I. Overview
This plan is a general guideline for establishing protocols for a quarantine building at UWO. It will provide broad guidance and understanding for general operations of this building.

II. Applicability:
The quarantine building is designed for UWO residential students during the COVID-19 crisis. Commuter students are eligible on a case-by-case basis.

III. Procedure:
A. Procedure/Process
   1. Any UWO residential student with a close physical association (i.e. roommate) to a person with a positive coronavirus test and/or referred by a public health authority or Student Health Center will be eligible to use South Gruenhagen (quarantine building). Commuter students may be admitted on a case-by-case basis at the discretion of UWO Dean of Students office.

   2. If a student is advised to quarantine by a public health authority or healthcare professional:
      i. Student is encouraged to stay at a safe off-campus location for the days required and informed of on-campus quarantine housing options.

   3. If the student is staying on campus:
      i. Referral for quarantine is communicated to Residence Life Staff (RLS) on duty.
      ii. Student is directed to pick up key and check into quarantine housing at Gruenhagen Conference Center (GCC) front desk.
      iii. GCC staff checks out key packet to student, including expectations of quarantine building.
      iv. Residence Life initiates communication plan, disbursing need-to-know information to the following teams:
         a. Custodial (via UWO PD dispatch)
b. Dining (Carol Thull and Brian Warzynski)
c. DOS regarding Student Care team
d. UWO folks responsible for contact tracing and communication.

v. If possible, student’s hallway (and room) is disinfected by UWO Custodial as soon as possible.
vi. Student returns key and returns to previous room assignment based on date established by public health authority.

4. If student presents with need for quarantine during hours when GCC front desk is not open:
   i. The student will be instructed to pick up key packet at UWO Dispatch.
   ii. If student contacts Residence Life, the staff member on duty will contact PD dispatch. UWO PD will have several room keys to South GCC.
   iii. UWO PD will review expectations of behavior as well as resources for students if they are admitted into South Gruenhagen Hall.

5. Communication and sharing of information with Winnebago County Public Health as designated by the Emergency Operations Center (EOC).

B. Face Covering Requirements
   1. All Residence Life staff (professional and/or student) are required to wear a facemask when doing any job-related function with exceptions as outlined in the University-wide standard operating procedure, Use of Face Coverings (PND-20-03).

C. Physical Distancing Parameters
   1. Students will be asked to observe and keep physical distancing requirements and be entrusted to do this as a community.

D. Hygiene
   1. Please see University-wide standard operating procedure, Hygiene Practices (PND-20-01).

E. Disinfection
   1. Custodial should service public areas of the quarantine assignment area once there have been admissions into the area.

IV. Guidance Documents/Policy Links:
   • Titans return website

V. Templates/Forms:

VI. Definitions

VII. Revision History: