**HR Connections**

**NEW Feature** - These sessions are offered virtually for anyone not able to attend in person.  You can log in up to 15 minutes prior from any computer or smart device. These sessions are recorded and offered to view at your convenience.  Please see the HR Connections page on our website

Dear Campus Community:

The Office of Human Resources would like to remind faculty and staff of the upcoming HR Connections meetings.

**Date: December 5th, 2018  
Time:** **12:00 pm - 1:30 pm**  **Location: NE 152**

 Agenda Items:

* Unconscious Bias - Presented by Patty Schrader, Equal Opportunity, Equity & Affirmative Action.  Unconscious biases are social stereotypes about certain groups of people that individuals form outside their conscious awareness.  Unconscious bias happens outside of our control.  It occurs automatically and is triggered by our brain making a quick judgement.  If left unchecked, unconscious bias can thrive in hiring, promotions, and in feedback.  Come learn more on how to recognize and combat unconscious bias in the workplace.
* Notary Public Services - Mindy
* Benefits Survey may be in SPAM - Mindy
* Absence Updates for *All* Employees - Jodi
* Pay Plan Review - Holly

**Date: January 9th, 2018  
Time: 1:00 pm - 2:30 pm  
Location: Sage 4232**

 Agenda Items:

* Advanced Care Planning Workshop - Presented by Carol Barbian FACCP -    Advance care planning seems scary and difficult, but it is not. Learn why completing the legal documents are so important in our state to make sure your wishes are honored and your family is protected. An advance directive describes, in writing, your choices about the treatments you want or do not want or about how health care decisions should be made for you if you become incapacitated and cannot express your wishes. Anyone who is of sound mind and age 18 or older can complete this form.

***HR Connections meeting are open to all UWO and Access Campuses employees.*** Faculty and staff are encouraged to attend to hear in-depth updates on current Human Resources projects and topics in addition to occasional training from our EAP FEI and others. These meetings provide the Office of Human Resources a venue for keeping the campus community updated and to obtain feedback on HR issues. We encourage questions.