## Appendix B:

## Cost Summary (Budget)

**Summary of Budget Items**

* **Personnel Salary: [Total $]**
  + Person 1: $
  + Person 2: $
  + Person 3: $
* **Personnel Fringes: [Total $]**
  + Person 1: $\_\_\_\_\_, Rate=\_\_\_\_%
  + Person 2: $\_\_\_\_\_, Rate=\_\_\_\_%
  + Person 3: $\_\_\_\_\_, Rate=\_\_\_\_%
* **Travel: [Total $]**
  + Mileage details
  + Per diem details
  + Airfare details
  + Other details
* **Equipment (>$5,000 unit price): [Total $]**
  + Item #1: Total $ & details
  + Item #2: Total $ & details
* **Participant Costs: [Total $]**
  + Stipends: $
  + Subsistence $
  + Travel $
* **Other Direct Costs: [Total $]**
  + Materials/Supplies: Total $ and details
  + Consultant/Contractual: Total $ and details
  + Subawards: Total $ and details
  + Facility/Space Rental Fees: Total $ and details
  + Other (explain): Total $ and details
* **Total Direct Costs: Total $**
* **Total Indirect Costs (38.5% of Salary+Wages+Fringe): Total $**
* **Total Cost:**

Budget Justification (Provide additional detail on each budget item listed above to justify necessity of costs).