

Creating an Authorized Payer for Tuition

1. Log in to TitanWeb, click Pay Bill / Direct Deposit. You will be re-directed to our secure payment platform

▼ **Finances**

My Account
Statement of Account
Payment Plan
Access 1098T Documents

Balance Summary
Account Balance \$0.00

Pay Bill / Direct Deposit

Financial Aid
View Financial Aid
Accept/Decline Awards
Report Other Financial Aid

other financial... >>

2. Select “Authorized Payers” on the left side of the screen

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Message Board

Payment Profiles
Manage Refunds
Authorize Payers
User Preferences
Make Payment
[Transaction History](#)
Messages

Message Board

Welcome to the *QuikPAY*[®] system. Through *QuikPAY*[®], you are conveniently able to:

- manage your Refund and Payment profiles
- view your Direct Deposit status and make payments on your account balance

Please click Manage Refunds from the list of options located in the column to the left for enrollment information.

QuikPAY[®] also offers context-sensitive help. Simply click on the question mark next to a field to get help.

3. Select “Add New” on the top right of the screen. Enter in the guest user information. The authorized payer will receive an email from QuikPay with a link to set their password. Once logged in, they can make payment on your account

Message Board
Payment Profiles

NAME LOGIN NAME EMAIL ACCOUNT STATUS CREATION DATE DELETE

+ Add New