

University Resource Alignment Meeting July 24, 2017

	Members		Members	Guest
P	Stephen Bentivenga	P	Susan Jaeke	
P	Chad Cotti	P	Jaime Page-Stadler	
	Donald Hones		Jenny Borgmann	
	Karl Loewenstein		Pat Juckem	
P	Christine Roth	P	Anne Milkovich	
P	Judith Westphal		Merlaine Angwall	
	Courtney Bauder		Leo Spanuello	

P=Present; A=Absent

Agenda

1. Discussion about spreadsheet with Majors, Minors Certificates with Emphases
 - a. Document: [Academic Programs Inventory](#)
 - b. Started by attributing to College then program. Removed that to avoid bias. It was later added back in.
 - c. Discussion of Definitions Spreadsheet.
 - i. UW System has no definition of Emphasis. There are three kinds: track (tied to major and required), standalone (similar to minor) "miniminors", and optional (tied to major but not required)
 - d. Academic Subcommittee is meeting this afternoon.
 - i. Document: [URA Tentative Program Evaluation Criteria](#)
 - ii. Can minor data be tracked? Emphases?
 - iii. Double Majors: Peoplesoft only tracks which major comes first.
 - iv. How do we evaluate individuals that switch majors?
 - e. A department and course may have SCH (student credit hours), but a program may not.
 - f. On the spreadsheet: departments need to be listed. In Peoplesoft, the way to track the department is the code that precedes the class.
 - g. Proceed with how we think it should best be done, not what can presently be done.
 - h. Would it make sense to have ask departments for information with the criteria listing: majors, minors, and emphases headcount instead of providing that?
 - i. When we ask what can be collected, we may want to include Mark Clements. (Does PeopleSoft not have it? Or does it not exist currently?)
 - j. Shared resource for multiple programs, independent evaluation.
 - k. Is a program a department where all majors, minors, emphases, and certificates are included? Or where they are all separate?

- I. Department or standalone program metrics: the breakout of major, minor, emphasis, and certificate takers would need to be included to give information regarding specific programs/sub-programs.
 - i. Example where a program would be separate from a department: Anthropology and Religious Studies faculty are in the same department but do not overlap courses.
 - m. Single spreadsheet major/minor/emphasis/certification types are assigned to the program (department, academically or standalone program).
 - i. Calculate the total number of majors separate from the track emphases and optional emphases.
2. To Do:
 - a. Confirm the correct listing for each of the subprograms.
 - i. If there's blend within the major, both the major and the emphases need to be tracked.
 - ii. Break it up into groups, use the undergrad bulletin where clear. Where unclear contact department chairs - Sue provided a list.
 - iii. Departments should be listed as an independent record, administratively.
 - iv. Sue will flesh out the columns in a mockup.
 - b. Validate the list. Need clear definitions to ensure similar outputs.
 - c. Have someone from Education assist with COEHS programming