to be effective:

Reason for change:

_____   _____
Student Signature   Date

[I give permission to the gaining program to review any/all admission materials, including letters of recommendation, from the admission file of my current program. I understand that I will be withdrawn from my current program as of the semester I am accepted to the gaining program.]

After completing section A, forward to gaining program coordinator.

B   **Review of Request (Completed by Gaining Program Coordinator):**

Please check all of the following you wish to receive to evaluate this request.
☐ New admission application packet submitted by student
☐ Only new letters of reference submitted by student
☐ Copies of all admission application documents from current program
☐ Copy of student file from current program
☐ Other request: _____

_____

After completing section B, forward to the Graduate Studies office.
The Graduate Studies office will process request and forward necessary documentation to the gaining program.

C   **Approval of Request (Completed by Gaining Program Coordinator):**

[ ] Approved   [ ] Not Approved   Total credits accepted from current program: _____

Gaining Program Coordinator _____ Date _____
                                                          (Signature)

After completing section C, forward to the Graduate Studies office.

D   **Final Graduate Studies Action:**
☐ Process as new admission/reevaluation to gaining program
☐ Process as program/plan change to gaining program; provide materials only

Comments: _____

Copies to: Student   /   Gaining Coordinator   /   Current Coordinator   /   Graduate Studies Office