

Please ensure the following documentation is uploaded to the documents tab within the job requisition in PageUp throughout the recruitment process:

- Additional job advertisements
- Meeting notices
- Meeting minutes
- Interview questions
- Evaluation rubrics
- Additional screening tools (if applicable)
- Open forum presentations or documents (if applicable)
- Feedback collected (if applicable)
- Job-related strengths & weaknesses for each candidate interviewed on campus
- Any other relevant records from search

Human Resources

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