How to Drop a Course in Titan Web

NOTE: If your intention is to drop a course and replace it with a different course or course section, use the SWAP instructions (the swap function simultaneously adds and drops the courses to prevent losing your spot).

1. Go to [https://uwosh.edu/](https://uwosh.edu/)
2. Hover over “Titan Services”

![Titan Services](image1.png)

3. Select “Titan Web”

![Titan Web](image2.png)
4. Click “Titan Web Student Information”. Log into Titan Web

5. From your Titan Web homepage, click on the “Grades” drop-down.

Select Enrollment Drop, then click the blue circle.
6. Select the Term you’d like to drop a course in.

   Note: prior to dropping a course you should review the Refund Calendar on the Student Accounts website and the Add/Drop Calendar on the Registrar’s website (if it’s past the last day to drop a course, you’ll need to complete the Appeal to Late Drop process).

7. Select the course(s) you’d like to drop by clicking the checkbox next to that course. Click Drop Selected Classes.

   ![Image of course selection](image)

8. Click Finish Dropping.

   ![Image of finish dropping](image)

9. To confirm you’ve successfully dropped the course, look for the message, “Success: This class has been removed from your schedule” and a green arrow.

   ![Image of success message](image)

**NOTE:** Students cannot drop all of their courses. If you wish to withdraw completely from the semester and it is before the Last Day to Withdraw date (found on the Add/Drop Calendar) you must fill out this form [https://uwosh.edu/newstudents/retention/](https://uwosh.edu/newstudents/retention/). If you wish to withdraw completely and it is after the Last Day to Withdraw you’ll need to contact the Dean of Students Office to request a Late Withdraw.