Master of Public Administration Program Admissions Rubric

Reviewer:_____   Date:_____

REQUIREMENT	CRITERIA	1 - POOR	2 - FAIR	3 - GOOD	4 - EXCELLENT	SCORE
Transcripts	GPA, minimum of Bachelor's Degree from accredited institution	2.25-2.75 (or 2.5 during last half of undergraduate)	2.75-3.25 (or 2.90 during last half of undergraduate)	3.25-3.75	Above 3.75	
	Coursework	Little to no courses relevant to prepare for MPA program	Few applicable courses to MPA program and/or weak grades	Courses and grades reflect adequate preparation for MPA program	Courses and grades reflect strong preparation for MPA program	
Statement of Professional Goals and Objectives	Content	Vague, lacks depth, meaning is unclear	Some objectives, lacks specificity	Objectives with some depth	Clear objectives, concise, in-depth	
	Writing	Multiple instances of poor grammar, poorly written	Some errors, A challenge to read and understand due to the errors	Few errors, easily read	Well written, engaging, grammar and diction show strong writing ability	
	Aligns with program objectives	No alignment	Minimal alignment	Good alignment	Strong alignment	
Essay	Organization of Ideas	Difficult to follow, lacks introduction, body, and conclusion	Somewhat difficult to follow flow of ideas	Somewhat logical flow of ideas and outline easy to follow	Strong, logical flow of ideas with clear introduction, body, and conclusion	
	Content	Vague, does not address question, lacks depth, meaning is unclear	Somewhat addresses question, lacks specificity	Addresses question with some depth and/or examples	Clearly addresses question, supports statements with citations, examples, etc.	
	Spelling, Grammar, Mechanics, and Citations	Multiple errors and/or major issues, such as plagiarism	Some errors	Few errors	Grammar and diction consistent with strong writing ability.	
Resume	Shows experience as highlighting development as a professional	Little relevance to public service	Some professional experience in public service	Shows development as a public service professional	Strong background and experience in public service	
Letters of Reference	Address qualifications and ambition of candidate for MPA program	Not written by professional or academic individuals	Vague and general in nature	Somewhat addresses qualifications and likelihood for success	Directly address qualifications and likelihood for success in program	
Final Score					**Sum of all scores in each row=**	
Decision (Circle One)	Circle one of the following:	**Admit**	**Conditional Admit**	**Defer**	**Denied**	
Additional Comments						