

**Internship Requirements – Music Industry**  
**MUSIC-444 - UW Oshkosh**  
**Professor Nathan Edwards – edwardsn@uwosh.edu**

As a Music Industry student, you are required to do a **2 credit** internship in either Music Business or Recording Technology in order to complete your degree.

Your internship should likely be taken in the **FINAL semester**, or summer after, unless we have discussed otherwise. All other courses must be completed with **NO outstanding incompletes**. With exception of extenuating circumstances, students are required to complete their entire internship during the time-frame of the semester in which they signed up for the course.

In order to complete your internship, you are required to do the following:

1. **Complete 160 hours of a professional internship**
  - The internship must be in a field related to your major
  - Paid internships are preferable, but other options are considered
  - Internships **must** be approved by the instructor before starting
  - There is some flexibility with regard to hours\* (see below)
2. **Fill out a weekly Journal Report and final report.**
  - These specific guidelines are in the related document
3. **Turn in an employer evaluation form**
  - This form allows the employer to approve the internship hours
  - Feedback is also given about your performance as an intern

**\*Flexible internship options:**

- At the instructor's discretion, students may opt to use up to **60 hours** to do a larger scale independent project. The final result should include one or both of the following (with approval): *\*Remaining hours must still be completed at an outside location.*
  - The creation of a small business (LLC) related to Music Business or Recording Technology with a complete business plan and related goals (website, social media, client work, etc.)
  - The completion of a published, professional music related work. This may include:
    - A full length recorded album, printed on CD and for sale online in physical and/or streaming formats
    - A completed and published film/video project with a significant amount of sound design and/or composition contributed.
    - Other related creative projects at the approval of the instructor
- If you are a **Dual Major**, you may opt to split your internship between Music Business and recording technology, with a minimum of **80 hours** per internship. This will require a completed employer evaluation for **both** internships, and both internships must be approved before starting. Again, this requires instructor approval.

**Contact me with any questions: edwardsn@uwosh.edu**