How to Enroll in Classes – Graduate Student
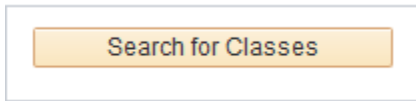
1) Log into Titan Web with NetID
2) On your Student Center, select Search for Classes

   Search for Classes

3) Now enter your search criteria for the class you would like to enroll in:

   ## Enter Search Criteria

   Search for Classes

   Institution UW Oshkosh

   Term Fall 2019

   Select at least 2 search criteria. Select Search to view your search results.

   ▽CLASS SEARCH

   Subject Professional Counseling

   Course Number is exactly   701

   Course Career Graduate

   ☑ Show Open Classes Only

   Campus

4) Select Term, Subject, Course Number, Course Career, then click Search.
5) The list of sections will appear. If you want more information about the class, click on the blue hyper link of the class number to see dates, time, places and any class notes listed.
6) When you find the class you would like to enroll in, hit the Select button.
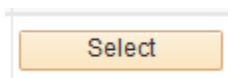
   Select

7) Then hit the Next button.

   Next
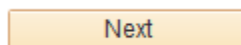
8) You class is now in the Shopping Cart. Click the Shopping Cart hyperlink to finish enrolling in the class.

   Shopping Cart   Show All

   PRF CNSL 701   Mo 12:00PM - 3:00PM
                    Nursing/Ed 38

9) Select the classes and hit the Enroll Button

Fall 2019 Shopping Cart

Select	Class	Days/Times	Room	Instructor	Units	Status
☑	PRF CNSL 701-001C (61675)	Mo 12:00PM - 3:00PM	Nursing/Ed 38	A. Harper	3.00	🟢
☑	PRF CNSL 702-A01D (61676)	Th 9:30AM - 12:30PM	Nursing/Ed 20K - Grad Lab Conf	M. Saginak	3.00	🟢

for selected   Delete   Enroll

10) The final step is to hit the Finish Enrolling Button. Once you do that, you will get a message letting you know if it was successful or if there was an error.

✔ Success: enrolled	✖ Error: unable to add class	
Class	**Message**	**Status**
PRF CNSL 701	**Error:** You have already taken this class. Permission to take this class is required.	✖
PRF CNSL 702	**Error:** You have already taken this class. Permission to take this class is required.	✖

Make a Payment   My Class Schedule   Add Another Class

11) If you received an error, please contact the department for assistance. If you see a green check mark, your enrollment was successful.