Adding a Class

- 1) Go to Search for Class in Titan Web. Select the Term you wish to add a class.
- 2) Select Subject, Course Number and Campus.

▼CLASS	SEARCH

Subject	Accounting	\sim	
Course Number	is exactly	\sim	207
Course Career		\sim	
	Show Open Classes Only		
Campus	OSHKOSH	\sim	

3) All open sections for that class will appear. Select the section/time you are interested in:

	Accounting				
Timee Do					
Times Ru	oom	Instructor	Meeting Dates	Status	
00AM - Sa	age 1216	Kazeem Akinyel	e 02/03/2020 - 05/15/2020	٠	Select
	11				
	:00AM - Sa	Sage 1216	Sade 1216 Kazeem Akinvel	Sage 1216 Kazeem Akinyele 05/15/2020	Sage 1216 Kazeem Akinyele 05/15/2020

4) A summary of the class will appear. If you are still interested in adding the class, select Next.

ACCT 207 - E	Essentials of Manag	erial Acct			
Class Prefer	rences				
ACCT 207-0	01C Lecture	e Open		Wait List Wait lis	t if class is full
		- ·		Grading Graded	
Ses	sion Fourteen Wee	k		Grading Graded	~
Car	eer Undergraduat	e		Units 3.00	
Enrollment	Information				
bette	equisite: Acct 206 wi r FDL Application and	-		Cancel	Next
Section	Component	Days & Times	Room	Instructor	Start/End Date
001C	Lecture	TuTh 8:00AM - 9:30AM	Sage 1216	Kazeem Akinyele	02/03/2020 - 05/15/2020
NOTES	Class No	tes Students MUST atten	d class the first day or w	vill automatically be dropped from	

5) The class is now in your shopping cart. Click Proceed to Step 2 of 3.

Delete	Class	Days/Times	Room	Instructor	Units	Status
â	ACCT 207-001C (70928)	TuTh 8:00AM - 9:30AM	Sage 1216	K. Akinyele	3.00	•
	(70928)	9:30AM	Cago 1210	re radifyere	5.00	

6) You will not be enrolled until you click Finish Enrolling.

Cancel Previous Finish Enrolling

7) Look for the message "Success: This class has been added to your schedule and a green check mark.

8) If you get a Red X, please read message carefully and either select a different class or contac the department for assistance.

🖌 Success: enrolled	🗙 Error: unable to add class		
Class	Message	Status	
ACCT 207	Error: You cannot add this class due to a time conflict with class 70714. Select another class.		
Make a Payment	My Class Schedule Add Anothe	er Class	