

Institutional Program Management Meeting 2-9-2017

	Members		Members	Guest
P	Stephen Bentivenga	P	Susan Jaeke	Eric Brunsell for Donald Hones
P	Chad Cotti	P	Jaime Page-Stadler	
A	Donald Hones	P	Jenny Borgmann	
P	Karl Loewenstein	A	Pat Juckem	
A	Christine Roth	P	Anne Milkovich	
P	Judith Westphal	P	Lane Earns	
P	Courtney Bauder		(Student)	

P=Present; A=Absent

Agenda

- I. Welcome-Introductions
- II. Charge
 - A. Design process, take out to the University
 - B. Teams - academic and administrative; communication
 - C. Look at other campuses
 1. Karl had looked at Northern Illinois and has their documentation/information - contact them?
 - a) Information from NIU is in Resources folder
 - D. Timeline
 1. Be strategic
 2. Take the time needed. Have committees working in the summer and group come back together in the fall
 3. No deadline from the Chancellor
- III. Overview
 - A. Reporting to this group and the Strategic Planning Committee
 1. Anne reporting to Lane and Lane a liaison to the Chancellor
 - B. Colleges should be working on this separately - work on a parallel track
 - C. This is an independent process but is under the Campus Strategic Plan
 1. Develop processes that are transparent and recommendations that are fairly arrived at.
- IV. Administrative Items
 - A. Information Location
 1. Open meetings

2. Not a decision making group
 3. Institutional Program Review - IPR - future discussion
 4. Website
 - a) meeting notes, agenda.
 - b) Put out information to campus and keep communication open
 5. Send out group invites and contacts
- B. How often to meet and where
1. More often at first and then less for steering team as the other teams come into play.
 - a) 1-2 years probable timeline - can look at setting a deadline
 2. Thursdays @ 11:30-12:30 pm - bi-weekly - starting 2/16 - Admin Services Conference Room
 - a) Call Admin Services to schedule conference room
 - b) Jamie contact about finding a student rep
 - (1) Alex Nowak
- C. Pick a Chair of the Committee
1. Karl Lowenstein agreed to position
- V. Other Universities to work off of
- A. Idaho State
 - B. Tech College in Great Falls
 - C. Montana State University in Billings
 - D. University of Nebraska
 - E. What works?
 1. Open and transparent had a trusted process
 2. Closed door ended up with not being trusted and poorly done
 3. All programs at UWO evaluated so that resources are aligned. No one is on the chopping block
 - a) Qualitative and quantitative data
- VI. Additional Data to look at
- A. Student Success Collaborative
 - B. Academic Performance Solutions
 1. Chad has offered to help with the OIR data
 - a) Financial data not out in 4-6 months
 - C. 2016 Fall Data Planning Book
 1. Can go into UW System to filter out the needed information
- VII. Website
- A. Put out information to the campus and keep communication open
- VIII. Next Steps
- A. Research - reading about what this will look like
 1. Read Dickeson's book
 2. Skype in others to talk about process
 - B. Identify list of institutions like us, not like us
 1. Look at processes and how does it work for them

2. What makes sense for a process for us
 3. Work with Anne to get the list of other Universities
- C. Send links to Jenny and we can compile a list
1. Set up a google drive and share with everyone