**SENATE OF ACADEMIC STAFF**

**Meeting Minutes**

September 23, 2021

Microsoft Teams Virtual Meeting

**Present:** Anderson, Bruni, Calvert, Carriveau, Christopher, Duchek, Heller, Hinrichs, Lambie, Marshall, McArthur, McDaniels, Miller, Severson, Smolinski

**Excused**: Johnson, Koch

**Absent:** None

**Administrative Representative:** Carmen Faymonville - excused

**Guests:** Mina Kuss, Jennifer Bonack, Angela Williamson Emmert

1. Call to Order – President McArthur called the meeting to order at 3:00 p.m.
2. Welcome again to our newly appointed Senators: Hayley Severson, Erik Heller, Robert Hinrichs, Chrissy Lambie, Sarah Anderson, & Kim Calvert. President McArthur expressed her welcome to the new Senators as well as continuing Senators, noting she is looking forward to a great year!
3. Approval of the Minutes of May 13, 2021

**MOTION: Bruni/Miller moved approval of the minutes of May 13, 2021 as distributed. 1 Abstention. Passed**

1. Reports
2. President’s Report –
3. Chancellors Administrative Staff – Highlights covered in other reports to follow.
4. Conference on Shared Governance – They will be meeting soon with the Chancellor and asked Senators to share any issues or topics they would like them to share with him.
5. Provost Administrative Staff – Updates: COVID updates, mask mandates, vaccination numbers, compliance and incentive efforts; Telecommuting discussions; and Board of Regents events and plans as we host the Oct 7-8th meeting, which starts with an event on October 6th – An evening with Tommy Thompson at 7 pm.
6. Committee Reports
7. Faculty Senate (Smolinski) – Provost Koker shared a financial report; OSA announced some key issues they are working on including promoting volunteers for their cabinet, standing again vaccine mandates, and stolen cars and campus safety.
8. Oshkosh Student Association (Johnson) – No report
9. University Staff Senate (Christopher) – Highlights included: TTC updates and concerns discussed (they sent out a survey to gather information last year, and the appeals process starts after November 7th), the RecPlex will be staying up all year, Ryder cup security staying on campus this week, and they had several custodial staff express concerns over staffing and moral.
10. Access Campuses Report -
11. Fox Cities (Carriveau) – Their first Collegium was last Friday, at that meeting they had updates from the Student Affairs office, and Student Success Initiatives shared. They are hosting a ‘Start Strong, Stay Strong’ workshop and series; their 10th day numbers will be out soon; Reported they will be receiving their Professional Development funding; and they will be working on revision to GOV 6.2 to incorporate language for the ability to establish committees at the Access Campuses, (Collegium for example).
12. Fond du Lac (Severson) – Monday was their first Collegium, Kristi Wilkum was elected chair. Both Dr. Wilkum and Dr. Scott Emmert (Respective Collegium Chairs) were incorporated into the COLS Deans Search. Assistant Chancellor Rudd shared enrollment updates, the economy impacts, and efforts with Student Affairs and the mental health of students and staff.
13. UWS Academic Staff Reps (Lambie) – No report, they meet tomorrow meeting.
14. AS Professional Development Fund (Marshall) – Funds are in they are waiting on the list of committee members.
15. Chancellors Administrative Staff (Rotating Senators) Lambie - Athletics updates; Financial investments shared; University Diversity Officer, Damira Grady, noted new hires in her area; Rec Plex updates (approved to be up all year thanks to a variance from the city); Ryder Cup guests currently on campus; success our of our giving day in celebration of our sesquicentennial this year; and a thank you to UMC for all their work in preparation for not only the 150th celebration but also us hosting the upcoming Board of Regents meeting.
16. Administration Liaison (Faymonville) – Excused, electronically reminded Senators to contact her with any questions.
17. Budget & Planning – Similar updates already shared.
18. Action Items –
	1. Summer appointments to be conferred
		1. CON Deans Search – Erik Heller & Laura Smolinski
		2. Length of Service Recognition Committee – Sarah Anderson

**MOTION: Duchek/Carriveau moved to approve the committee appointments made over the summer. Passed Unanimously**

**SAS 2122-01 The Senate of Academic Staff conferred the following committee appointments that were made over the summer: CON Deans Search – Erik Heller & Laura Smolinski, and Length of Service Recognition Committee – Sarah Anderson**

1. Discussion Items:
	1. HR IAS TTC Committee – Senator Miller shared updates from the presentation the working group made over the summer. Main areas included: Examining titles in the System Library; Examining what other UW system campus are doing for IAS titles; Consideration of using available titles; Results of discussions; and recommendations that are now in the hands of the Provost.

Feedback from senate as shared and discussed

* 1. Handbook Committee – Senator Christopher shared that last spring they were tasked with review of the academic staff part of the handbook being transitioned into the Policy website. They met a few times over the summer and have shared those updates with UMC for them to input. This semester they will be editing any needed areas and sections that are needed and will be brought before Senate for consideration and approval.
	2. Updates on ongoing searches –
		1. COLS Deans Search - Senator Johnson – The committee has it down to five finalists, and they will be on campus over the next several weeks. They are hoping to offer the position to a candidate by the end of October.
		2. CON Deans Search – Senators Heller and Smolinski – The committee was just charged today, and they will begin with listening sessions.
		3. Vice Chancellor for Student Affairs Search – Senator Duchek reported that they are hoping to complete the search by the end of this semester with a start date of early next year. The Position Description is out and applications are starting to come in.
1. Information Items/Announcements
	1. For the good of the campus –
		1. New Student Survey – Senator Duchek reported that they are really working on efforts to get student responses and continue to respond to support needs for students. They have found this effective in retention efforts and will continue to offer incentives and promotions. President McArthur thanked Senator Duchek for all her work on the committee.
		2. Senator Hinrichs reported that he learned of a new reimbursement policy for Faculty and Instructional Academic Staff that he would like to make the full Senator aware of.
		3. President McArthur noted that this evening at 5th Ward, Josh Ranger will be leading a UWO themed trivia with three rounds planned. The event starts at 5:30 and all are welcome.
		4. President McArthur reminded Senators to let her know of any guests they would like to have considered at a future meeting.
	2. Chancellor Leavitt is scheduled to attend the 10/21 Senate meeting
2. Adjourn – Senators voted with their leave button at 4:06 pm