



UW Colleges and UW-Extension Restructuring Weekly Project Update

Week of September 10, 2018

KEY UPDATES

PRISM production code freeze

UW Colleges PRISM production is in a code freeze from August 27 through September 19. This means that no PeopleSoft changes are to be implemented in PRISM production during this timeframe. The purpose of this code freeze is to allow UW Colleges functional offices to be able to run start of semester processes effectively without potential interruption of services that may be caused by new or modified code in PRISM.

PROJECT MILESTONES

Upcoming (or unconfirmed as complete)

- Communication Roadmap milestones for September
 - Announcement of new faculty governance structure (August – September)
 - Completion of student recruitment/marketing plan and materials (August – September)
 - Distribution of faculty orientation details for branch campus faculty (August – November)
 - Confirmation of new FAFSA schools codes (August – December)
- 7/31: System - Distribute final 2018 budget transfer
- 7/31: Finance - UW-Extension Funding Crosswalk for BOR
- 7/31: Procurement - Initial deep dive into UW Colleges/UW-Extension contracts completed
- 8/30: Finance - UDDS Placement
- 8/31: SIS - Bio-demo testing complete
- 9/12: Finance – Transfer outstanding PR/GPR debt to RIs
- 9/28: Regions – Faculty finalize curriculum decisions for 19-20
- 9/28: Finance – Identify a funding stream for leased properties
- 9/30: Regions – Complete orientation of all new regional hires and transitioning employees
- 10/1: SIS - Data Migration Phase 1 completed
- 10/1: Regions – First run of MILER MAAD extracts on all campuses for AY 2018-19
- 10/1: Libraries – Identify system-wide purchase recommendations for College perpetual access resources
- 10/1: Libraries – Examine opportunities for efficiencies in ILL borrowing and lending
- 10/1: Regions – Receiving Institutions create crosswalk between old and new UDDS by employee

SERVICE TRANSITIONS

Upcoming:

- Conduct and Compliance
- Law Enforcement, Emergency Planning
- Risk Management

FUNCTIONAL AND REGIONAL TEAM UPDATES

Project Management Office (PMO)

Completed:

- Continued analysis of coursework and enrollment data in UW-Green Bay, UW-Stevens Point, and UW Colleges
- Worked with the Campus Relationship Leads at RIs to update the status of services in their portfolios
- Completed and disseminated service transition dashboard to Client Service Leads
- Followed up with RIs on MOU amendment status



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Upcoming:

- Continue to support Campus Relationship Leads with expedited transitions
- Develop communication plan to support MOU transitions
- Work with UW System OPAR to refine budget and tuition models for Oshkosh and Green Bay
- Finalize timeline for UW Colleges close-out

Project Communications Office (PCO) – no update

Completed:

- Distributed guidance on use of UW Colleges email for certain official communications during 2018-19
- Began external communications planning for Fall 2018

Upcoming:

- Work with the Course Exchange leadership team to develop student communications
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UW-Eau Claire: UW-Barron County – Bi-weekly updates - No Update this Week

UW-Green Bay: UW-Marinette, UW-Manitowoc, UW-Sheboygan

Completed:

- Held meetings with campus relationship leads to clarify timing of MOU transitions
- Realigned HR recruitment territories
- Began compliance training with 12-month employees

Upcoming:

- Trainings scheduled for branch administrators

UW-Madison: UW-Extension Cooperative Extension, Public Media, and Conference Centers – Bi-weekly updates

Top Concerns:

- Follow-up on UW-Extension budget negotiations
- Status of submitted System policy draft changes

UW-Milwaukee: UW-Washington County, UW-Waukesha – Bi-weekly updates

Completed:

- Completed MOU amendment that clarified dates for service transitions in the fall

UW System Administration: UW-Extension Continuing Education, Outreach and E-Learning; Division of Business and Entrepreneurship; Wisconsin Humanities Council; Wisconsin Institute for Public Policy and Service (WIPPS) – monthly updates

Completed:

- Held first meeting of 2019-2020 Course Exchange work group and created preliminary list of recommendations for approval by Vice President Schmitt
- Confirmed initial institutional participants (UW-Green Bay, UW-Milwaukee, UW-Oshkosh, UW-Stevens Point, UW-Whitewater)
- Confirmed members to the RI Advisory Council
- Initiated conversations with SIS teams to understand SIS implications



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- Confirmed tuition and fees would not change for AY 2019-2020

Upcoming:

- Updating curricular mapping for distribution to work groups and RIs
- Convening RI Advisory Council

UW-Oshkosh: UW-Fox Valley, UW-Fond du Lac

Completed:

- Signed first amendment of MOU with UW System
- Completed first draft of the employee-facing Oshkosh Communications Roadmap
- Completed final three Roadmap follow-up meetings with Oshkosh Working Groups

Upcoming:

- Countersignature of the first amendment of MOU with UW System
- Lake Winnebago Restructuring Steering Committee meeting on September 11
- Signature of decisions on curriculum, scheduling, mascots, and team colors
- Dissemination of final employee-facing Oshkosh Communications Roadmap

UW-Platteville: UW-Richland, UW-Baraboo/Sauk- Bi-weekly updates

Completed:

- Held MOU transition conversations

Upcoming:

- Meetings with Campus Administrators on MOU service transitions

UW-Stevens Point: UW-Marathon County, UW-Marshfield

Completed:

- Met with the deans' executive staff to discuss enrollment and expenses
- Verified reporting line for student housing residence hall manager to confirm transition of services

UW-Whitewater: UW-Rock County – Monthly updates - No Update this Week

Bursars - No Update this Week

Facilities and Property

Completed:

- Drafted a complete transition plan

Finance

Completed:

- Updated enrollment and employee FTEs in crosswalks

Upcoming:

- Review crosswalk assumptions and methodologies



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- Provide clarity on funding details for proposed MOU transitions in Conduct and Compliance and Student Accommodations

Financial Aid – No update since 7/2 - No Update this Week

HLC - No Update this Week

Human Resources - No Update this Week

Libraries - No Update this Week

Procurement - No Update this Week

Registrars - No Update this Week

Student Information Systems (SIS) - No Update this Week

Student Visa Functional Team (SVFT) - No Update this Week

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