

To: Agency Representative
From: Department of Social Work
University of Wisconsin Oshkosh
Re: Volunteer reference



Our student, _____, seeks admission to the Bachelor of Social Work degree program at the University of Wisconsin Oshkosh. A requirement for admission is to have a substantive, social service-related volunteer experience. We would appreciate your verifying this experience by supplying the brief information requested below.

1. Number of volunteer hours completed: _____
Time span of experience: (specify dates) _____ through _____.
2. Describe the specific volunteer assignments.
3. Describe the nature and extent of the volunteer's contacts with people for whom your program provides services.
4. Describe your assessment of the volunteer's ability and interest in working with people.

Agency supervisor verification:			
_____	_____		
Name/Title/Degree	Agency		
_____	_____		
Signature	Address		
_____	_____		
Date	City	State	Zip

	Telephone		

Relevant paid employment may be substituted, but must have **pre-approval** of Faculty Advisor:

(Upon the student's completion of the volunteer service requirement, student should provide the supervisor with this form for completion and ink signature. Student should scan and email the completed, signed form to: Colleen Hansen, hansenc@uwosh.edu)