## Appendix B:

## Cost Summary (Budget)

**Summary of Budget Items**

* **Personnel Salary: [Total $]**
	+ Person 1: $
	+ Person 2: $
	+ Person 3: $
* **Personnel Fringes: [Total $]**
	+ Person 1: $\_\_\_\_\_, Rate=\_\_\_\_%
	+ Person 2: $\_\_\_\_\_, Rate=\_\_\_\_%
	+ Person 3: $\_\_\_\_\_, Rate=\_\_\_\_%
* **Travel: [Total $]**
	+ Mileage details
	+ Per diem details
	+ Airfare details
	+ Other details
* **Equipment (>$5,000 unit price): [Total $]**
	+ Item #1: Total $ & details
	+ Item #2: Total $ & details
* **Participant Costs: [Total $]**
	+ Stipends: $
	+ Subsistence $
	+ Travel $
* **Other Direct Costs: [Total $]**
	+ Materials/Supplies: Total $ and details
	+ Consultant/Contractual: Total $ and details
	+ Subawards: Total $ and details
	+ Facility/Space Rental Fees: Total $ and details
	+ Other (explain): Total $ and details
* **Total Direct Costs: Total $**
* **Total Indirect Costs (38.5% of Salary+Wages+Fringe): Total $**
* **Total Cost:**

Budget Justification (Provide additional detail on each budget item listed above to justify necessity of costs).