

STUDENT AGREEMENT 2016-2017

Radio-TV-Film Facilities Policies, Procedures, and Guidelines

I, _____, have read the **Radio-TV-Film Facilities Policies, Procedures, and Guidelines** document and understand it completely. I will abide by the rules set forth in this document when using RTF equipment and facilities and will follow proper procedures when reserving, checking-out, using, and returning equipment. Furthermore, I understand and will accept the consequences if I do not follow proper procedure.

NETID _____

LOCAL PHONE _____

STUDENT ID _____

GRADUATION DATE _____

HAVE YOU READ THE POLICY MANUAL?

YES NO

Upon completion HAND form to director of engineering in person. Once approved, you will still be required to formally reserve equipment and facilities.

STUDENT _____
SIGNATURE

DATE _____

PROFESSOR/
ADVISOR _____
SIGNATURE

DATE _____

FOR OFFICE USE ONLY		
	Added to system	Removed from system
Key-card access		
Facil		
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