**SENATE OF ACADEMIC STAFF**

**Meeting Minutes**

September 12, 2019

Sage 2210

**Present:** Bannenberg, Boehler, Bonack, Bruni, Hartzeim, Jahns, Jenner, Koch, Marine, Marshall, Miller, Motl, Smith, Walfish, Wolf

**Excused**: Alatorre, McArthur

**Absent:**

**Administrative Representative:** Carmen Faymonville

**Guests:** Kim Langolf, Trent Martin, Nicholas Ambrose

1. Call to Order – President Marine called the meeting to order at 3:01 p.m.
2. Guests: Kim Langolf & Lt. Trent Martin – Alcohol Policy – A summary of the feedback incorporated into the policy was highlighted mostly for clarification purposes of responsibility, and a brief discussion was held.
3. Approval of the Minutes of May 16, 2019

**MOTION: Bruni/Marshall moved approval of the minutes of May 16, 2019. 2 Abstentions. Passed**

1. Reports
2. President’s Report
* Welcomes and introductions were made around the table for all new and returning Senators.
* Leadership Council – The first meeting of the summer covered mostly the Clow II enumeration updates; HLC updates, and Strategic Plan updates. The following two meetings were primarily workshops related to the Mission, Vision, and value and goals of the Strategic Plan. Recommendations are being made to Cabinet and then will be presented to Shared Governance.
* SOS Update – The SOS process is done differently at the Access Campuses, so as we move toward a combined process, we have to be inclusive of the three campuses and work with the Task Force that has been established for this charge to be complete by Fall 2020.
* Title and Total Compensation Committee for Instructional Academic Staff. This is the subset committee of TTC, focusing on the IAS. The primary discussion item has been how campuses treat IAS differently. They meet again in October to consider a more cohesive titling system.
* Provost Admin Staff – President-Elect Wolf reported: (1) Pay Play update included that it is still not yet approved by JOCER, but still stands at the 2+2 – 15%, but this does include fixed-term terminal contracts this time; (2) Human Resources is creating a workplace Advisory Council, which includes incentives for staff to receive badges that show they have completed a variety of essential trainings. Most trainings on campus are not mandatory, but these badges could be used in your office, or added to your email, to show your participation; (3) ASET, the Committee looking at the college structures meets again next week. Jim Feldman is the Chair, and the Senate is grateful that we have both and PAS and IAS serving on the committee now.
* President Marine welcomed their guest, the new Director of Testing Services, Nicholas Ambrose. He went over the offerings of the Testing Services areas and thanked Senate for the introduction.
* The monthly meetings with the Chancellor will now be held with the Provost. They will, however, still meet with the Chancellor at least once a semester, or as needed. Senators were reminded to let leadership know of any items they would like to have them bring to those meetings.
1. Committee Reports
2. Faculty Senate – (Miller) – Similar standard reports shared already in the President’s Report, these few things were added: URA update, SOS Task Force Update, Discussion related to faculty teaching at both or any of the three campuses as needed, and a reminder of the “All in WI” tour that will focus on Oshkosh on October 22nd.  Everyone was encouraged to participate.
3. Oshkosh Student Association – (Bannenberg) – No report
4. University Staff Senate – (Bonack) - No report
5. Access Campuses Report – (Motl/Jahns) – Their Collegiums have been inviting other shared governance leaders across the university to come to their campus for several meetings. They are even determining which committees would be open to have a UWO seat on it. Pam Massey will be the new Campus Administrator, and Bill Bultman will move to the curriculum side.
6. Academic Staff Professionals Rep Org - (TBD)
7. UW System Academic Staff Reps – (Koch) – Next week is first meeting.
8. AS Professional Development Fund – (Marshall) – The committee will be meeting for a wrap-up meeting from last year. They are waiting to hear on funding allocations for this year before moving forward.
9. Administration Liaison – (Faymonville) – AVC Faymonville introduced herself, and let Senators know her role of working with both academic staff and faculty affairs. Her efforts are equally and fairly split between the two. Some of the topics/areas that she noted include: SOS, IAS contracts, and updates from administration and/or System. She reminded everyone of the importance to be part of the trainings across campus, such as Safe and Unconscious Bias.
10. Action Items
11. Alcohol Policy

**MOTION: Bruni/Motl moved approval of the minutes as amended of May 16, 2019. Passed Unanimously**

**SAS 1920-01 The Senate of Academic Staff approved the Alcohol Policy.**

1. Committee Appointments:
2. Greg Potratz & Lee Stovall – Consensual Relationship Policy

**MOTION: Wolf/Bruni moved approval of the committee appointments of Greg Potratz & Lee Stovall to the Consensual Relationship Policy.**

**SAS 1920-02 The Senate of Academic Staff approved the committee appointments of Greg Potratz & Lee Stovall to the Consensual Relationship Policy.**

1. ASPRO Representative **– A few duties of the position were shared. Senator Hartzheim volunteer.**

**MOTION: Bruni/Bannenberg moved approval of Jenny Hartzheim to serve as the ASPRO Representative. Passed Unanimously**

**SAS 1920-03 The Senate of Academic Staff approved Jenny Hartzheim to serve as the ASPRO Representative.**

1. Discussion Items
	1. SAS Website subgroup - Senators Walfish, Boehler, and Miller volunteered. Senator Walfish was asked to serve as chair and agreed.
	2. Bylaws subgroup - Senators Bruni, Marshall, & Wolf volunteered. Senator Wolf was asked to serve as chair and agreed.
2. Information Items/Announcements
3. Reminder: Emeritus Policy Feedback
4. For the good for the campus
5. The concerns and confusion over CLOW numbering of rooms was discussed, as the timing with the upcoming remodel may present an opportune time to address this.
6. Senator Bannenberg reminded senators of the opportunity for all campus members to Volunteer at the UWO booth for Celebration of Lights.
7. Next Full Senate meeting will be September 26, 2019, in Sage 2210.
8. Adjourn –

**MOTION: Bannenberg/Bruni moved to adjourn at 4:24. Passed**