

## Department Meeting 9.5.2023

1-2:30

Swart Hall 203

Attendees: Matthew Ringenberg, Renee Pasewald, Nicole Schneider, Audra Eggum, Colleen Hansen, Kate Short-Meyerson, Mary Weeden, Jim Power, Paul Perales

Absent: Jon Hudson

Mary motion, Jim seconds. April 14 minutes approved.

### General:

1. Budget concerns. Thank you to those who provided furlough requests. Those who have not submitted requests, please send to Matthew. Days can be taken at the convenience of the individual, dependent on their teaching schedule, and only one day may be taken per pay period. The number of total days over 23-24 is based on employee salary.
2. Positive news: enrollment in this department is stronger than some other departments. BSW is down but moderately stable. MSW Mental Health enrollment is strong. ADP is modest but good. Foundation enrollment is in need of improvement. Matthew takes the lead on this as MSW Coordinator; suggestions are very welcome. Focus on items within departmental control.
3. Online meetings- are those possible? Mary requested online meetings due to pay cuts from furloughs. Matthew agrees to this in light of additional stress of increased work load. There are specific trainings and topics which would benefit from being in person, those will be reviewed and communicated in advance. Review of rules relating to online meetings and online voting policy is in order. Possible amendments to by laws may be beneficial.
4. Voting: when can TAP faculty vote vs. TT/T faculty? Renee will review bylaws.
5. Review of course observations. Annual contract employees should complete one per year, semester employees one per semester. Faculty who have more than 12 reviews on file can complete them alternate years. Reviewers should be at the reviewee's rank or higher. There are no percentage standards regarding how many individuals should review each person, but it is advisable to have a variety of reviewers rather than one reviewer multiple times. Each person: name, observers name, date, and class to be reviewed, send to Renee as well as a copy the review when complete
6. Caravel Autism- Clinic Director is seeking opportunities present to students/faculty about ABA and Caravel Autism health. Consider ways to partner with this agency. Some suggestions on Caravel if seeking employment.
7. Tony from Covey 1 hour.
8. Spring summer 2024 schedule. Research release for tenure/tenure track faculty is suspended unless compensated by external source.
9. Paul is IAS for 23-24, the standard is now 30 CH. Faculty is now 12 CH for spring 2024. Colleen has reduced advising release time and increased teaching load. Matthew is teaching additional courses. Current proposed Spring/Summer schedule is anticipated to be approved. Meeting chairs later this month. Matthew will review arrangement of Paul's teaching load (27 credits at Oshkosh campus, 3 credits at access)

10. Low enrollment- prior policy- if class is part of load there is not loss of compensation. If class is cost recovery and under enrolled then it is prorated based on enrollment. Policy seems to have changed but a clear answer has not been provided.
11. CAPP- John Dobbins, Carrie Keen- Teaching SW 167 at HS level. Mostly impacts Colleen as BSW coordinator and Matthew as Chair. Special= HS taking college class. Or- UWO SW goes to a high school and teaching class to students across diff high schools. CAPP is at a high school and allows students from multiple programs to enroll. UWO Social Work instructor is compensated for overseeing HS instructor. KSM generally does not support CAPP due to experiences where UWO does not have control over quality or content of course. CAPP does not have students which pay tuition. Appeal is to show enrollment numbers as demonstration of department competency and recruit. KSM suggests presentations to local high schools would be equally effective without the risks and drawbacks.
12. Reaccrediations. CSWE has accepted one year postponement. MW- was there a vote, and if not we should have. Advanced competencies- MW has developed new Advanced competencies which need to be reviewed and approved. This needs to be done as soon as possible to coincide with MSW SLCS
13. Evaluations. Initially, MR asked for instructors to create pre and post tests as means of program evaluation. Are there other ways to evaluate which will lead to meaningful, demonstrative improvement of courses. Open to ideas on how to do this on a departmental level. Perhaps reintroduce classroom student evaluation. Because of major changes to syllabi involved, perhaps not a pre/post test but rather a rubric of existing assignments which would assess mastery of those competencies. Possibly overly complicated and redundant. Likert scale is very subjective- how can that subjectivity be minimized. Discussion of what to use as second evaluative measure. Can we vote to reinstate course evaluations. Data is turned in analyzed by Matthew. Faculty must respond with at least one demonstrable change in upcoming classes. Curriculum committee Mary: Proposal to evaluate every student in competencies for that class. Matthew- specific locations to be determined at subsequent meeting. Matthew- send feedback on current matrix. Nicole moves, Mary 2nds. Approve. One abstain. Look at table, let Matthew know (even if no suggestions). Be on the lookout for an updated matrix. Will be reviewed
14. Mary vote to adjourned. Jim seconds.

Respectfully submitted

Renee Pasewald

Department Assistant